

**AGENDA ITEMS FOR THE BOARD MEETING OF THE THIRD
ANNUAL CONFERENCE OF IFFTI SCHEDULED TO BE HELD AT
LONDON ON 8TH NOVEMBER, 2000**

AGENDA ITEM NO. 1

WELCOME REMARKS BY CHAIRMAN – IFFTI

AGENDA ITEM NO. 2

LEAVE OF ABSENCE

The following Member – Institutions are present at the meeting.

1. FIT, New York
2. The Nottingham school of Art & Design, UK
3. HKPU, China
4. UTS, Australia
5. RMIT, Australia
6. Hogeschool van Amsterdam, The Netherlands
7. UAM, Brazil
8. Polimoda, Italy
9. NIFT, India
10. NID, India
11. IFM, France
12. Temasek
13. DMU, UK
14. Philadelphia, USA
15. SIT, Australia
16. CTU, China
17. Ryerson, Canada
18. Bunka Women's University, Japan
19. London college of Fashion, London (hosts of the Conference)

The following Member – Institutions have requested for leave of absence from this meeting.

1. Domus Academy, Italy
2. Fu Jen Catholic University, Taiwan

In respect of Domus Academy, Italy, it may be brought to the notice of Board that Ms. Natasha Celati wrote a letter to the Secretariat expressing their desire to resign from the membership of IFFTI, as they felt that they could not strongly justify their economic commitment to IFFTI to their Board. Mr. Saptharishi requested her to reconsider her decision in the light of the initial constraints that any newly formed organisation faces. In any case, he stressed, good progress had been made on several fronts, including the IFFTI website, student and faculty exchange programs, etc.

As a sequel to this, Ms. Celati responded by agreeing to consider their participation for the IFFTI Conference next year. Unfortunately, they will not be able to participate this year, as Ms. Celati is leaving the Direction of the Course and Ms. Barbara Trebitsch will head the Master from January, 2001. This change in Direction is consuming a lot of time and energy of Domus Academy, and consequently, they have asked for leave of absence from this Conference. The relevant correspondence in this regard is enclosed for the perusal of the Board.

OBSERVERS

In addition to the Member – Institutions, the following Institutes / Organisations are attending the Conference as Observers:-

1. Ms. Heena Gorsia, Honorary Secretary, The Bhawanipur Gujarati Educational Society, Calcutta, India
2. Mr. Koichi Mori, Vice Chairman, Osaka Bunka Fashion College, Japan
3. Ms. Etsuko Kagami, President, Osaka Bunka Fashion College, Japan
4. Mr. Sunil Shrivastava, Orbit Institute of Fashion Design, India
5. Mr. Zhao Yun, Zhejiang Institute of Fashion Design

AGENDA ITEM NO. 3

CONSTITUTION OF THE CREDENTIALS COMMITTEE ON THE DELEGATES ATTENDING THE CONFERENCE AND ADOPTION OF ITS REPORT

The Board is requested to entrust this work to the Committee comprising of the following Members:-

1. National Institute of Design, India
2. Fashion Institute of Technology, USA
3. Hogeschool van Amsterdam, The Netherlands

The Committee is requested to look into the list of delegates and Observers and submit its report to the Board before the close of the Meeting for formal adoption.

AGENDA ITEM NO. 4

ADOPTION OF THE MINUTES OF THE 2ND ANNUAL CONFERENCE OF IFFTI HELD AT SAO PAULO, BRAZIL IN NOVEMBER, 1999

The text of the 2nd Meeting of the Board of Directors of IFFTI is enclosed for ratification by the Board.

AGENDA ITEM NO. 5

A REPORT ON THE ACTIVITIES OF IFFTI DURING 1999-2000 TO BE PRESENTED BY THE CEO, INCLUDING ADOPTION OF THE MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD AT LONDON ON 5TH – 6TH JUNE, 2000

- The 2nd Annual Conference of IFFTI concluded on 19th November, 1999. Before the delegates departed, the Secretariat arranged to hand over the minutes of the 2nd annual Conference and report of the Working Groups alongwith the Action Plan based on their recommendations.
- Letters have been faxed / emailed to all the Member Institutes for getting materials to be published in the IFFTI web-based newsletter. However, the response to this has been very damp and material has been received only from -
 - Temasek Polytechnic, Singapore
 - Sydney Institute of Technology, Australia
 - University of Technology, Sydney, Australia
 - Hong Kong Polytechnic University, China
 - National Institute of Fashion Technology, India

Consequently, the Secretariat has postponed the bringing out of the newsletter for the time being. The individual materials from these Institutes are enclosed for the reference of the Board.

