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**IFFTI Exchange Initiative Application Form 2025**

IFFTI strongly supports the exchange of faculty, staff, and post-doctoral researchers between our member institutions. The Education Initiatives Sub-Committee and Research Sub-Committee agree that short visits between and among member institutions play a vital role in not only informing and enhancing educational and pedagogical strategies but also in fostering collaborative research initiatives. These exchanges nurture skills development in individuals, thereby strengthening our collective capabilities in both academia and research within the fashion industry. Faculty members are invited to submit proposals for consideration to receive an honorarium of US\$2500(Intercontinental) or US\$1500(Intracontinental) towards the cost of such visits.

*Please note that applicants must have contacted and agreed to the details of the exchange with the proposed host institution before submitting their application or the application will not be considered.*

**Applicant Details****Title:** \_\_\_\_\_**First Name:** \_\_\_\_\_**Last Name:** \_\_\_\_\_**Email Address:** \_\_\_\_\_**Nationality:** \_\_\_\_\_**Home Institution:** \_\_\_\_\_**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**Does your home institution have any source of funding which would support your visit?** Yes  No**Do you have your own research funds or other means to support your visit?** Yes  No



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**Details of Proposed Host Institution**

**Institution:**

**Address:**

**Name of Main Contact:**

**Job Title of Main Contact:**

**Email Address of Main Contact:**

**Proposed date of visit** (*Travel must be between 1st September 2025 and 28<sup>th</sup> February 2026*):

**Any other relevant details:**

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**Please describe the purpose, scope and expected outcome of the visit (approximately one page, single-spaced). Please do not submit a separate file.**

*The following criteria will be considered when applications are reviewed: quality of application; anticipated contribution to IFFTI education and research initiatives; knowledge transfer, the novelty of the subject; anticipated levels of faculty/staff/post-docs and student contact; and potential contribution in the field of fashion education and/or fashion research.*

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## Instructions:

*Please send this completed application form and your C.V. by email to [exchange.application@iffiti.org](mailto:exchange.application@iffiti.org).  
The deadline for IFFTI Exchange Initiatives application is **15th June 2025**.*

## For consideration

- The scope of the visit must be focused on research/education/pedagogy/skills development.
- Only completed and signed applications will be considered.
- Qualified applications will be reviewed by members of the Education Initiative Sub-Committee and Research Sub-Committee for a recommendation for the grant.
- Preference will be given to applications from members who have not previously received funding.
- Successful candidates will be notified by **15th July 2025**.
- Exchange to take place between **1st September 2025 and 28th February 2026**.
- Please ensure you have host institution approval BEFORE submitting your application.
- Don't forget your C.V.

## Pre-visit:

- Upon approval of your application, contact [secretariat@iffiti.org](mailto:secretariat@iffiti.org) to initiate payment of the honorarium in favour of your institution

## Post-visit:

- Prepare a written report or a short video (2-3 minutes).
- Ensure that you have photo releases of subjects in photographs or in the video. Alternatively, blur faces or place dark bars over the eyes to protect the identity of subjects.
- Submit your report (in PDF format) or video (in MP4 or MOV format) to [exchange.application@iffiti.org](mailto:exchange.application@iffiti.org)



**Confirmation of Interest**

I acknowledge that I have familiarized myself with the responsibilities required by the visit and agree to honour these if the visit occurs.

Following the visit, I will submit a written report or short video for posting on the IFFTI Exchange Initiative webpage.

The Institution must return the funds to IFFTI if a grant has already been given in the applicant's name as listed below and the trip does not conclude within the permitted time.

**Applicant**

<b>Print Name</b>	<b>Signature</b>	<b>Date</b>

**Head of Applicant Institution**

<b>Print Name</b>	<b>Signature</b>	<b>Date</b>

**Job Title**

**IFFTI's Authorized/Alternative Representative from Applicants Institute**

<b>Print Name</b>	<b>Signature</b>	<b>Date</b>

**IFFTI's Authorized/Alternative Representative from Host Institute**

<b>Print Name</b>	<b>Signature</b>	<b>Date</b>

**Title**