

# **AGENDA**

**THE 8<sup>TH</sup> MEETING**

**OF**

**IFFTI EXECUTIVE COMMITTEE**

**6<sup>TH</sup> NOVEMBER 2002**

**AT**

**THE HONG KONG POLYTECHNIC UNIVERSITY,  
HONG KONG**

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**AGENDA ITEM NO. 1.****WELCOME REMARKS BY CHAIRPERSON – IFFTI**

Professor Edward Newton, Head and Chair Professor, Hong Kong Polytechnic University and the Chairperson – IFFTI will make his initial remarks.

**AGENDA ITEM NO. 2.**

**APOLOGIES SENT**

- 2.1 UAM have sent in their apology for not attending the 8<sup>th</sup> Meeting of the Executive Committee of IFFTI.
- 2.2 The Executive Committee may kindly accept their apology.

**AGENDA ITEM NO. 3****ADOPTION OF THE MINUTES OF THE 7<sup>TH</sup> MEETING OF THE  
EXECUTIVE COMMITTEE OF IFFTI**

- 3.1 The draft minutes of the 7<sup>th</sup> Executive Committee Meeting held on 9<sup>th</sup> – 10<sup>th</sup> July 2002 at FIT, New York, were circulated to all the EC Members for their views and comments.
- 3.2 The Executive Committee is requested to formally adopt these Minutes, a copy of which is placed at *Annexure - VII*.
- 3.3 Comments received from Members on the draft Minutes are enclosed herewith for perusal of Members.

**AGENDA ITEM NO. 4****ACTION TAKEN REPORT OF DECISIONS OF 7<sup>TH</sup> EC**

<b><u>SR. NO.</u></b>	<b><u>MOM AGENDA ITEM</u></b>	<b><u>DECISION</u></b>	<b><u>ACTION TAKEN</u></b>
1.	7 – Para 21 (a)	Finalisation of Membership Information and Application Form	Action completed.
2.	7 – Para 21 (b) and (c)	Invitation to New Members to attend 4 <sup>th</sup> Annual Conference	Action completed.
3.	7 – Para 21 (d)	Review of the Application of Pearl Academy	Action completed.
4.	8 – Paras 22 and 23	Corporate Identity of IFFTI	<ul style="list-style-type: none"> <li>• Process initiated.</li> <li>• PDC January 2003.</li> </ul>
5.	9 – Paras 25 and 26	Work Plan	<ul style="list-style-type: none"> <li>• Process initiated.</li> <li>• Work Plan for publishing Papers on ‘Best Practice in Fashion Education’ issued.</li> </ul>
6.	10 – Para 28	Revision of IFFTI Rules and Regulations	<ul style="list-style-type: none"> <li>• Action completed.</li> <li>• To be approved by EC and ratified by GC.</li> </ul>
7.	11 – Para 30	Creation of Information Database	<ul style="list-style-type: none"> <li>• Process initiated.</li> <li>• Information</li> </ul>

			awaited from Members.
8.	13	Forecast of Venues for future IFFTI Meetings	<ul style="list-style-type: none"> <li>• Proposal prepared.</li> <li>• To be finalised by EC.</li> </ul>
9.	15 – Para 41	Finance and Accounts	<ul style="list-style-type: none"> <li>• Payment to IFM made</li> <li>• Payment to NIFT made.</li> <li>• IFFTI account converted to EEFC Dollar account.</li> <li>• Income Tax returns for 2001-2002 filed.</li> </ul>
10.		Follow-up of Members	<ul style="list-style-type: none"> <li>• Active follow-up done. This has resulted in subscription of US \$57,000 being realised since January 2002.</li> <li>• Besides this, channels of communication have been re-opened with Ryerson, Philadelphia, UTS, Polimoda, Donghua, Bunka and DMU.</li> </ul>



**AGENDA ITEM NO. 5****RULES AND REGULATIONS OF IFFTI**

The draft Rules and Regulations were further revised by the Secretary to incorporate the observations of the Executive Committee. The revised draft of the same was forwarded to the EC members on 18<sup>th</sup> September 2002. A final revised draft, taking into account the comments received from Members, was thereafter prepared. The same is placed at *Annexure – IX* for the approval of the Executive Committee. The revised Rules and Regulations will thereafter be placed before the General Council on 7<sup>th</sup> November 2002 for ratification.

## **AGENDA ITEM NO. 6**

### **NEW MEMBERSHIP**

6.1 As directed by the EC at its 7<sup>th</sup> meeting at New York on 10<sup>th</sup> July 2002, the following actions have been taken by the Secretariat:-

6.1.1 **Review of application of Pearl Academy.** Membership application of Pearl Academy was reviewed by Dr. Dario Cortes. Upon reconsideration, he has recommended that Pearl Academy be offered Associate Membership of IFFTI. The aforementioned opinion of Dr. Cortes was circulated to EC members for ratification. After receiving ratification from a majority of the EC members who were present at the 7<sup>th</sup> EC, the Secretary had offered Pearl Academy the Associate Membership of IFFTI, which they have accepted. Accordingly, they have been invited to attend the 4<sup>th</sup> Annual Conference as ‘Observers’.

6.1.2 **Membership of other 3 New Members.** In pursuance of the decisions of the 7<sup>th</sup> EC, the Secretary wrote to the other three applicants, offering them the following categories of Membership and inviting them also to attend the Annual Conference as ‘Observers’:-

- (a) UMIST, UK - Regular Membership
- (b) University of Huddersfield, UK - Regular Membership
- (c) Nanyang Academy of Fine Arts, Singapore - Associate Membership.

- 6.1.2.1 University of Huddersfield and UMIST have accepted the 'Regular' Membership and confirmed their participation in the 4<sup>th</sup> Annual Conference.
- 6.1.2.2 **Nanyang Academy**. Ms. Theng Gladys, Director, School of Fashion Studies, Nanyang Academy of Fine Arts, Singapore, informed the Secretary that in the opinion of their Board of Directors, Nanyang Academy enjoyed an international status in Fashion Design and Technology and therefore should be given a 'Regular' and not 'Associate' Membership. They would present their case before the General Council for re-consideration.
- 6.1.3 **Revised Information and Application Form**. The final approved Membership Information and Application Form is placed at *Annexure - VIII*. The same would be placed before the General Council on 7<sup>th</sup> November 2002 for adoption.
- 6.1.4 **New Members**. In pursuance of the decision taken at the 7<sup>th</sup> EC, Dr. Georgianna Appignani had recommended that Fashion Institute of Design and Merchandising (FIDM), USA may be invited to become a member of IFFTI. The Secretary has forwarded the new Membership Information and Application Form to FIDM for their consideration. Similar recommendations from other EC Members are welcome.

**AGENDA ITEM NO. 7**

**CORPORATE IDENTITY**

**7.1 IFFTI Website.**

7.1.1 The proposal for the basic Website of IFFTI is under preparation by the Secretariat.

7.1.2 Simultaneously the Secretariat had written to UAM to transfer the URL, the Administrative Password and the File Transfer Protocol Password to the Secretariat, to enable hosting and maintenance of the site by the Secretariat. Their response is still awaited.

7.1.3 It is proposed to make the Web Site operational by January 2003.

**7.2 IFFTI Brochure.** It was considered necessary to update the information regarding the IFFTI Members and include the details of the New Members before publishing additional copies of the Brochure. Accordingly, the Secretariat had requested all Members to update the data concerning their Institutions. The updated status according to the information received from Members is placed at *Annexure - XI*. The same shall be ratified with the assistance of the General Council Members before including it in the Brochure.