- Assistance was provided to Universidade Anhembi Morumbi with the development of the IFFTI website and a team from National Institute of Fashion Technology, India, went to Brazil in August, 2000 to co-ordinate and provide the necessary inputs in this direction.
- In consultation with the Chairman and other Members of the Executive Committee, the EC Meeting was held in the premises of the London College of Fashion on 5 – 6th June, 2000.

- The draft minutes of the 3rd Executive Committee Meeting of IFFTI have been prepared and circulated to the Executive Committee Members and are now submitted to the Board Members for ratification.
- The agenda items of the EC Meeting as well as the agenda items for the 3rd Annual conference at London have been finalised and submitted to all the members.
- Letters were sent to all the members to send an updated write – up about the various happenings in their Institutes during the current year, to be circulated to the Board at the time of the Conference.
- Letters have been dispatched to various bilateral and multilateral agencies like the WTO, UNIDO, UNCTAD, IMF, ITC, World Bank and UNDP to invite them to attend the London Conference. They were also requested to consider providing some financial assistance for the technical conferences of IFFTI to be organised for the benefit of students and faculty of Member Institutions on specific subjects or focussed areas. However, letters of regret have been received from all the above agencies, expressing their inability to allocate any funds for IFFTI. Also, due to their prior firm commitments, they will not be able to send their representatives to the Conference as Observers.
- Letters have also been sent to all Members to ask them for information on the bilateral agreements that they may be having with other Member Institutions in keeping with the spirit of IFFTI. In this respect, the Secretariat received responses from –
 - a) National Institute of Fashion Technology, India, who have agreements with:
 - Hong Kong Polytechnic University
 - Fashion Institute of Technology, USA.
 - b) Temasek Polytechnic, Singapore have agreements with:
 - Hong Kong Polytechnic University, China
 - University of Technology, Sydney
 - c) University of Technology, Sydney have agreements with:
 - Nottingham School of Art and Design, UK
 - Temasek Polytechnic, Singapore
 - d) Polimoda, Italy collaborates with the following Institutions:

Fashion Institute of Technology, New York
Hong Kong Polytechnic University, Hong Kong
Institut Francais de la Mode, Paris
London College of Fashion, London
National Institute of Fashion Technology, New Delhi
Osaka Bunka Fashion College, Osaka, Japan
TEKO Centre, Denmark
University of Florence, Italy

- e) Ryerson School of Fashion has exchange agreements with:
Royal Melbourne Institute of Technology, Australia,
University of Technology, Sydney,
Birmingham
Westminster.
- f) Fu-Jen Catholic University have collaboration with
- Correspondence was also entered into with various industry associates, affiliated institutions and Designers to invite them to attend the Conference.
 - Members have been asked to bring their ideas for the logo when they come for the Conference, so that the logo for IFFTI can be adopted in November, in consultation with all the Board Members. In this respect, Ms. Val Horridge has responded and will bring a hard copy of the logo to the Conference.
 - The Secretariat has been very active between June – November, 2000 in regard to the preparation for the 3rd Annual Conference of IFFTI at London, in close co-operation with Ms. Sandra Holtby, Ms. Sarah Wilshaw and Ms. Claire Morgan of LCF.
 - Formal and informal inquiries have been entertained from various institutions and individuals for membership of IFFTI :-
 - a) Institute for the Fashion Industries Business School, Japan
 - b) Hame Polytechnic University of Art & Design, Finland
 - c) Wizo College of Design, Israel
 - d) University of Zagreb, Croatia
 - e) Deutsche Meisterschule, Germany
 - f) Harrods School of Applied and Allied Sciences, Pakistan

- g) Orbit Institute of Fashion Design, India
 - h) Osaka Bunka Fashion College, Japan
 - i) Mr. Omilos Dimitreli, Greece
 - j) Ms. Helena de Matos, Portugal
 - k) Mr. Zhao Yun, Zhejiang Institute of Fashion Technology, China
- Member Institutions have been sent intimation and subsequently the reminders, regarding remittance of Annual Membership fees. To this effect, invoices have also been dispatched to all the Members to facilitate the payment.

The list of Members who have remitted their subscription is as under :-

1. Royal Melbourne Institute of Textiles, Australia
2. Nottingham Trent School of Art and Design, UK
3. University of Technology, Sydney, Australia
4. Sydney Institute of Technology, Australia
5. Temasek Polytechnic, Singapore
6. National Institute of Design, India
7. Hong Kong Polytechnic University, China
8. Hogeschool van Amsterdam, The Netherlands
9. Fu – Jen Catholic University, Taiwan
10. Institut Francais de la Mode, France
11. Philadelphia University, USA
- 12.

AGENDA ITEM NO. 6

DECISION TO BE TAKEN ON THE INTERNATIONAL CONFERENCE OF STUDENTS AND FACULTY OF VARIOUS FASHION SCHOOLS ON THE SUBJECT 'FASHION EDUCATION AT THE CROSS-ROADS OF THE 21ST CENTURY'

The Student – Faculty Conference as proposed by the Secretariat outside of the IFFTI Conference on dates prior to the same, was not be feasible from financial as well as host Institution's point of view. It was felt that sponsors

were needed for this event and this could, therefore, be planned on a future date at some other venue after discussion in the Board Meeting. Decision could now be taken with regard to this.

AGENDA ITEM NO. 7

**ADOPTION OF THE MINUTES OF THE EXECUTIVE
COMMITTEE MEETING OF THE BOARD HELD AT LONDON ON
5TH – 6TH JUNE, 2000**

The draft minutes of the 3rd Executive Committee of IFFTI are enclosed for ratification of the Board.

AGENDA ITEM NO. 8

**POWER-POINT PRESENTATION ON THE MOST RECENT AND
IMPORTANT HAPPENINGS OF ALL THE INSTITUTIONS IN A
CONSOLIDATED FASHION TO BE MADE BY THE C.E.O.**

In the 2nd Annual Conference of IFFTI, the Board felt that the series of individual presentations made by the Member Institutions took up a lot of the time of the Board. Therefore, the Secretariat had requested all the Members to send in an updated report about the various happenings of their Institutes well in advance. These would be circulated to the Board prior to the Conference and the Secretariat will make a Power –Point presentation on the most recent and important activities of all the institutions in a consolidated fashion. The following Institutions have responded and their papers are enclosed.

- a) RMIT
- b) SIT
- c) Temasek
- d) HKPU
- e) UTS
- f) FIT
- g) Polimoda

AGENDA ITEM NO. 9

ADOPTION OF THE WORK PLAN OF IFFTI FOR 2000 – 2001 IN TERMS OF THE RECOMMENDATIONS RECEIVED FROM THE THREE WORKING GROUPS

The 3 Working Groups are meeting on the evening of the 7th November, 2000 in the premises of the LCF. The document containing their Report will be circulated among the Board Members and the Convenors of the 3 Groups will make their respective presentations to the Board during the Board meeting in terms of their recommendations, in order to facilitate the Board decision.

AGENDA ITEM NO. 10

FINANCE AND BUDGET OF IFFTI

As on date, under the IFFTI Account No.41629 maintained by NIFT at Canara Bank, Green Park Extension there is an amount of Rs. ____ (equivalent to US \$ _____) representing membership fee paid by 18 institutes for the year 1999-2000 and 13 Institutes for the year 2000-2001. Out of this Rs.15 lakhs (equivalent to US \$ _____) has been kept as Fixed Deposit for a period of ____ years, earning interest @ ____% per annum. A list indicating the Institutes, who have paid the Annual Membership fee for the year 2000-2001 is enclosed at Annexure – I. IFFTI Secretariat is separately pursuing with the Institutes, who have not paid their subscription for the year 2000-2001.

For the year ending 31st March 2001, IFFTI Secretariat anticipates the following income by way of remittance of Membership Fees by the member-countries:-

Details	Figures in Rs.	Equivalent US \$
Funds available with the Bank	12,68,101	27,567
Membership fee to be collected from eight defaulting members for the year 2000-2001	7,36,000	16,000
Observers / Associate fee (anticipated)	2,30,000	5,000
Total	22,34,101	48,567

As the Board is aware NIFT, where the Headquarters of IFFTI is located is incurring expenditure on the day-to-day administrative activities. A statement indicating the apportioned amount of expenditure for the period

from 14th October 1999 to 13th October 2000 incurred by NIFT is given below:-

S.No.	Item of expenditure	Expenditure per month	For 12 months
1	Administrative Expenditure *	500	6,000
2	Secretarial Assistance	250	3,000
3	Faculty Assistance	500	6,000
4	Consultant's fee for preparation of the Conference Theme Paper for Sao Paulo Conference		2,220
5	Audit fees		140
	Total		17,360/-

This administrative expenditure is being borne by on items like photocopying, telephone charges, FAX, E-Mail, conveyance and travelling expenses, computer and other infrastructure. The amount shown is on lump-sum basis.

Expenditure to be incurred from 14th October 2000 to 31st March 2001:

S.No.	Item of expenditure	Expenditure per month	For 5½ months
1	Administrative Expenditure *	500	2,750
2	Secretarial Assistance	250	1,375
3	Faculty Assistance	500	2,750
4	Audit fees		170
	Total		7,045

This administrative expenditure is being borne by on items like photocopying, telephone charges, FAX, E-Mail, conveyance and travelling expenses, computer and other infrastructure. The amount shown is on lump-sum basis.

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expenses, computer and other infrastructure. The amount shown is on lump-sum basis.

Although the expenditure is being incurred by NIFT, no money has been paid to NIFT from the IFFTI Account. It is for consideration at what point of time this amount is re-imbursed to NIFT from the IFFTI balance.

AGENDA ITEM NO. 11

CONSIDERATION OF THE CORRESPONDENCE WITH DOMUS ACADEMY, ITALY

The correspondence from Ms. Natasha Celati is attached here, along with the letter that Mr. Saptharishi sent to her, asking her to reconsider her decision of withdrawing from the membership of IFFTI. Ms. Celati responded by acknowledging the request and agreeing to consider continuing the membership.

AGENDA ITEM NO. 12

THE FACTUAL AND LEGAL POSITION REGARDING THE TENURE OF THE MEMBERS OF THE EXECUTIVE COMMITTEE AND CHAIRMAN OF IFFTI

The opinion of the Chartered Accountant, who had drafted the MOU and MOA of IFFTI, is enclosed for the perusal of the Board, wherein he states that the date of the commencement of the tenure of the Executive Committee and its Chairman begins from the date of the registration of IFFTI as a society. Thus, the terms of the EC and its Chairman are for a period of 2 years from November 1999 to November 2001.

19th September, 2000

Dear Shri Saptharishi Sir,

Kindly refer to discussion in your office on 18th forenoon on the subject of tenure of the First Executive Committee as per Rules and Regulations of IFFTI.

As desired, I am placing below my professional opinion on the issues discussed at the time of meeting.

IFFTI has been in existence since 1998 when the conference on the formation of IFFTI was held on 10.11.1998 but it was registered on 14th October 1999. The issue is when does the tenure of the First Executive Committee expire as per the Rules and Regulations of IFFTI.

Rule 10(d) of the Rules & Regulations provides for the matters relating to the tenure of the members of Executive Committee. The Rule is reproduced hereunder :-

“ All the elected office-bearers of the Committee shall hold office for a period of two years each time and shall retire on the date of respective Annual General Meeting. At the second Annual General Meeting held after registration of the Foundation, these members to be appointed to this Rule shall be elected to the Executive Committee”.

Rule 8(d) provides for the timing of holding the Annual General Meeting. The same is reproduced as under :-

“ An Annual General Meeting (hereinafter referred to as AGM) shall be held within six months from close of each financial year to transact the”

Rule 10(d) read together with Rule 8(d) makes it clear that elected members would be appointed at the Second Annual General Meeting held after registration of the Foundation. As such, the tenure of the members of the First Executive Committee of the Foundation expires at the time of the Second Annual General Meeting.

The Second Annual General Meeting is to be reckoned after the registration of the Foundation. The registration of the Foundation took place on 14th October, 1999. The due date of holding Second Annual General Meeting is 30th September 2001, the First AGM due date being 30th September 2000.

As such as per the Rules, the members of the First Executive Committee shall retire at the time of 2nd AGM which would be held in the year 2001.

I hope the above would make the position of retirement of First Executive Committee Members of IFFTI quite clear. I would be pleased to provide further explanations if needed.

With warm regards,

Yours sincerely,

(Ravi Kant Gupta)

AGENDA ITEM NO. 13

**DATE AND VENUE OF THE NEXT CONFERENCE OF IFFTI AND
THE THEME OF THE CONFERENCE**

In view of some practical problems explained by Prof. Edward Newton regarding hosting of the 4th Annual Conference of IFFTI in November, 2001 at Hong Kong , a decision has to be taken regarding the exact venue and timing of the Conference in 2001. The theme of the Conference will also be decided unanimously.

AGENDA ITEM NO. 14

**ANY OTHER ITEM TO BE TAKEN UP WITH THE PERMISSION
OF THE CHAIR**

**Statement showing the expenditure for the period from 14th October
1999 to 13th October 2000 incurred by NIFT**

S.No.	Item of expenditure	Expenditure per month	For 12 months
1	Administrative Expenditure *	500	6,000
2	Secretarial Assistance	250	3,000
3	Faculty Assistance	500	6,000
4	Consultant's fee for preparation of the Conference Theme Paper for Sao Paulo Conference		2,220
5	Audit fees		140
	Total		17,360/-

This administrative expenditure is being borne by NIFT on items like photocopying, telephone charges, FAX, E-Mail, conveyance and travelling expenses, computer and other infrastructure. The amount shown is on lump-sum basis.