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AGENDA FOR THE
6TH EXECUTIVE COMMITTEE MEETING OF IFFTI
SCHEDULED TO BE HELD
AT INSTITUT FRANCAIS DE LA MODE, PARIS
ON 2ND JULY 2001

AGENDA ITEM NO. 1.

WELCOME REMARKS BY CHAIRMAN – IFFTI

Mr. Anil Kumar, Secretary, Ministry of Textiles, Government of India and Chairman – IFFTI, would not be in a position to attend this meeting on account of unforeseen official exigencies in his country.

The Executive Committee may, therefore, elect any one of the Vice-Chairmen for chairing this meeting.

Under the Agreement on the Establishment of IFFTI – 1998, Article IX provides that:

“in the absence or disability of the Chairman, any one of the Vice-Chairmen, as may be decided by consensus, shall perform all the duties of the Chairman, and when acting, shall have all the powers of the Chairman.”

Again, under Rule No. 8 of the Rules and Regulations of IFFTI Society, it is provided:

“8. General Council / General Body

(k). Meeting to be presided by:

Every meeting of the Foundation shall be presided over by the Chairperson, and in his absence, the meeting shall be presided over by one of the Vice-Chairpersons present at the meeting.”

In the light of the above provisions, the Executive Committee may decide on the Chairman by consensus.

AGENDA ITEM NO. 2.

APOLOGIES SENT

In response to the invitation sent by the Secretariat, Ms. Val Horridge has communicated her apologies for not being able to attend the Executive Committee Meeting due to her pressing official commitments.

Leave of absence may be granted to her.

AGENDA ITEM NO. 3

ADOPTION OF THE MINUTES OF THE FIFTH EXECUTIVE COMMITTEE MEETING HELD ON 20TH FEBRUARY 2001 AT HONG KONG

The Member Institutions were circulated the draft minutes of the 5th Executive Committee Meeting and were requested to give their views regarding the same.

Since there were no changes or amendments proposed, the Executive Committee is requested to formally adopt these minutes.

AGENDA ITEM NO. 4

DEVELOPMENT OF THE CORPORATE IDENTITY OF IFFTI

At the time of the 5th Executive Committee meeting of IFFTI at Hong Kong on 20th February 2001, the members had felt that there was a need to establish the Corporate Identity of IFFTI. London College of Fashion (UK), Institut Francais de la Mode (France) and University of Technology – Sydney (Australia) were requested to look after the development of the

same. A draft plan, based on their discussions will be submitted for the consideration of the Executive Committee at the time of the meeting.

AGENDA ITEM NO. 5.

CONSIDERATION OF THE GRAPHIC DESIGN OF THE PROMOTIONAL BROCHURE OF IFFTI

At the time of the 5th Executive Committee the members had proposed that an updated Promotional Brochure of IFFTI be brought out. Consequently, the Secretariat has developed certain concepts and designs for the same and they will be presented for the consideration of the Executive Committee for final adoption and subsequent printing.

AGENDA ITEM NO. 6

A REPORT ON THE ACTIVITIES OF IFFTI FROM FEBRUARY 2001 - JULY 2001 TO BE PRESENTED BY THE CEO

During the period from February 2001-July 2001, the Secretariat carried out the following activities on behalf of IFFTI :-

- The 5th Executive Committee meeting of IFFTI took place on 20th February 2001 at Hong Kong Polytechnic University, Hong Kong. The draft minutes of the meeting were prepared by HKPU and sent to the Secretariat for the review of the CEO, Mr. Atul Chaturvedi. Thereafter, the Secretariat circulated the minutes among all the Member Institutions of IFFTI, seeking their views and comments. Since all the members felt that the minutes had been recorded as per the discussions having taken place at the meeting, there were no amendments.
- Based on the suggestions proposed by Dr. Georgianna Appignani, the Membership Information and Application Form of IFFTI was further modified and structured by the Secretariat.

- The Membership Information and Application Form was forwarded to several leading Fashion institutions, who had either shown an interest in seeking membership to IFFTI or whose names had been proposed by the existing members of IFFTI.
- A Paper has been prepared by the Secretariat to iron out certain inconsistencies between the IFFTI documents and Election By-laws, based on the legal advice of the Chartered Accountant of IFFTI.
- The Secretariat is in constant touch with Ryerson Polytechnic University, Canada, who are the coordinators of the IFFTI Logo Design Competition, with regard to the finalisation of the outlines and details of the Competition.
- The Secretariat has also developed certain design concepts for the IFFTI Logo, pending the holding of the IFFTI Logo Design Competition.
- The design concepts of the Promotional Brochure of IFFTI have been developed by the Secretariat, after having updated the information about all the member institutions.
- The Secretariat has also been in touch with London College of Fashion, London, Institut Francais de la Mode, Paris and University of Technology, Sydney for getting a feedback on their development of the concept of the Corporate Identity of IFFTI.
- A draft paper has been prepared by the Secretariat charting a Communication Strategy for IFFTI.
- The program for the 4th Annual Conference of IFFTI has been forwarded to all the member institutions to enable them plan their attendance at the Conference. A list of suggested hotels has also been enclosed for their reference and convenience.
- The agenda items for the 6th Executive Committee Meeting of IFFTI at Paris were finalised and circulated among all the Executive Committee members.
- The Secretariat has been in constant touch with IFM, Paris for the coordination of the 6th EC meeting.

AGENDA ITEM NO. 7

CONSIDERATION OF THE PROCESS OF ELECTION OF THE EXECUTIVE COMMITTEE IN THE LIGHT OF PROPOSED MODIFICATIONS TO THE IFFTI DOCUMENTS

According to the Memorandum of Association of IFFTI, the present term of the Chairman and the Executive Committee would expire in November 2001 and elections for the new Executive Committee would be held in October 2001 at the time of the 4th Annual Conference of IFFTI at FIT, New York.

Towards this end, the Secretariat had prepared a Paper clarifying the process of election and drafting a set of By-laws. However, at the 5th EC meeting, the members felt that there existed certain inconsistencies between the IFFTI Rules and Regulations and the Election By-laws, which needed to be resolved before there could be any further progress on this issue. National Institute of Fashion Technology (NIFT), New Delhi and Fashion Institute of Technology (FIT), New York were requested to review these documents.

The issues under discussion were considered by the Legal Advisor of the Secretariat and the advice received was circulated to all the members of the Executive Committee for comments. The Secretariat received feedback on that advice from Dr. Georgianna Appignani, Prof. Edward Newton and Mr. Amnon Armoni. After taking into account the view-point of all these members, a second paper has been prepared by the Secretariat, which provides the clarifications on the issues raised and proposals for modification in some areas of the documents. This paper is submitted for the consideration of the Executive Committee. (*Annexure I*)

AGENDA ITEM NO. 8

CONSIDERATION OF NEW APPLICATIONS FOR MEMBERSHIP TO IFFTI

After undertaking the re-structuring of the Application Form subsequent to the suggestions of Dr. Georgianna Appignani of FIT, New York, the

Secretariat sent the modified Membership Information and Application Form for membership to IFFTI to certain leading Fashion Institutes, who had either shown an interest in seeking membership to IFFTI or whose names had been proposed by the existing members of IFFTI.

The Institutes to which the secretariat sent these Forms were:

1. Omilos Dimitreli, Greece
2. Tianjin Polytechnic Univeristy, China
3. Zhejiang Institute of Science and Technology, China
4. Osaka Bunka fashion College, Japan
5. Nanyang Academy of Fine Arts, Singapore
6. Pearl Academy of Fashion, India
7. University of Manchester Institute of Science and Technology, UK
8. North Carolina State University, USA

Of these institutes, only Pearl academy of Fashion - India and Nanyang Academy of Fine Arts - Singapore have submitted competed applications. The others have responded by saying that though they are very keen on membership to IFFTI, they would not be able to meet the deadline for the Paris meeting, and will submit their applications for the October meeting of the Executive Committee.

Since the Executive Committee is the deciding authority in matters pertaining to new admissions, which need final ratification by the Board, these two applications may be considered by the members. (*Annexure II*)

AGENDA ITEM NO. 9

CONSIDERATION OF THE DESIGN CONCEPTS OF THE IFFTI LOGO PROPOSED BY THE SECRETARIAT, PENDING THE HOLDING OF THE 'IFFTI LOGO DESIGN COMPETITION'

At the 3rd annual Conference of IFFTI in November, the Board had taken note of the fact that IFFTI needed to have its own brand logo, which will be selected through an International Students' Competition. This competition is to be co-ordinated by Ryerson Polytechnic University, Canada, who will also develop the details and outlines of the competition.

However, since the timing of the competition happened to be such that the students of most of the schools had completed their assignments and broken for the term, it is proposed that the competition may now be held at a later date, with modified rules for prizes, dates, etc., which may be finalized by the Executive Committee.

In the meantime, the Secretariat has developed certain ideas and design concepts for the IFFTI Logo, which may be considered by the Executive Committee pending the holding of the Competition.

AGENDA ITEM NO. 10

CONSIDERATION OF THE COMMUNICATION STRATEGY OF IFFTI

At the time of the 5th Executive Committee of IFFTI held at Hong Kong, the members had decided that one of the tentative agenda items for the next Executive Committee meeting would be the charting of an effective Communication Strategy for IFFTI, which could form a part of the establishment of its Corporate Identity. Towards this end, a draft paper has been prepared by the Secretariat, stemming from the mission and objectives of IFFTI, which is submitted for the consideration of and further inputs by the Executive Committee members. (*Annexure III*)

AGENDA ITEM 11

STATUS OF THE IFFTI WEB-BASED NEWSLETTER

A newsletter was prepared by the Secretariat and sent to UAM, Brazil to be hosted on IFFTI web-site. However, the budget presented by UAM for the development and maintenance of the web-site was not approved by the Executive Committee as it was considered to be too steep. Consequently, UAM have expressed their inability to host the Newsletter on the IFFTI website. The Executive Committee may further consider this issue.

AGENDA ITEM NO. 12

**VENUE OF THE 5TH ANNUAL CONFERENCE OF IFFTI IN THE
YEAR 2002**

It may be noted that at the time of the formation of IFFTI in India in November 1998, all the Member Institutions of IFFTI had discussed the schedule of its Annual Conferences for the coming years. According to that schedule, the Melbourne Institute of Textiles, Australia and the Hogeschool Van Amsterdam, The Netherlands, had offered to host the IFFTI Conference in 2002. A final decision on this was to be taken at the appropriate time. Therefore, Mr. Ian Sapwell of the Royal Melbourne Institute of Technology, and Mr. Rozendaal of Hogeschool van Amsterdam may be contacted to ascertain their convenience of hosting the 5th Annual Conference of IFFTI in the year 2002.

AGENDA ITEM NO. 13

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR