

I F F T I
INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES

AGENDA OF 38th EXECUTIVE COMMITTEE MEETING

Notice for the 38th Executive Committee meeting was issued vide IFFTI Secretariat mail dated 2nd March, 2017. The meeting will be held at 09:30 hours on Wednesday 30th October, 2017 at The Hong Kong Polytechnic University, Hong Kong.

CHAIR: Prof. Frances corner

SECRETARY GENERAL: Commodore Vijay Chaturvedi (Retd.)

1	ATTENDANCE	
	<i>To note</i>	
1.1	Attendance Confirmed:	Secretary
	(a) Chairperson	
	• Prof. Frances Corner, London College of Fashion, U.K.	
	(b) Regional Members	
	• Prof. Robyn Healy, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson and Chair, Research Sub-Committee	
	• Dr. Giacomo Oliva, Fashion Institute of Technology, U.S.A. – Deputy Chair, Membership Sub-Committee	
	• Dr. Jun Li, Donghua University, P.R. China-Deputy Chair Finance Sub-Committee	
	• Mr. Hajime Endo, Bunka Gakuen University, Japan – Member	
	• Ms. Souraya Bouwmans-Sarraf, Amsterdam Fashion Institute, The Netherlands – Member	
	• Mr. Robert Ott, Ryerson University, Canada, Chair, Education Initiative Sub-Committee	
	• Ms. Nandita Abraham, Pearl Academy, India - Member	
	• Dr. Liz Barnes, The University of Manchester, UK - Member	
	• Ms. Basia Szkutnicka, The Hong Kong Polytechnic University, Hong Kong - Member	
	• Ms. Margo Barton, Otago Polytechnic, New Zealand - Chair, Membership Sub-Committee	
	• Ms. Anne Normoyle, Sydney Institute of TAFE NSW, Australia - Member	
	(c) Member Secretary	
	• Commodore Vijay Chaturvedi (Retd.) - Secretary General	
	(d) Apologies	
	• Ms. Barbara Bundy, The Fashion Institute of Design and Merchandising, USA- Chair, Education Industry Interaction Sub-Committee	
	• Ms. Sylvie Ebel, Institut Francais de la Mode, France-Chair ,Finance Sub-Committee	
1.2	Welcome	Prof. Frances Corner
2	CONFIRMATION OF MINUTES	
2.1	<p>For adoption The minutes of the 37th meeting of the Executive Committee and 19th Annual Meeting of the IFFTI General Council circulated. Members will be invited by the Chair to advise any amendments prior to confirmation of the minutes. Motion: “That the minutes of the 37th meeting of the Executive Committee held on 27th March, 2017 and 19th Annual Meeting of the IFFTI General Council held on 28th March, 2017 be adopted as a true and accurate record.”</p>	Chair Secretary
3	ELECTION OF NEW REGIONAL MEMBERS TO THE EXECUTIVE COMMITTEE	Attachment 1 Page No-3
3.1	<p>To ratify The nominations received from General Council Members to elect new Regional</p>	Chair Secretary General

