

THE MEETINGS HELD AT THE
19TH IFFTI ANNUAL CONFERENCE FROM 27TH MARCH TO 31ST MARCH, 2017 AT AMFI,
THE NETHERLANDS

ENCLOSURE 1
(PAGES8)

Meeting	Opening Session of the 37 th Meeting of the Executive Committee	
Date	Monday, 27 th March, 2017	
Time	14.00-17.00 hrs.	
Location	AMFI, The Netherlands	
Attendance	<p>(a) <u>Chair</u></p> <ul style="list-style-type: none"> • Prof. Robyn Healy, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson and Chair, Research Sub-Committee <p>(b) <u>Regional Members</u></p> <ul style="list-style-type: none"> • Ms.Sylvie Ebel, Institut Francais de la Mode, France-Chair Finance Sub-Committee • Dr. Li Jun, Donghua University, P.R. China-Deputy Chair Finance Sub-Committee • Mr. Robert Ott, Ryerson University, Canada – Chair, Education Initiatives Sub-Committee • Ms. Souraya Bouwmans-Sarraf, Amsterdam Fashion Institute, The Netherlands – Deputy Chair, Education Initiative Sub-Committee • Ms. Barbara Bundy, The Fashion Institute of Design and Merchandising, USA- Chair, Education Industry Interaction Sub-Committee • Dr. Giacomo Oliva, Fashion Institute of Technology, U.S.A. – Member • Mr. Hajime Endo, Bunka Gakuen University, Japan – Member • Dr. Liz Barnes, The University of Manchester, UK – Member • Ms. Margo Barton, Otago Polytechnic, New Zealand – Member • Ms. Nandita Abraham, Pearl Academy, India - Member <p>(c) <u>Co-opted Member</u></p> <ul style="list-style-type: none"> • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia • Prof Julia Gaimster, Hong Kong Polytechnic University, Hong Kong <p>(d) <u>Member Secretary</u></p> <ul style="list-style-type: none"> • Commodore Vijay Chaturvedi (Retd.) - Secretary General 	
Welcome	Prof.Robyn Healy welcomed the Executive Committee members. She encouraged meaningful deliberations on the issues concerning the foundation.	
Items	Discussions/Outcomes	Action
1. Previous Minutes	<i>“That the minutes of the 36th Executive Committee meeting held at Fashion Institute of Technology, U.S.A. on 8th and 9th September 2016 and The Additional Meeting of Executive Committee held at London College of Fashion, UK on 8th and 9th February, 2017 were adopted as circulated.”</i>	Secretary

<p>2. IFFTI Audit</p>	<p>2.1 Thereafter Mr. Unmesh Brahme was invited to make his presentation.</p> <p>2.2 He made a detailed presentation comprising the independent assessment of IFFTI workings, processes and financials with a view of defining and deploying a specific strategy for the future that aids IFFTI's growth, scaling up and impact.</p> <p>2.3 He stated that the presentation contains an honest and candid appraisal through these findings that will enable IFFTI to take practical steps to convert the said strategy to action and deliver measurable impact.</p> <p>2.4 Solutions recommended are based on their experience of working with high potential organisations who need to adopt a visionary and innovative pathway not only to stay relevant but also deliver a distinct competitive edge.</p> <p>2.5 He stated that he has completed a review of all documents and processes mentioned in the terms of reference.</p> <p>2.6 He confirmed that the books of accounts, financial statements and audited results were in order and compliant with various laws governing the functioning of the foundation, including those pertaining to a public Charity/foundation and taxation.</p> <p>2.7 The memorandum of articles of IFFTI as a foundation is in order and the compliance with the laws governing the functioning of the foundation is in place.</p> <p>2.8 He then discussed in detail the fund utilization methodology for IFFTI.</p> <p>2.9 He thereafter stated that they had reviewed the work of 21 organisations to arrive at the vision for IFFTI and road map to implement it.</p> <p>2.10 He discussed the purpose, vision and road map for IFFTI in detail. In conclusion he stated that as per their assessment, IFFTI was compliant in financial and regulatory areas.</p> <p>2.11 While it should be relatively easy to run an organisation only through membership revenue, the real test of purpose and goal achievement as per IFFTI mandate can only be achieved if scalability, innovation, co-creation and organisation development are practiced on concomitant footing.</p> <p>2.12 The Committee thereafter discussed his proposal in detail.</p> <p>2.13 In conclusion, Mr., Unmesh Brahme stated that he will now submit a final report incorporating the inputs received from the Executive Committee.</p> <p>2.14 The committee thanked him for his proposal.</p> <p>2.15 Mr. Unmesh Brahme thereafter withdrew from the meeting.</p> <p>2.16 Decisions The Committee decided to discuss the proposal in detail after the presentations.</p>	<p style="text-align: center;">All</p>
---	--	---

