



Minutes

IFFTI

INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES

Exec Committee Meeting 5/4/22

TK, NPL, DS, LB, JT

Education Committee – report

- Revisited the mission of IFFTI to drive what we are doing
- Discussed workshops and how to develop them to be appealing to members in between conferences
- Proposing a survey of membership e.g. what are they doing? What are their prioritising? What are their strengths that they could share? Capability/capacity for online? Try to reduce boundaries and share collective capabilities? Asking what workshops they would like to see. Hoping we get a steer on what we might do in terms of sharing with the memberships
- Discussed funding – how to go beyond physical mobility into virtual e.g. COIL; could we fund the establishment of COIL or other collaborations e.g. travel for faculty to set up, production of physical entities etc. We could create a pdf case study to share with members; opportunities to help campuses support entrepreneurship; think the awards should go hand in hand with new membership initiative e.g. to designate monies to support outreach – can we support collaborations with new membership category?
- Need to do a call out for a Chair and members

Research Committee Report

- There was an agenda
- Approved minutes from 2019 and adopted feedback from 2019 conference in planning for 2022 conference; overshoot on number of papers but anticipated a number of drop outs which has happened
- Need to consider a strategy for publishing; what's the best route for getting things online – needs to be on a maintained platform; should we buy a ISSN so publications are connected; **ACTION** – for Research Committee (NPL) to bring to Exec Committee as agenda item for discussion and approval;
- Need for stronger website to make research and researchers easily 'findable'; need for clarity on what research we do; how does IFFTI brand itself in research terms; what are we about and what's the USP e.g. pedagogy or theoretical research etc. need a point of distinctiveness;
- Mentoring – NPL is going to bring forward an **ACTION** document as to how we might take this forward
- Committee membership – how many members? Transient membership; TK will stay on for another year but looking to step down after Otago; proposed DZ; does the Chair of the sub committees have to be on the Exec? How do we approve new Sub Committee Chairs? NPL as Deputy-Chair; Sylvia, Jose and Tony B as members; clarifying roles and responsibilities; need some better representation from Asia; thought ideal was 10-12 people; specific jobs/task for initiatives to follow through on things; having interim symposium day – short event for ECR/PhD to help mentor them with in progress papers – giving collective feedback (would this be needed if the mentor programme worked) – good to get perspective from all regions (value in those different perspectives).



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Other issues/comments

- Is there an education email – is that being monitored?
- All agreed our discussions raised a number of aspects of IFFTI which we felt could be reconsidered etc. and now a good time to do that. Lots of questions to be answered. Key issue is external communications.
- Need to revisit all the governance and procedural documents – **ACTION** – LB will do subject to agreement by RH
- Will awards still be honoured? Discussed awards; there is confusion about the awards and what is on offer; the content on this is confusing on the web; agreed we need to simplify and possible make more flexible/broader calls for funding with specific calls or driven by objectives of the committees; doesn't necessarily have to be for travel/exchange – **ACTION** – LB to draft a proposal
- Outreach membership category – a new category for membership has been approved by membership committee; key challenge for African institutions is money e.g. their mannequins have limbs etc. missing – we could do awards to support travel to their institutions; possibly category to fund someone from there to travel; need to check with RH if it has been approved/discussed? In Margo's Membership Committee report proposed for ratification at AGM;

Exec Committee Meeting 12pm 5/4/2022

TK, NPL, DS, LB, JT, RH, JL, DM

- Need for vigilance with cyber security; concern for IFFTI as an organisation and what the risk is; RH asked for all members to be vigilant and will highlight at AGM;
- TK provided a report on conference so far;
- Discussed report from MB membership – the Outreach membership can be ratified at the AGM – we will test this out;
- We can circulate financials with minutes from the AGM;
- Discussed implications of future administration of IFFTI notably the financial authorities to sign cheques and authorise payments; proposal for a Secretary general replacement and also an applicant focused on brand/communications; **ACTION** – Exec Committee to respond quickly to any requests for decisions from RH & forward any suggestions/ideas to RH

Summary Actions

Action	Owner
Develop a plan for future publications from IFFTI Conference proceedings (ISSN) – purchase of ISSN numbers – to be proposed to Executive Committee for approval	NPL (Research Committee)
Mentoring proposal to be developed	NPL (Research Committee)
Revisit IFFTI governance and procedural documentation to familiarise Exec Committee and consider potential revisions	LB (Deputy Chair)
Review IFFTI Awards and develop proposal for future IFFTI awards	LB (Deputy Chair)
Executive Committee to respond quickly to support Chair with decision making and ideas in relation to the replacement of Secretary General	All members Executive Committee



Minutes

Executive meeting: Post conference review
Nottingham Trent University 8th April 2022

Attendance

Professors Anthony Kent, Jose Teunissen, Deirdre Sato and Noel Palomo-Lovinski

Online: Danielle

1. Minutes of the AGM 2022 were written up and will be submitted by Professor Kent

2. Conference review

The consensus was that it had been a very successful conference with some features that could be used in future events such as online breakouts at the same time as in person breakouts; sessions where track chairs summarise the papers in their tracks from a morning or afternoon session. Keynote speakers in person are preferred to online presentations. The Pre-recorded presentations were well received and could be taken forward to future conferences.

The development papers were very good, with very good feedback; there was an expectation of delegates in the room that they were going to help the author. Ideally they should be scheduled in a group, i.e. put all the PhD students altogether and ECRs all together - for a sense of community.

The wifi and digital infrastructure needs to be more reliable and with a hybrid online/in-person conference, need more technical support in the room to sort out snags. Some mice did not work; in tow presentation rooms, 002 and 005, the microphone did not work. IN the lecture theatre, the sound did not work at the start of the AGM. The use of Teams was an issue. No visuals came up in one session. The conference organisers need to explain how to use the software.

3. No other items were discussed