		Members to the Executive Committee	Annexure A Page No -6
4		CO-OPT MEMBERS ON THE EXECUTIVE COMMITTEE	
	4.1	It is recommended that some of the active new members be co-opted on the Executive Committee keeping the long term continuity in mind.	Attachment 2 Page No -7
5		COMPOSITION OF NEW EXECUTIVE COMMITTEE	
	5.1	<i>To finalize</i> The composition of new Executive Committee	Chair Secretary
6.		NEW CHAIRPERSON AND DEPUTY CHAIRPERSON	
	6.1	<i>To elect</i> The new Chairperson and Deputy Chairperson.	
7.		STATUS OF MEMBERSHIP	Dr. Margo Barton Secretary
	7.1	<i>To receive</i> A Report on Status of Membership.	Attachment 3 Page No-8
	7.2	<i>For information</i> Status of Membership Subscription.	Attachment-4 Page No-10
8		REPORTS FROM CHAIRS OF SUB-COMMITTEES	
	8.1	Membership Sub-Committee	Dr. Margo Barton
	8.2	Education Initiative Sub-Committee	Mr. Robert Ott
	8.3	Research Sub-Committee	Prof. Robyn Healy
9		A NEW ADMINISTRATIVE STRUCTURE FOR IFFTI	Prof.Frances Corner
	9.1	Discussion on the “ <i>Short Discussion Paper</i> ” forwarded by Prof.Frances Corner.	Attachment 5 Page No - 12
	9.2	Discussion On “ <i>Curators Network</i> ”	
10		VENUES OF FUTURE IFFTI MEETINGS AND CONFERENCES	Attachment 6 Page No- 13
	10.1	<i>For information</i> The venues of the IFFTI Annual Conferences.	Secretary General
11		PRESENTATIONS	
	11.1	<i>For Information</i> Presentation on activities planned at 20 th IFFTI Annual Conference in 2018	Dr. Yuan Guoxiang
	11.2	Presentation on 21 st IFFTI Annual Conference in 2019	Prof. Colin Renfrew
12.		EXTENSION OF THE TENURE OF SECRETARY GENERAL, IFFTI	Attachment 7 Page No-14
	12.1	<i>To Consider</i> Extending the tenure of Secretary General	
13		ANY OTHER POINTS	
	13.1	<i>For Discussions</i> Any other points with the permission of the Chair	
14		SCHEDULE OF THE 38TH EXECUTIVE COMMITTEE MEETING	Attachment 8 Page No-15
14		ATTACHMENTS	PAGE NO.
		Attachment 1 - Election Of Next Executive Committee	3
		Attachment 2 - Co-opt Members on the Executive Committee	7
		Attachment 3 - A Report on Status of Membership.	8
		Attachment 4 - Status of Membership Subscription.	10
		Attachment 5- Short Discussion Paper: A new administrative structure for IFFTI	12

	Attachment 6- Venues of Future IFFTI Meetings and Conferences	13
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	Attachment 8 - Schedule of the 38 th Executive Committee Meeting	15

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ELECTION OF NEXT EXECUTIVE COMMITTEE

Background:

The tenure of the Chairperson, Deputy Chairperson and the following members of the existing Executive Committee will complete at the 20thIFFTI Annual Conference scheduled to be held at Donghua University, P. R. China from 9th to 13th April, 2018.

- | | | | | |
|-----|----------|---|-------|--|
| (a) | Americas | - | (i) | Fashion Institute of Technology, USA |
| (b) | Asia | - | (ii) | Donghua University, P. R. China |
| | | | (iii) | National Institute of Fashion Technology, India |
| (c) | Europe | - | (iv) | London College of Fashion, UK |
| (d) | Oceania | - | (v) | School of Fashion and Textiles, RMIT, Australia |
| | | | (vi) | Queensland University of Technology (QUT), Australia |

2. The following members will continue on the Executive Committee as their term completes in 2020.

- | | | | | |
|-----|----------|---|--------|---|
| (a) | Americas | - | (i) | Ryerson University, Canada |
| | | | (ii) | The Fashion Institute of Design and Merchandising, USA |
| (b) | Asia | - | (iii) | Bunka Gakuen University, Japan |
| | | | (iv) | Pearl Academy, India |
| (c) | Europe | - | (v) | Amsterdam Fashion Institute (Hogeschool), The Netherlands |
| | | | (vi) | Institut Francais de la Mode, France |
| | | | (vii) | The University of Manchester, UK |
| (d) | Oceania | - | (viii) | Otago Polytechnic, New Zealand |

3. The existing rules regarding composition and procedure for election of Executive Committee are summarized below.

4. **Composition:**

(a) The Executive Committee comprises Regional Members elected from the four regions of Americas, Europe, Asia and Oceania. The Chairs of Sub-Committees are preferably elected from amongst the Regional Members. However, in case it becomes necessary to elect a Chair of a Sub-Committee from outside the Executive Committee members, then the Chair of that Sub-Committee will be co-opted on the Executive Committee in addition to the Regional Members.