<p>3. 2018 conference</p>	<p>3.1. Donghua University made detailed presentation on the preparation for the 2018 IFFTI Annual conference scheduled to be held at Donghua University, P.R.China from 9th -13th April, 2018</p> <p>3.2 Theme of the conference is <i>“Fashion Futures”</i>.</p> <p>3.3 A copy of the presentation is placed at Annexure 1.</p> <p>3.4 Donghua University will be conducting a design competition for students.</p> <p>3.5 <u>Decision</u></p> <ul style="list-style-type: none"> • The Committee asked Donghua University to provide details of how the garments for the design competition will be shipped and returned. • Donghua was also asked to include a session for interaction of IFFTI members • Donghua were asked to review dates for submission of paper abstracts and bring forward date by one month 	<p style="text-align: center;">Secretary</p> <p style="text-align: center;">Donghua University, P.R.China</p>
<p>4. 2019 Conference</p>	<p>4.1 MMU stated that they were very happy to host the 2019 IFFTI Annual Conference in March, 2019.</p> <p>4.2 They gave an overview of MMU and Manchester City. They agreed to make a detailed presentation at the next Executive Committee meeting.</p>	<p style="text-align: center;">Secretary</p> <p style="text-align: center;">Manchester Metropolitan University, UK</p>
<p>5. Membership Sub- Committee</p>	<p>5.1 <u>New Membership</u></p> <ul style="list-style-type: none"> • Ms.Tina Guglielmino explained that applications for membership were received from two new Institutions namely University of Ghent, Belgium and University of Portsmouth, UK. Both the applications were reviewed by the Membership Sub-Committee. They had found that both Portsmouth and Ghent were reputed universities and met all the criteria for Regular Membership of IFFTI. • The Sub-Committee therefore recommended that University of Ghent, Belgium and University of Portsmouth, UK may be offered Regular Membership. • All Executive Committee members were requested to nominate three leading Institutions from unrepresented or less represented areas. IFFTI should invite them to the next conference to appraise them about IFFTI Activities and encourage them to become IFFTI members. <p>5.2 <u>Induction Process and FAQs</u></p> <ul style="list-style-type: none"> • The Secretary informed that the revised Induction Process and FAQs incorporating recommendation of the members had been prepared .The same are placed at Annexures 2 &3 respectively. <p>5.3 <u>Five Year Plan</u></p> <ul style="list-style-type: none"> • Ms.Tina Guglielmino stated that she had reviewed figures to provide a better understanding of the next five years for the membership of IFFTI. She had also pulled together some thoughts regarding membership growth strategies. She further stated that IFFTI Membership was growing at an average of 9% per annum. By 2021 we will have 78 members. 	<p style="text-align: center;">All</p>

	<ul style="list-style-type: none"> We should target hitherto unrepresented areas of Africa and South America. We should identify institutions in these areas and invite them to attend our conferences The five year plan is placed at Annexures 4 and 5. <p>5.4 Decisions</p> <ul style="list-style-type: none"> The Committee decided to offer Regular Membership to University of Ghent, Belgium and University of Portsmouth, UK. It was agreed to circulate the Induction Process and FAQs to members. The Committee agrees to provide names of prospective new members from unrepresented areas. 	
--	---	--

<p>6. Education Initiative Sub-Committee</p>	<p>6.1 IFFTI Initiative Awards</p> <ul style="list-style-type: none"> Mr. Robert Ott stated that the following personnel were awarded for presentation of papers at the 2017 IFFTI Annual conference:- <p>SENIOR FACULTY -</p> <table border="1" data-bbox="300 829 1242 997"> <thead> <tr> <th>S.No</th> <th>Name</th> <th>Institutions</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Prof. Dr. Jochen Strähle</td> <td>Reutlingen University, Germany</td> </tr> <tr> <td>2.</td> <td>Dr. Kate Annett-Hitchcock</td> <td>North Carolina State University, USA</td> </tr> <tr> <td>3.</td> <td>Prof.Dr.Vandana Bhandari</td> <td>National Institute of Fashion Technology, India</td> </tr> </tbody> </table> <p>JUNIOR FACULTY –</p> <table border="1" data-bbox="365 1081 1258 1144"> <thead> <tr> <th>S.No</th> <th>Name</th> <th>Institutions</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Rachel Parker-Strak</td> <td>The University of Manchester, UK</td> </tr> </tbody> </table> <p>PG/RESEARCH STUDENTS –</p> <table border="1" data-bbox="300 1218 1274 1522"> <thead> <tr> <th>S.No</th> <th>Name</th> <th>Institutions</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Irene Maldini</td> <td>Amsterdam Fashion Institute (Hogeschool), The Netherlands</td> </tr> <tr> <td>2.</td> <td>Daphne Mohajer-Va-Pesaran</td> <td>Bunka Gakuen University, Japan</td> </tr> <tr> <td>3.</td> <td>Hilde Heim</td> <td>Queensland University of Technology (QUT), Australia</td> </tr> </tbody> </table> <p>6.2 Faculty Exchange Initiative</p> <ul style="list-style-type: none"> The Sub-Committee reviewed nine applications and awarded five .Ten faculty exchange applications are under-review in 2017.Successful recipients will be notified by 15th April, 2017. Mr. Robert Ott thereafter provided a snapshot of Faculty who had utilized this initiative in 2016 namely; <p>a) Anni Juracich ,RMIT. She visited FIT. Comments-</p> <p><i>“What does the learning environment of the future look like? How will we continue to put</i></p>	S.No	Name	Institutions	1.	Prof. Dr. Jochen Strähle	Reutlingen University, Germany	2.	Dr. Kate Annett-Hitchcock	North Carolina State University, USA	3.	Prof.Dr.Vandana Bhandari	National Institute of Fashion Technology, India	S.No	Name	Institutions	1.	Rachel Parker-Strak	The University of Manchester, UK	S.No	Name	Institutions	1.	Irene Maldini	Amsterdam Fashion Institute (Hogeschool), The Netherlands	2.	Daphne Mohajer-Va-Pesaran	Bunka Gakuen University, Japan	3.	Hilde Heim	Queensland University of Technology (QUT), Australia	<p>Secretary</p> <p>Mr. Robert Ott</p>
S.No	Name	Institutions																														
1.	Prof. Dr. Jochen Strähle	Reutlingen University, Germany																														
2.	Dr. Kate Annett-Hitchcock	North Carolina State University, USA																														
3.	Prof.Dr.Vandana Bhandari	National Institute of Fashion Technology, India																														
S.No	Name	Institutions																														
1.	Rachel Parker-Strak	The University of Manchester, UK																														
S.No	Name	Institutions																														
1.	Irene Maldini	Amsterdam Fashion Institute (Hogeschool), The Netherlands																														
2.	Daphne Mohajer-Va-Pesaran	Bunka Gakuen University, Japan																														
3.	Hilde Heim	Queensland University of Technology (QUT), Australia																														

student on center? The scope of my visit was to explore how the learning environment at FIT is used to encourage and facilitate positive engagement for their fashion styling students.

b) Elisa Palomino. Polimoda who visited Bunka Gakuen University, Japan. Comments-

“The challenges for international students while studying abroad .The importance of acknowledging the student’s diversity during their studies. Teaching methodologies at international Universities.”

c) Mandy Penton, RMIT who visit École Duperré School, France. Her comments-

“The most Valuable outcome of the exchange for me was the opportunity to work Collaboratively with staff and students from Duperre to explore the approaches to learning and teaching pedagogy .They use and look at comparisons to the approaches undertaken in the associate degree in fashion design and Technology we offer at RMIT”

d) Rakhi Wahee Pratap, NIFT who visited RMIT .Comments -

“Cross culture learning experience. The initiative helped build relationships with design experts for common learning grounds across a different culture .It has been a wholesome learning experience which is more enriching than any other virtual form”

e) Samuel Wesley, NIFT who visited RMIT. Comments-

“I had the world class experience with the world class faculty at the world class facility. The bond with RMIT still continues in the form of RMIT- NIFT student Interactions “

- It was decided to rename the initiative as “Mobility” for faculty, staffs and Post –Doc .It was further decided to expand the programme from Faculty to also include staff and Post-doc.
- It was decided to have two Mobility application cycles per year as follows
 - a) Cycle I**
 - i) Application Submission – 30th May 2017
 - ii) Decisions – 15th June, 2017
 - iii) Travel – November, 2017 to April , 2018
 - b) Cycle II**
 - i) Application Submission – 30th November,2017
 - ii) Decision – 15th January, 2018
 - iii) Travel – May – October, 2018

Reporting : 1500 words or 2-3 minutes video , encourage audio-visual presentation

6.3 Future Initiatives –

- Launch IFFTI Education web-page comprising :-
 - a) Migration application Details
 - b) Report
 - c) Education Resources
 - d) Mailing list for updates

6.4 Future Actions -

	<p>a) Define terms of reference b) Prepare vision statements c) Prepare 5 year plan i) Refocus of frontline educators ii) increase application and funding *2016 – 8 applications/7awaded *2017 – 10/8 \$15000 available *2018 – 13/8 \$15000 *2019 – 15/9 \$17000 *2020 – 19/9 \$17000 *2021– 20/10 \$ 20000</p> <p>d) Students study programme every 3 years supported by IFFTI and Industry sponsors.</p>	
<p>7. Research Sub-Committee</p>	<p>7.1 Prof.Robyn Healy stated that the Sub-Committee confirmed the review process for Research paper submissions to maintain 300-500 word abstract and full paper submission. It was noted the importance of 300 -word abstract process, a device commonly used for research funding applications to identify/pitch the essence of a research project. However further information for members will be developed which addresses how to develop the abstract and inclusion of key research questions.</p> <p>7.2 The type of abstract will also identify the type of research submission - project based and text based submissions. The committee was concerned that previous work in developing opportunities for creative practice presentations and different forms of presentations as explored in 2015 Polimoda conference in Florence had not been continued/maintained.</p> <p>7.3 Conference management systems will be explored through the IFFTI network to identify a preferred system to be used for all IFFTI conferences to assist the host institution and maintain continuity of review processes for all IFFTI conferences. Currently the process is too onerous and it is essential that we adopt a digital strategy. To facilitate this study, an email will be sent out to all IFFTI members seeking advice for recommendations, and appraisals of current conference systems. A list of conference systems will be developed and preferred systems will be identified and a recommendation made to the Executive for adoption.</p> <p>7.4 Two presentations were delivered during the conference by Anthony Kent (Deputy Chair) concerning opportunities for publishing in IFFTI Guest Edited edition of the Journal of Art, Design and Communication in Higher Education (ADCHE Edition 17.1 due for print and online communication in Spring 2018). I t was recommended to AMFI (by Chair) that two articles will be included to represent the conference themes articulated in workshops presentations with <i>Reality School- Industry</i> and <i>A Sustainability agenda for Fashion Schools</i>. A call will be made to workshop participants for individual or multi-authored papers. The curatorial stream will also be included with an opportunity for a paper concerned with Curation and Education</p> <p>7.5 Terms of reference for the research Sub-Committee were discussed. It was recommended that guidelines for host institutions should include the nomination of an academic staff member to join the research sub- committee as part of their submission and preparation.</p> <p>7.6 The five- year plan was reviewed and revised. <u>Updated five-year plan</u></p> <ul style="list-style-type: none"> • Continue to develop research guidelines for conference presentations across all forms of research activities and discipline areas. The aim is to draw on the expertise of different institutions primarily to set consistent standards and to benchmark the fields of research in which we work for example learning from the Cumulus Association. The committee will 	<p>Secretary</p> <p>Prof. Robyn Healy</p>

	<p>explore a project to identify types of ‘fashion research’.</p> <ul style="list-style-type: none"> Continue to explore publishing opportunities for IFFTI research outputs. We will aim to publish a special edition every three years, which will give members new ways of engaging with research and to achieve valuable research outputs. The special edition attached to the 2017 conference is the first journal publishing initiative on which the committee will report back. Extend research collaboration opportunities and investigate ways to facilitate and document relationships/projects through a digital strategy. <p>7.7 The committee decided that the Materials library initiative was not a major priority at this stage and this was removed from the plan.</p> <p>7.8 Deputy Chair Vandana Bhandari NIFT will lead the Research Blog initiative with assistance from Ulrike Nagele AMD and Natascha Radclyffe- Thomas NTU. The first posts will relate to AMFI conference.</p> <p>7.9 The Research Sub-Committee will set up LinkedIn specialist group to trial ongoing engagement between conferences.</p>	
8. Finance Sub-Committee	<p>8.1 Balance Sheet</p> <ul style="list-style-type: none"> Ms.Sylvie Ebel presented the Balance sheet as at 31st December, 2016 and the financial statement of affairs of the foundation. Copies of the Balance sheet and the financial statement of affairs are placed at Annexures 6 and 7 respectively. The Committee adopted the Balance Sheet and took on record the financial statement of affairs. 	Secretary Ms.Sylvie Ebel
9. Education Industry Interaction Sub-Committee	<p>9.1 Deliberations –</p> <ul style="list-style-type: none"> Prof.Barbara Bundy informed the Committee that her Sub-Committee had ten members present at the meeting. The members represented institutions from all over the world and were very engaged in the work of the Committee. The first order of business was to determine whether or not the committee would remain autonomous or join the Education Committee. The decision was unanimous to remain a separate autonomous committee. Additional topics discussed were: <ul style="list-style-type: none"> *Establishing an IFFTI Alumni Association *Global Internships for students and faculty *Possible collaboration with IAF (International Apparel Federation) *Establishing a linked in sight for IFFTI members *Developing projects for students with global companies. 	Secretary Prof.Barbara Bundy
10 Venues	<p>10.1 It was confirmed that the 42nd Executive Committee meeting will be held at the AMD Akademie Mode & Design, Germany.</p> <p>10.2 The Secretary informed that Kent State University had agreed to host 2020 IFFTI Conference.</p>	Secretary

	10.3 Due to paucity of time it was decided to carry forward the discussion on the audit report to the closing session of the Executive Committee meeting.	
11. Thanks	11.1 There being no further points the proceeding ended with a vote of thanks to the Chair.	

-----X-----X-----

ENCLOSURE 2
(PAGES 2)

Meeting	Closing Session of the 37 th Meeting of the Executive Committee	
Date	Thursday, 30 th March, 2017	
Time	15.30 -17.00 hrs.	
Location	AMFI, The Netherlands	
Attendance	<p>(a) <u>Chair</u></p> <ul style="list-style-type: none"> • Prof. Robyn Healy, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson and Chair, Research Sub-Committee <p>(b) <u>Regional Members</u></p> <ul style="list-style-type: none"> • Ms.Sylvie Ebel, Institut Francais de la Mode, France-Chair Finance Sub-Committee • Dr. Li Jun, Donghua University, P.R. China-Deputy Chair Finance Sub-Committee • Mr. Robert Ott, Ryerson University, Canada – Chair, Education Initiatives Sub-Committee • Ms. Souraya Bouwmans-Sarraf, Amsterdam Fashion Institute, The Netherlands – Deputy Chair, Education Initiative Sub-Committee • Ms. Barbara Bundy, The Fashion Institute of Design and Merchandising, USA- Chair, Education Industry Interaction Sub-Committee • Dr. Giacomo Oliva, Fashion Institute of Technology, U.S.A. – Member • Dr. Liz Barnes, The University of Manchester, UK – Member • Ms. Margo Barton, Otago Polytechnic, New Zealand – Member <p>(c) <u>Co-opted Member</u></p> <ul style="list-style-type: none"> • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia • Prof Julia Gaimster, Hong Kong Polytechnic University, Hong Kong <p>(d) <u>Member Secretary</u></p> <ul style="list-style-type: none"> • Commodore Vijay Chaturvedi (Retd.) - Secretary General 	
Items	Discussions/Outcomes	Action
1. Discussion on Audit	<p>1.1 The detailed discussions took place on the presentation made by Mr. Unmesh Brahme at the opening session of the Executive Committee meeting. The members were of the view that the concepts brought about by Mr. Unmesh Brahme need to be debated. However the financial Model proposed by him was impractical and irrelevant to IFFTI.</p> <p>1.2 Our priority is to define <i>‘who we are now and where we want to go’</i>.</p> <p>1.3 Once we define our priorities we can then decide how to achieve these goals.</p> <p>1.4 It was decided to discuss these aspects at the next Executive Committee meeting in October, 2017. Members of the Executives were asked to prepare individual responses to bring to this meeting.</p>	Secretary
2. Venue	2.1 It was decided to hold next Executive committee meeting at Ewha Womans University, Seoul ,South Korea on Monday 30 th and Tuesday , 31 st October, 2017.	Secretary
3. Regional Members	3.1 It was decided to reach out to Regional Members and obtain their views and table them at the Executive Committee meeting.	

	3.2 The regional meetings could be in person or virtual as convenient.	
4. Workshops/ Panel Discussions	4.1 These should be open to all conference participants instead of being limited to IFFTI members. They should be therefore planned during the actual conference	
5. Structure of Sub-Committees	5.1 We need to re-structure the Sub-Committees and make them standing and project based.	
6. Sponsorship	6.1 We should hire a suitable consultant to obtain sponsorship to IFFTI.	
7. Thanks	<p>7.1 Prof.Robyn Healy then thanked to Ms.Tina Guglielmino for her great contribution to the Executive Committee.</p> <p>7.2 She also thanked Ms. Souraya Bouwmans-Sarraf for her contributions to the Executive Committee and making this conference such a great success.</p> <p>7.3 There being no further points the proceeding ended with a vote of thanks to the Chair.</p>	

-----X-----X-----