

**MINUTES OF THE 9TH MEETING OF THE EXECUTIVE COMMITTEE OF
IFFTI HELD AT DONGHUA UNIVERSITY, CHINA, AT 1730 HRS. ON
18TH MARCH 2003**

The following EC Member Institutions were represented at the meeting:-

<u>S. No.</u>	<u>Institution</u>	<u>Represented By</u>	<u>Designation</u>
(a)	HKPU, Hong Kong	Prof. Edward Newton	Chairperson
(b)	Donghua University, China	Prof. Weiyuan Zhang	Member
(c)	FIT, New York, USA	Dr. Georgianna Appignani	Member
(d)	LCF, London, UK	Ms. Julia Gaimster	Member
(e)	RMIT, Australia	Mr. Ian Sapwell	Member
(f)	Ryerson Polytechnic, Canada	Ms. Mary McCrae	Members
(g)	UAM, Brazil	Mr. Sergio Garrido Moraes	Member
(h)	IFFTI	Commodore Vijay (Retd.)	Secretary

2. The following Institutions had sent in their apologies for being unable to depute their authorized representatives to attend the Meeting :-
 - (a) IFM, Paris and
 - (b) NIFT, India
3. The Committee took on record the apologies sent by IFM and NIFT.

The Chairperson emphasized the importance of representation at IFFTI Conferences and Executive Committee Meetings. He stressed that the Executive Committee has a very important role to play in guiding IFFTI business towards its objectives. He therefore requested the Executive Committee Member Institutions to invariably depute suitable representatives for all IFFTI meetings and large-scale events such as those planned at the Hong Kong and Shanghai Conferences. Such events provide an ideal platform for mutual interaction with various cross-sections of participants, both from the academia as well as the industry. Participation in such activities would prove mutually beneficial to IFFTI members, in addition to providing support to the Member Institution arranging such a mega event.

AGENDA ITEM NO. 1

WELCOME REMARKS BY CHAIRPERSON

5. While Welcoming the Executive Committee Members, the Chairperson expressed his appreciation at the fact that Members in such large numbers had come to attend the IFFTI Annual Conference despite the short gap between the two Annual Conferences and the international situation prevailing at the time of the Conference. He hoped that the enthusiasm displayed by Members would translate into bonding for mutual benefit.

AGENDA ITEM NO. 3

NEW MEMBERSHIP

6. While unanimously endorsing the recommendations of the two Sub-Committees, convened to process the applications for IFFTI membership received from two new Institutions, the Committee decided to offer 'Regular' Membership to both the applicants, namely:
 - a) Manchester Metropolitan University, UK and
 - b) North Carolina State University, USA.
7. The Secretary was directed to place the recommendations of the Committee before the General Council for ratification.

AGENDA ITEM NO. 4

AGENDA FOR THE 5TH ANNUAL MEETING OF THE IFFTI GENERAL COUNCIL

8. The Committee deliberated on the Agenda of the 5th Annual Meeting of the General Council. The comments/decisions of the Committee on the Agenda points are given in the succeeding paragraphs:-
 - 8.1 Minutes of the 8th Meeting of the Executive Committee and the 4th Annual Meeting of the General Council : The Committee approved the Minutes of the aforementioned Meetings circulated vide IFFTI Secretariat letter No. IFFTI/0203/2002 dated 05 December 2002.
 - 8.2 The Report on Activities of IFFTI : Secretary IFFTI presented a comprehensive report on the activities undertaken by the IFFTI during the period from January 2002 till now. The Committee noted the same and expressed satisfaction at the tasks pursued and completed by the Secretariat under the guidance of Prof. Edward Newton, Chairperson and other Executive Committee Members.
 - 8.3 Work Plan of IFFTI :

8.3.1 Papers on ‘Best Practices in Fashion Education’ : The Secretary informed the Committee that altogether 17 papers had been received under this initiative. Prof. Elizabeth Rouse, LCF would be coordinating the future course of action to evaluate and publish selected papers. It is proposed to have the publication ready by the next Annual Conference scheduled at Ryerson, Canada in April 2004.

8.3.2 Initiative on Funding for Faculty Travel :

8.3.2.1 This issue was debated at length. Finally the Committee recommended that the funding should presently be restricted to Economy Class Air Fare for travel of Junior Faculty to present papers at the IFFTI Annual Conference scheduled to be held at Toronto, Canada in April 2004. The proposals for funding under this initiative are to be forwarded to the Chairperson of the Committee, Prof. Elizabeth Rouse, LCF, by 30th September 2003 for consideration.

8.3.2.2 The monetary assistance under this scheme would be considered for only those Member Institutions:

- a) Which have already deputed at least two Members from their Institution to attend the Conference.
- b) Are up-to-date in payment of Membership Subscription.

9 Corporate Communication Plan :

9.1 Website : The Secretary explained that at the last Annual Conference at Hong Kong, UTS, Australia, had offered to design the Homepage of the IFFTI Website. However, till now no progress had been achieved despite continuous interaction with UTS. In the meanwhile Secretariat has designed a Website which provides the basic information about IFFTI. He then projected the draft Website for viewing by Executive Committee Members. After due deliberations the Committee took following decisions: -

9.1.1 The basic Website designed by the Secretariat is to be launched at the earliest. Presently the option of the World Map showing location of Member Institutions is to be used as the Homepage.

9.1.2 The task of designing the ‘Homepage’ is to be assigned to a professional agency. The Member Institutions are requested to provide details of reputed companies specializing in Website design together with an indication of cost. The Committee would thereafter select a suitable Agency for this task. Recommendations of the Members are to reach the Secretariat by 30th September 2003.

9.2 Brochure : The new editions of the Brochure are to be printed by the Secretariat and fifty copies are to be distributed to each Member Institution.

10. Network of Specialised Information : In view of inadequate response from Members, the Committee decided not to proceed further in this matter for the time being.
11. Venues of Future IFFTI Meetings : The Secretary informed the Committee that the rescheduling of the 2003 Conference had necessitated changes in timing and venues of the future IFFTI meetings also. The Committee deliberated on the issue and finalised the venues for IFFTI meetings upto the year 2007. Secretary was asked to place the revised proposal before the General Council for ratification.
12. Linkages with International Apparel Federation : It was decided that for the time being, the Secretariat would only circulate the schedule of the Annual Conferences of the International Apparel Federation for the information of IFFTI Members.
13. Accounts, Finance and Budget :
 - 13.1 Balance Sheet : Balance Sheet for the Period 01st April 2002 to 30th September 2002, was approved by the Executive Committee.
 - 13.2 Membership Subscription : The Members were pleased to note that majority of the backlog had been cleared.
 - 13.3 Income and Expenditure Statement : The Members took note of the Income and Expenditure Statement presented by the Secretary.
 - 13.4 Budget : Budget for the period 01 October 2002 to 30 September 2003 was approved by the Committee. It was further decided that the Secretary should make a projection for next five years, of the surplus funds which can be deployed in funding IFFTI initiatives. The first projection is to be placed for consideration of the 10th Executive Committee in November 2004.

AGENDA ITEM NO. 5

EXTENSION OF THE TERM OF SECRETARY IFFTI

14. Keeping in view his past performance, the Committee decided to extend the tenure of Commodore Vijay (Retd.) as full time Secretary of IFFTI by another two years upto 31st July 2005.

AGENDA ITEM NO. 6

ANY OTHER ITEM

15. There being no further points, the meeting ended with a vote of thanks to the Chair.