(b) Based on the spread of membership, it was decided that the representation from the four regions in the Executive Committee will be as follows:

- **Americas – 3 Regional Members**
- **Europe – 4 Regional Members**
- **Asia – 4 Regional Members**
- **Oceania – 3 Regional Members**
- **Total – 14 Regional Members**

(c) The tenure of each Executive Committee member will be four years.

(d) The replacement of members will be staggered to provide continuity. Hence the change in the Executive Committee will take place by retiring certain member(s) from each region every two years.

5. **Procedure:**

At the last meeting it was decided to follow the following procedure for convening the new Executive Committee:-

- (a) Obtain nominations from the General Council.
- (b) Conduct voting to elect new Regional Members from amongst the nominated institutions.
- (c) Election of Chairs to Sub-Committees.
- (d) Finalize composition of new Executive Committee.
- (e) Election of New Chairperson and Deputy Chairperson of IFFTI.

6. The proposed composition of the new Regional Members to the new Executive Committee is to be as follows:-

S. No.	Region	Existing Members	Additional Members to be elected	Total Composition
(A)	Americas	<u>2</u> (FIDM, USA and Ryerson, Canada)	1	3
(B)	Asia	<u>2</u> (Pearl Academy, India and Bunka, Japan)	2	4
(C)	Europe	<u>3</u> (IFM, Paris; AMFI, The Netherlands; and University of Manchester, UK)	1	4
(D)	Oceania	<u>1</u> (<u>Otago Polytechnic, Australia</u>)	2	3

7. As per the decision of the General Council, the Secretariat had obtained nominations for new Regional Members to the Executive Committee. The following institutions had agreed to be considered for election to the Committee as new Regional Members:-

S. No.	Region	Institution
(A)	Americas	(i) Fashion Institute of Technology, USA (ii) Kent State University, USA
(B)	Asia	(i) Donghua University, P. R. China (ii) National Institute of Fashion Technology, India (iii) BGMEA University of Fashion & Technology (BUFT), Bangladesh. (iv) The Hong Kong Polytechnic University, Hong Kong
(C)	Europe	(i) London College of Fashion, UK (ii) Artez Institute Of The Arts, Fashion Department, The Netherlands
(D)	Oceania	(i) Royal Melbourne Institute of Technology, Australia (ii) Sydney Institute of TAFE NSW, Australia

8. Thereafter, the General Council Members were asked to indicate their preferences from amongst the abovementioned Member Institutions for election as new Regional Members to the Executive Committee.

9. The compilation of votes (copy enclosed) received from General Council Members is indicated below in order of preference:-

S. No.	Region	Order of Priority
(A)	Americas	(i) Fashion Institute of Technology, USA (ii) Kent State University, USA
(B)	Asia	(i) Donghua University, P. R. China (ii) The Hong Kong Polytechnic University, Hong Kong (iii) National Institute of Fashion Technology, India (iv) BGMEA University of Fashion & Technology (BUFT), Bangladesh.
(C)	Europe	(i) London College of Fashion, UK (ii) Artez Institute Of The Arts, Fashion Department, The Netherlands

Royal Melbourne Institute of Technology, Australia and Sydney Institute of TAFE NSW, Australia were elected unopposed from Oceania.

10. According to votes and vacancies in each region, the following new members stand elected to the new Executive Committee.

S. No.	Region	Order of Priority
(A)	Americas	Fashion Institute of Technology, USA
(B)	Asia	Donghua University, P. R. China

		The Hong Kong Polytechnic University, Hong Kong
(C)	Europe	London College of Fashion, UK
(D)	Oceania	Royal Melbourne Institute of Technology, Australia Sydney Institute of TAFE NSW, Australia

11. In view of the foregoing the following Regional members Institutions form the new Executive Committee:-

S. No.	Region	Institution
(A)	Americas	(i) Fashion Institute of Technology, USA (ii) Fashion Institute of Design and Merchandising, US (iii) Ryerson University, Canada
(B)	Asia	(i) Bunka Gakuen University, Japan (ii) The Hong Kong Polytechnic University, Hong Kong (iii) Donghua University, P. R. China (iv) Pearl Academy, India
(C)	Europe	(i) London College of Fashion, UK (ii) Institut Francais de la Mode, Paris (iii) Amsterdam Fashion Institute (Hogeschool), The Netherlands (iv) University of Manchester, UK
(D)	Oceanias	(i) Royal Melbourne Institute of Technology, Australia\ (ii) Sydney Institute of TAFE NSW, Australia (iii) Otago Polytechnic, New Zealand

12. Thereafter nominations were asked for the posts of new Chairperson and Deputy Chairperson. The following nominations were received

S. No.	Name	Chairperson	Deputy Chairperson
(A)	Prof. Robyn Healy, RMIT, Australia	<i>Yes</i>	<i>No</i>
(B)	Dr. Liz Barnes, UoM, UK	<i>No</i>	<i>Yes</i>

13. Prof. Robyn Healy and Dr. Liz Barnes stand elected unopposed as next Chairperson and Deputy Chairperson of IFFTI respectively.

14. The members are requested to ratify the aforementioned composition of the new Executive Committee and the Chairperson and Deputy Chairperson.

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S.no	Americas				Europe				ASIA							
	FIT		KSU		ArtEZ		LCF		BUFT		Donghua		NIFT		HKPU	
	P	M	P	M	P	M	P	M	P	M	P	M	P	M	P	M
1.	1	2	2	1	2	1	1	2	4	1	1	4	3	2	2	3
2.	1	2	2	1	1	2	2	1	1	4	2	3	X	X	3	2
3.	1	2	X	X	2	1	1	2	4	1	2	3	3	2	1	4
4.	X	X	1	2	2	1	1	2	4	1	1	4	3	2	2	3
5.	1	2	2	1	2	1	1	2	4	1	1	4	3	2	2	3
6.	1	2	2	1	1	2	2	1	4	1	1	4	3	2	2	3
7.	1	2	2	1	2	1	1	2	4	1	1	4	2	3	3	2
8.	1	2	2	1	2	1	1	2	X	X	3	2	1	4	2	3
9.	1	2	2	1	2	1	1	2	4	1	1	4	3	2	2	3
10.	1	2	2	1	2	1	1	2	3	2	1	4	4	1	2	3
11.	2	1	1	2	2	1	1	2	3	2	2	3	4	1	1	4
12.	2	1	1	2	1	2	X	X	4	1	1	4	3	2	2	3
13.	1	2	2	1	2	1	1	2	4	1	1	4	2	3	3	2
14.	2	1	1	2	2	1	1	2	1	4	4	1	3	2	2	3
15.	1	2	2	1	1	2	2	1	2	3	1	4	3	2	4	1
16.	1	2	2	1	1	2	2	1	3	2	4	1	2	3	1	4
17.	2	1	1	2	2	1	1	2	4	1	1	4	2	3	3	2
18.	1	2	2	1	2	1	1	2	3	2	X	X	1	4	2	3
19.	1	2	2	1	2	1	1	2	4	1	1	4	2	3	3	2
20.	2	1	1	2	2	1	1	2	4	1	2	3	3	2	1	4
21.	1	2	2	1	X	X	1	2	4	1	1	4	3	2	2	3
22.	1	2	2	1	2	1	1	2	4	1	1	4	3	2	2	3
23.	1	2	2	1	2	1	1	2	4	1	3	2	1	4	2	3
24.	1	2	2	1	2	1	1	2	4	1	1	4	2	3	3	2
		41		29		28		42		35		78		56		68

Note : P-Priority Accorded, M-Marks Assigned

Nomination Received for Regional Members to the IFFTI Executive Committee from the Geographical Region

Co-Option of new members on the Executive Committee

It is proposed to Coop some new members from each region on the Executive Committee to expand the participation. The names of recent new members are given below:-

- **Americas**
 - (i) Kent State University, USA

- **Asia**
 - (i) Arch Academy, Jaipur, India
 - (ii) SOFT, Pune, India
 - (iii) Ewha Womans University, South Korea
 - (iv) LA Salle College of the Arts, Singapore
 - (v) Wuhan Textile University, P.R.China
 - (vi) Shih Chien University, Taiwan
 - (vii) Fu Jen Catholic University, Taiwan

- **Europe**
 - (i) University College Ghent, Belgium
 - (ii) AMD Akademie Mode & Design, Germany
 - (iii) Falmouth University, UK
 - (iv) Ecole School Of Duperré, France
 - (v) Saxion University of Applied Science, The Netherlands
 - (vi) Reutlingen University, Germany
 - (vii) Kingston University, UK
 - (viii) Kea, Copenhagen, Denmark

1. The committee may select suitable members to be co-opted on the Executive Committee.

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NEW MEMBERSHIP/ STATUS OF MEMBERSHIP

New Membership

Applications for Membership were received from one new Institution, namely; Middlesex University, UK.

2. In addition, Xi'an Polytechnic University, China ;Metropolia University of Applied Sciences , Finland ; Accademia Costume E Moda, Italy; Shanghai International Fashion Education Center (SIFEC)China ;Ecole de Conde, Paris, France; The Technological and Higher Education Institute of Hong Kong (*THEi*), Hong Kong; The New school Parsons, New York; Shenkar College, Israel; NABA Fashion School, Italy; Manipal University Jaipur, India; Istituto Marangoni, Italy and Aalto University, Finland have also expressed interest in becoming an IFFTI Member. Detailed documents from these institutes are awaited.
3. SOFT, Pune, India has applied for upgradation from Associate to Regular Membership.
4. University of Brighton, UK and TAFE Queensland Brisbane, Australia have expressed a desire to temporarily withdraw their membership as the colleges are undergoing review.
5. Dr. Margo Barton will brief the members on the outcome of the review of the applications received from Middlesex University, UK and SOFT, Pune, India.
6. The up-to-date status of prospective members is given below:—

S. No.	Name of the Institution	Membership Recommended	Follow Up
Institutional Members			
1.	Accademia Costume E Moda, Italy	Associate	Expressions of interest received. Membership application forwarded. Reply awaited.
2.	Istituto Marangoni, Milano, Italy	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
3.	Metropolia University of Applied Sciences	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
4.	Shanghai International Fashion Education Center (SIFEC), China	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
5.	St. Petersburg University , Russia	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
6.	Ecole de Conde, Paris, France	Associate	Membership application forwarded. Reply awaited.
7.	The Technological and Higher Education Institute of Hong Kong (<i>THEi</i>), Hong Kong	Associate	Expressions of interest received. Membership application forwarded. Reply awaited.
8.	The New school Parsons, New York	Regular	Membership application forwarded. Reply awaited.
9.	Shenkar College, Israel	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
10.	NABA Fashion School, Italy	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
11.	Manipal University Jaipur, India	Associate	Expressions of interest received. Membership application forwarded. Reply awaited.
12.	Aalto University, Finland	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
13.	Atharva Institute of Management Studies, India	Associate	Membership application forwarded. Reply awaited.
14.	Nanyang Academy of Fine Arts (NAFA), Singapore	Regular	Membership application forwarded. Reply awaited.
15.	University of South Wales, UK	Regular	Membership application forwarded. Reply

			awaited.
16.	Senai Cetiqt Colour Institute, Brazil	Regular	Received contact details from Mr. Philip Cacouris, Institut Français De La Mode, Paris and Prof. Trevor Little, North Carolina State University, USA. Membership application forwarded. Reply awaited.
17.	Fundação Armando Álvares Penteado (FAAP), Brazil	Regular	Received contact details from Mr. Philip Cacouris, Institut Français De La Mode, Paris. Membership application forwarded. Reply awaited.
18.	GIFT University, Pakistan	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
19.	Istituto Modartech, Italy	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
20.	Florida State University, Tallahassee	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
21.	University of Florence, Italy	Regular	Interaction in progress
22.	Modeschule Wien im Schloss Hetzendorf	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
23.	NABA	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
24.	Nagoya Graduate School of Media & Fashion, Japan	Regular	Transfer of Prof. Shunichi Takami, the original contact person. Efforts in hand to communicate with the successor.
25.	University of Moratuwa, Sri Lanka	Associate	Membership application forwarded. Reply awaited.
26.	Elia Style sh.p.k, Albania	Regular	Membership application forwarded. Reply awaited.
27.	AUT University, Auckland, New Zealand	Regular	Membership application forwarded. Reply awaited.
28.	Cape Peninsula University of Technology, South Africa	Regular/ Associate	Membership application forwarded. Reply awaited.
29.	Université du Québec à Montréal (École supérieure de mode de Montréal)	Associate	Membership application forwarded. Reply awaited.
30.	University of Leeds, UK	Regular	Membership application forwarded. Reply awaited.
31.	University of Stellenbosch, South Africa	Regular	Membership application forwarded. Reply awaited.
32.	Technical University of Lodz	Regular	Membership application forwarded. Reply awaited.

7. The Committee may discuss and review the list.

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MEMBERSHIP SUBSCRIPTION STATUS*(Amount in US \$)*

S.No.	Member	Country	1999-2014	2015	2016	2017	Total
Regular Members							
1	AMFI	The Netherlands	32,000	2,000	2,000	2,400	38,400
2	ArtEZ	The Netherlands	16,100	2,000	2,000	2400	22,500
3	Bunka	Japan	32,000	2,000	2,000	2,400	38,400
4	Donghua	P. R. China	32,000	2,000	2,000	2,400	38,400
5	FIT	USA	31,500	2,000	2,000	2,400	37,900
6	Fu Jen	Taiwan	30,000	2,000	2,000	2,400	36,400
7	HKPU	Hong Kong	32,000	2,000	2,000	2,400	38,400
8	IFM	France	32,000	2,000	2,000	2400	38,400
9	LCF	UK	32,000	2,000	2,000	2400	38,400
10	MMU	U.K.	24,000	2,000	2,000	2,400	30,400
11	NIFT	India	36,000	2,000	2,000	2400	42,400
12	NCSU	USA	24,000	2,000	2,000	2,400	30,400
13	Polimoda	Italy	32,000	2,000	2,000	2,400	38,400
14	School of Fashion, RMIT	Australia	32,000	2,000	2,000	2,400	38,400
15	Ryerson	Canada	30,000	2,000	2,000	2400	36,400
16	SI TAFE	Australia	32,000	2,000	2,000	2,400	38,400
17	Temasek	Singapore	32,000	2,000	2,000	2,400	38,400
18	UTS	Australia	32,000	2,000	2,000	DUE	36,000
19	Swedish School	Sweden	22,000	2,000	2,000	2,400	28,400
20	FIDM	USA	20,000	2,000	2,000	2,400	26,400
21	NTU	U.K.	24,000	2,000	2,000	DUE	28,000
22	Pearl	India	22,000	2,000	2,000	2400	28,400
23	Otago Polytechnic	New Zealand	16,000	2,000	2,000	2,400	22400
24	HKDI	Hong Kong	16,100	2,000	2,000	2400	22,500
25	University of Brighton	Brighton	14,100	2,000	2,000	DUE	18100
26	Queensland University	Australia	10,100	2,000	2,000	2400	16,500
27	BIFT	P. R. China	8,100	2,000	2,000	2400	14,500
28	ZIIFT	P. R. China	8,100	2,000	2,000	DUE	12,100
29	Kazan	Russia	6,100	2,000	2,000	1000	11,100
30	Kent State University	US	0	2,000	2,000	2,400	6,400
31	KEA	Denmark	4,000	2,000	2,000	2,400	10,400
32	Kingston	UK	100	2,000	2,000	DUE	4,100
33	IMA	Turkey	9,100	2,000	2,000	2,400	15,500
34	SAXION F&TT	Netherlands	4,100	2,000	2,000	2400	10,500
35	BGMEA	Bangladesh	5,100	2,000	2,000	2,400	11,500
36	Arch Academy	India	4,100	2,000	2,000	2400	10,500
37	Ecole Duperré School	France	2,100	2000	2000	2400	8,500
38	Reutlingen	Germany	-	2,100	2,100	2,400	6600
39	Ewha Womans University	South Korea	-	-	2,100	2,400	4,500
40	The University of Manchester	U.K.	-	-	2,000	2400	4,400
41	Falmouth University	U.K.	-	-	2,100	2,400	4,500
42	AMD	Germany	-	-	2,100	2400	4,500
43	LASALLE	Singapore	-	-	2,100	2400	4,500
44	Wuhan Textile University	China	-	-	2,100	2,400	4,500
45	Shih Chien University	Taiwan	-	-	-	2,500	2,500
46	University of Portsmouth	UK	-	-	-	2,500	2,500
47	University of Ghent	Belgium	-	-	-	2,500	2,500
48	SOFT	India	2,600	1,500	1,500	2,400	8,000
49	De Montfort University	UK	-	-	2000	2400	4400
Associate Members							
50	FDI	Mauritius	10,500	1,500	1,500	DUE	13,500

51	LDT Nagold	Germany	10,500	1,500	1,500	1,800	15,300
52	TQB	Australia	6,600	1,500	1,500	DUE	9,600
53	IMS-DIA	India	5,600	1,500	1,500	DUE	8,600
54	SID	India	4,600	1,500	1,500	1,800	9,400
55	Mod Art International	Paris	3,500	1,500	1,500	1,800	8,300
56	ISEM	Spain	1,500	1,500	1,500	1,800	6,300
57	OSAKA	JAPAN		1,600	1,500	1,800	4,900
58	CCS	USA			1,600	1,800	3,400
Corporate Sponsor							
59	LECTRA	France	5,000	5,000	5,000	DUE	15,000
Award							
60	Pearl			5000	6000	4000	15000
Add: Subscription Received from Domus Academy, Philadelphia, Nanyang, Kasetsart, NID, UAM, UMIST, Keimyung, IFI Business, House of Pearl, Ms. Janice Mee, Pacific Brands, Duksung, UCCA, SOA, Huddersfield, Pentland Brands Plc, Rajmangala,UEL, Whitehouse & Singtex			182,300				182,300
Total Received			789,200	99,700	116,700	117,500	1,123,100
Add: Subscriptions Receivable						59,400	59,400
Gross Income			789,200	99,700	116,700	176,900	1,182,500
No Outstanding Dues till 2012							

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Short Discussion Paper: A new administrative structure for IFFTI

This paper sets out to outline some ideas to prompt a discussion by the Executive Committee at its forthcoming meeting in the Autumn. The purpose is to debate how IFFTI should structure its administration over the next 5-10 years.

The report that IFFTI commissioned Unmesh to undertake to review its current position and issues for future consideration - including how IFFTI might benchmark itself against other organizations and associations - confirmed that IFFTI needs to continue to be registered and financially and legally administered in India. However, the report also highlighted that current administrative structures are not going to be able to deliver the growing ambitions of IFFTI as it grows in complexity as its membership grows, there is increasing expectation from members for leadership, academic debate and original research projects and IFFTI itself develops a number of initiatives.

As Chair my office has provided me with regular administrative and at times extensive administrative support to help in the organization of projects. In addition, I think that it's clear that the Research and Education sub-committees have similar pressures and the Industry Relations sub-committee is certainly going to need more administrative support as its activities grow - it's a committee with significant potential.

We need to consider a couple of options:

- That as the Chair rotates and moves that there is an allowance made to support the administration associated with the Chair and that this office would increase its administrative support for IFFTI.
- That India would still be the financial and legal base and there would need to be an administrative structure based there to ensure the co-ordination, recording centrally of all minutes, centralized documentation, audit etc. and that all the legal duties are discharged.
- That with the growing number of sub committee's Education, Research, Industry, Membership, Finance that we review again the paper Giacomo proposed that looked at the role of Chairs and Deputy Chairs and explore the system of admin support that would allow them to fulfill their duties.
- That we make it clear for anyone standing for election that there is administration involved but there would be financial allocation by IFFTI but they need to assure that their institution recognizes this.
- That we formalize the extra Executive meeting in the January/February time to allow the committee to maintain its work – this recognizes that this is hard to do this when the conference is on.
- That we continue to encourage regional groups to meet and network.
- That the website and other social media platforms are reviewed to support better and clearer communication.

This all means that we need to really think carefully about how many meetings are needed, how the website is used and developed and the sort of reporting mechanisms and lines of accountability that we need.

At the heart of what I'm proposing at the moment is a recognition that IFFTI as an international global organization needs to have a more flexible structure and administrative structure to enable it to operate more effectively and to be able to grow and deliver the requirements of the members.

Professor Frances Corner
20 April 2017

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VENUES OF FUTURE IFFTI MEETINGS

The schedule of future IFFTI Meetings is given below for the information of members:–

S. No.	Meetings	Institution	Date
a)	20 th Annual Conference & 35 th Executive Committee Meeting	Donghua University, P.R.China	9 th April – 13 th April, 2018
(b)	40 th Executive Committee Meeting	<i>To be decided</i>	September/October,2018
(g)	21 st Annual Conference & 41 st Executive Committee Meeting	Manchester Metropolitan University, UK	March/April 2019
(h)	42 nd Executive Committee Meeting	<i>To be decided</i>	September/October,2019
(i)	22 nd Annual Conference & 43 rd Executive Committee Meeting	<i>To be decided</i>	March/April 2020

1. Fu Jen Catholic University, Taiwan and Kent State University, USA have offered to host the 2020 IFFTI Annual Conference.
2. The Committee may discuss and decide.

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EXTENSION OF THE TENURE OF SECRETARY, IFFTI

1. At the 30th Executive Committee meeting held at Royal Melbourne Institute of Technology, Australia on 19th and 20th September, 2013, the tenure of Commodore Vijay Chaturvedi (Retd.) as Secretary, IFFTI was extended until 31st July 2018.
2. The Executive Committee is to discuss, and if considered fit, extend the tenure of Commodore Vijay Chaturvedi (Retd.), as Secretary General, IFFTI, for further period of 4 years.

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SCHEDULE OF THE 38TH EXECUTIVE COMMITTEE MEETING AT HKPU

Monday 30th October, 2017		
S.no	Time	Event
1.	09:30 - 10:30 hrs.	Sub- Committees meetings
2.	10:30 - 11:00 hrs.	Tea Break
3.	11:00 - 13:00 hrs.	Executive Committee meeting (Session 1)
4.	13:00 - 14:00 hrs.	Working Lunch
5.	14:00 – 17:00 hrs.	Executive Committee meeting (Session 2)
6.	19:00 hrs.	Dinner for Executive Committee members
Tuesday 31st October, 2017		
7.	09:30 - 11:00 hrs.	Executive Committee meeting (Session 3)
8.	11:00 - 11:30 hrs.	Tea Break
9.	11:30 - 13:00 hrs.	Executive Committee meeting (Session 4)
10.	13:00 - 14:00 hrs.	Working Lunch
11.	14:00 - 16:00 hrs.	Executive Committee meeting (Session 5)

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