**AGENDA ITEM NO. 8****WORK PLAN**

- 8.1 **Paper on 'Best Practice in Fashion Education'**. The Work Plan for selecting the Papers on 'Best Practice in Fashion Education' and publishing them, has been prepared by Ms. Elizabeth Rouse, LCF in consultation with Dr. Georgianna Appignani, FIT. It was circulated by the Secretariat to all the members on 5<sup>th</sup> October 2002. A copy of the same is placed at *Annexure - X* for information please.
- 8.2 **Programmes Committee**. It is proposed to convene the Programmes Committee tomorrow during the 4<sup>th</sup> Annual Meeting of the IFFTI General Council, with the assistance of all the Members.

**AGENDA ITEM NO. 9****NETWORK OF SPECIALISED INFORMATION**

- 9.1 At the 7<sup>th</sup> EC Meeting, it was decided to create a Network of Specialized Information for the benefit of IFFTI Members. This data base is to contain unique / special achievements and procedures of the Member Institutions in the fields of Fashion related Education, Industrial Research and Technology.
- 9.2 To enable the preparation of such a data base, Member Institutions were requested to forward to the Secretariat their respective specialized collections from Archives and new developments and practices evolved by them and which were their forte. The name of the person to be contacted for providing further information on the subject, was also to be provided. This information would be incorporated in the IFFTI Web Site to enable easy dissemination, while ensuring both ease of access and exclusivity for all IFFTI members.
- 9.3 Uptill now, details have been received from RMIT and IFM. Data from the other members is still awaited.

**AGENDA ITEM NO. 10****VENUES OF FUTURE EC MEETINGS AND ANNUAL GENERAL CONFERENCES**

- 10.1 The EC may deliberate and finalise the venues keeping the following in mind:-
- (a) EC meetings should be hosted only by one of the EC Member Institutions.
  - (b) The Annual Conference may be hosted by any General Council Member Institution. It would be preferable that the AGC is hosted at as many different venues as possible, to allow Members to visit different Member Institutions.
  - (c) Dong Hua University, China have offered to host the 5<sup>th</sup> Annual Conference at Shanghai in March 2003 to coincide with the '2003 Shanghai International Fashion Culture Festival'. A copy of their correspondence is placed at *Annexure - XIX*.
  - (d) RMIT, Australia had initially agreed to host the Annual Conference in 2003. However, they are now willing to host the Annual Conference in 2004 to coincide with a similar event in Melbourne, in case China's proposal is accepted by the EC.

- 10.2 The previous IFFTI meetings were held at the following venues:-

<b><u>YEAR</u></b>	<b><u>EC NOT ATTACHED TO AGC</u></b>	<b><u>EC + AGC</u></b>
1998	Not held.	I AGC – NIFT, India (November)
1999	1 <sup>st</sup> EC (June) - IFM, France	2 <sup>nd</sup> EC + II AGC – UAM, Brazil (November)
2000	3 <sup>rd</sup> EC (June) - LCF, London	4 <sup>th</sup> EC + III AGC – LCF, London (November)
2001	5 <sup>th</sup> EC (February) – HKPU, Hong Kong 6 <sup>th</sup> EC (July) – IFM, France	Not held
2002	7 <sup>th</sup> EC (July) – FIT, USA	8 <sup>th</sup> EC + IV AGC – HKPU, Hong

	Kong (November)
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10.3 At the 7<sup>th</sup> meeting of the EC, the Members had prepared a forecast of venues upto the year 2006. The same is placed below for perusal of Members.

<u>Sr. No.</u>	<u>Event</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>
(a)	Executive Committee Meeting	NIFT, India	Dong Hua University, China	Hogeschool, Amsterdam	FIT, USA / Ryerson, Canada
(b)	Annual Conference	RMIT, Australia	NIFT, India	Ryerson, Canada / FIT, USA	IFM, France

10.4 The EC may deliberate on the issues mentioned in Para 10.1 above and finalise the proposal before it is placed before the General Council for ratification.



**AGENDA ITEM NO. 11**

**AGENDA FOR THE 4<sup>TH</sup> MEETING OF THE ANNUAL GENERAL  
COUNCIL**

The Agenda for the 4<sup>th</sup> AGC is placed at Enclosure. The EC may kindly approve the same.

**AGENDA ITEM NO. 12**

**ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR**