

Meeting	The 34 th Meeting of the Executive Committee	
Date	Wednesday, 28 th October, 2015 and Thursday, 29 th October, 2015	
Location	School of Design, Temasek Polytechnic, Singapore	
Attendance	<p>(a) <u>Chairperson</u></p> <ul style="list-style-type: none"> • Prof. Frances Corner, London College of Fashion, U.K. <p>(b) <u>Regional Members</u></p> <ul style="list-style-type: none"> • Prof. Robyn Healy, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson and Chair Research Sub-Committee. • Ms. Sylvie Ebel, Institut Francais de la Mode, Paris – Chair, Finance Sub-Committee • Dr. Giacomo Oliva, Fashion Institute of Technology, U.S.A. – Deputy Chair, Membership Sub-Committee • Prof. Dr. Vandana Bhandari, National Institute of Fashion Technology India -Member • Ms. Souraya Bouwmans-Sarraf, Amsterdam Fashion Institute, The Netherlands – Deputy Chair, Education Initiative Sub-Committee • Mr. Hajime Endo, Bunka Gakuen University, Japan – Member • Dr. Cynthia Istook, North Carolina State University, U.S.A. – Member • Prof. Jun Li, Donghua University, P.R. China– Deputy Chair, Finance Sub-Committee <p>(c) <u>Co-opted Members</u></p> <ul style="list-style-type: none"> • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia – Chair, Membership Sub-Committee • Bingbing DU, Beijing Institute of Fashion Technology (BIFT), P. R. China-Institute Hosting 2016 Annual Conference <p>(d) <u>Secretary General</u></p> <ul style="list-style-type: none"> • Commodore Vijay Chaturvedi (Retd.) 	
Apologies	<ul style="list-style-type: none"> • Ms. Kay McMahon, Queensland University of Technology, Australia • Prof. Edward Newton, Chair Emeritus. Hong Kong Polytechnic University, Hong Kong. 	
Welcome	<p>The Meeting commenced with a welcome address from Mr. Lim Chong Jin, Director, School of Design, Temasek Polytechnic, Singapore. He gave an overview of Education in Singapore and briefly explained the vision of Temasek.</p> <p>This was followed by a short presentation by Ms. Christine Foong, Course Manager, School of Design Temasek, Polytechnic, Singapore on the programmes being conducted at Temasek.</p> <p>Prof. Frances Corner, Chairperson, IFFTI welcomed the Executive Committee Members. She hoped that the Committee would engage in meaningful deliberations on the issues concerning the Foundation.</p>	
Items	Discussions/Outcomes	Action
1. Adoption of Minutes	1.1 The Minutes of the 33 rd Meeting of the Executive Committee and the 17th Annual meeting of the General Council held on 12 th and 13 th May, 2015 respectively were adopted as a true and accurate record of the proceedings.	Secretary

2. Election of Regional Members to the New Executive Committee

2.1 The Secretary explained that at the last meeting it was decided to follow the following procedure for convening the new Executive Committee:-

- (a) Obtain nominations from the General Council.
- (b) Conduct voting to elect new Regional Members from amongst the nominated institutions.
- (c) The Executive Committee to ratify the votes received at the 34th Executive Committee Meeting and elect new Regional Members to IFFTI Executive Committee.
- (d) Election of Chairs to Sub-Committees.
- (e) Finalize composition of new Executive Committee.

2.2 He further informed that the proposed composition of the new Regional Members to the new Executive Committee is to be as follows:-

S. No.	Region	Existing Members	Additional Members to be elected	Total Composition
(A)	Americas	<u>1</u> (FIT, USA)	1	2
(B)	Asia	<u>2</u> (NIFT, India and Donghua, China)	1	3
(C)	Europe	<u>1</u> (LCF, UK)	2	3
(D)	Oceania	<u>2</u> (RMIT, Australia and QUT, Australia)	NIL	2

2.3 The Secretary explained that as per the decision of the General Council, the Secretariat had obtained nominations for new Regional Members to the Executive Committee. The following institutions had agreed to be considered for election to the Committee as new Regional Members:-

S. No.	Region	Institution
(A)	Americas	(i) North Carolina State University, USA (ii) Fashion Institute of Design and Merchandising, USA (iii) Ryerson University, Canada
(B)	Asia	(i) Bunka Gakuen University, Japan (ii) Fu Jen Catholic University, Taiwan (iii) BGMEA University of Fashion & Technology (BUFT), Bangladesh.
(C)	Europe	(i) Institut Francais de la Mode, Paris (ii) Amsterdam Fashion Institute (Hogeschool), The Netherlands

2.4 Thereafter, the General Council Members were asked to indicate their preferences from amongst the abovementioned Member Institutions for election as new Regional Members to the Executive Committee.

2.5 The Secretary then tabled the compilation of votes cast by the General Council Members for ratification by the Committee.

2.6 The compilation of votes received from General Council Members is indicated below in order of preference:-

S. No.	Region	Order of Priority
(A)	Americas	(i)(a) Fashion Institute of Design and Merchandising, USA (b) Ryerson University, Canada (ii) North Carolina State University, USA
(B)	Asia	(i) Bunka Gakuen University, Japan (ii) Fu Jen Catholic University, Taiwan (iii) BGMEA University of Fashion & Technology (BUFT), Bangladesh.

2.7 The Secretary submitted that Institut Francais de la Mode, Paris and Amsterdam Fashion Institute (Hogeschool), The Netherlands were elected unopposed from Europe and Bunka was no.1 in Asia. But there was a tie for first place in Americas between Fashion Institute of Design and Merchandising, USA and Ryerson University, Canada.

2.8 The Committee decided to induct both Ryerson University, Canada and Fashion Institute of Design and Merchandising, USA into the Executive Committee.

2.9 The Committee also decided to co-opt Otago Polytechnic, New Zealand to increase the representation from the Oceanias Region.

2.10 Accordingly, the following Regional members Institutions form the new Executive Committee:-

S. No.	Region	Institution
(A)	Americas	(i) Fashion Institute of Technology, USA (ii) Fashion Institute of Design and Merchandising, USA (iii) Ryerson University, Canada
(B)	Asia	(i) Bunka Gakuen University, Japan (ii) Donghua University, P. R. China (iii) National Institute of Fashion Technology, India
(C)	Europe	(i) London College of Fashion, UK (ii) Institut Francais de la Mode, Paris (iii) Amsterdam Fashion Institute (Hogeschool), The Netherlands

	(D)	Oceania	(i) Royal Melbourne Institute of Technology, Australia (ii) Queensland University of Technology, Australia (iii) Otago Polytechnic, New Zealand	
3. Chairperson and Deputy Chairperson	<p>2.11 He requested the Committee to ratify the votes and accept the Member Institutions mentioned in para 2.10 above as new Regional Members to the new Executive Committee.</p> <p><u>Decision.</u></p> <p>2.12 The Executive Committee was satisfied with the process followed and accepted the members mentioned in para 2.10 above as new Regional Members to the new Executive Committee.</p> <p>3.1. The Secretary pointed out that as per the existing rules the tenure of the Chairperson and Deputy Chairperson will complete at the 2016 IFFTI Annual Conference, as presently their tenure was only 2 years. He explained that in the past the tenure of Chairperson and Deputy Chairperson was 4 years and later it was reduced to 2 years.</p> <p><u>Decision.</u></p> <p>3.2 The Committee deliberated on the issue and decided to increase the tenure of the Chairperson and Deputy Chairperson to 4 years each.</p> <p>3.3 Accordingly the tenure of Prof. Frances Corner, Chairperson and Prof. Robyn Healy, Deputy Chairperson was increased to 4 years until 2018 IFFTI Annual Conference.</p>			Secretary

4. Composition of New Executive Committee

4.1 The Chairperson stated that the laid down process for election of the new Executive Committee had been completed.

Decision.

4.2 The Chairperson declared that the composition of the new Executive Committee will be as follows:-

S. No.	Region	Member	Authorized Representative	Tenure
Regional member				
A	Americas	(i) FIT, USA	Dr. Giacomo Oliva	Until 2018 Annual Conference
		(ii) Ryerson University, Canada	Mr. Robert Ott	Until 2020 Annual Conference
		(iii) FIDM, USA	Prof. Barbara Bundy	Until 2020 Annual Conference
B	Asia	(iv) Bunka, Japan	Mr. Hajime Endo	Until 2020 Annual Conference
		(v) Donghua, P. R. China	Prof. Jun Li	Until 2018 Annual Conference
		(vi) NIFT, India	Prof. Vandana Bhandari	Until 2018 Annual Conference
C	Europe	(vii) AMFI, The Netherlands	Ms. Souraya Bouwmans - Sarraf	Until 2020 Annual Conference
		(viii) IFM, Paris	Ms. Sylvie Ebel	Until 2020 Annual Conference
		(ix) LCF, UK	Dr. Frances Corner	Until 2018 Annual Conference
D	Oceania	(x) RMIT, Australia	Prof. Robyn Healy	Until 2018 Annual Conference
		(xi) QUT, Australia	Ms. Kay McMahon	Until 2018 Annual Conference
		(xii) Otago Polytechnic, New Zealand	Ms. Margo Barton	Until 2018 Annual Conference
E	Member Secretary			
		(xiii) Commodore Vijay Chaturvedi (Retd.)		

Secretary

5. Sub-Committees

5.1 The Committee decided to convene a new committee to undertake “**Education Industry Interaction**”. It was decided to nominate Prof.Barbara Bundy as the Chair of this Sub-Committee.

5.2 It was further decided to nominate Mr. Robert Ott as Chair of the Education Initiative Sub-Committee.

5.3 The Committee also opined that there was now a need to get fresh members into the Sub-Committees.

5.4 The issue of induction plan for new members was also discussed. It was decided to nominate mentors for each of the new joinee, both to the General Council and the Executive Committee.

Prof. Frances Corner

Secretary

	<p>5.5 The Secretary was asked to Call for expression of interest from the General Council to join the Sub-Committees.</p>	
<p>6. New Projects</p>	<p>6.1 <u>Higher Education Journals</u></p> <p>6.1.1 Prof.Frances Corner gave an overview of the proposal to IFFTI to guest edit a special Fashion focus issue of the Journal of Arts, Design and Communication In Higher Education. She explained that this was a good initiative and would provide visibility to IFFTI.</p> <p>6.1.2 She further explained that she had asked Prof. Susan Orr to make a presentation on the above at Beijing.</p> <p>6.1.3 The proposal was discussed by the committee.</p> <p><u>Decision</u></p> <p>6.1.4 It was decided that:-</p> <ul style="list-style-type: none"> a) The participation should be more open and not tied to a conference. b) The committee agreed that it was a good proposal and we should attempt it. c) We should obtain confirmation that there would be no financial implication for IFFTI. d) Members were asked to send suggestions to Prof.Frances Corner for further discussion with Prof. Susan Orr. <p>6.2 <u>United Nation Project</u></p> <p>6.2.1 Prof.Frances Corner explained that she had received a proposal from Carolyn Hardy of UN Trust Fund to end violence against women, for IFFTI to participate in their next event which was a competition .The participants in the competition would initially download the UNTF orange label pattern that would be donated by well-known Fashion Designer and then create a fashion item themselves. The item would be designed out of recycled orange coloured materials and entrants would post a photo of their fashion projects on a specially created platform and via social media. The entries will be judged at the regional and global level by Panel of well-known individuals from the Fashion world celebrities as well as by a public vote. The winners will be invited to receive the UNTF orange label award at the UNTF birthday Gala in New York in September, 2016.</p> <p>6.2.2 Carolyn Hardy will come to Beijing and discuss the projects with us.</p> <p><u>Decision</u></p> <p>The committee agreed to promote the project and send out a call in November, 2015.</p> <p>6.3 <u>Galleries and Museums</u></p> <p>6.3.1 Prof.Frances Corner stated that a lot of institutions housed very useful information in their Galleries and Museums .She proposed that we should obtain links to these and make them available to our members.</p> <p><u>Decision</u></p> <p>It was decided to send call to Members to provide links to their Galleries and Museums.</p>	<p style="text-align: right;">Secretary</p>

<p>7. Membership Sub-Committee</p>	<p><u>7.1 New Membership</u> 7.1.1 Ms. Tina Guglielmino informed that applications for New Membership were received from University of Manchester, UK; Falmouth University, UK and Accademia Moda & Design, Germany. She explained that University of Manchester, UK was earlier a Regular Member of IFFTI but had temporarily withdrawn Membership. They had now expressed a desire to re-join IFFTI. The other institutions were new members.</p> <p>7.1.2 Ms. Tina Guglielmino recommended that all the three above mentioned institutes be offered Regular Membership.</p> <p>7.1.3 The Secretary informed that in addition the secretariat had received expression of interest from Accademia Costume E Moda, Italy; Ecole de Conde, Paris, France; University College Ghent, Belgium; The Technological and Higher Education Institute of Hong Kong (<i>THEi</i>), Hong Kong; The New school Parsons, New York; Shenkar College, Israel; Wuhan Textile University, China; NABA Fashion School, Italy; Manipal University Jaipur, India and Aalto University, Finland .The process of completion of application from these members was in progress.</p> <p><u>7.2 Membership Subscription</u> 7.2.1 The secretary explained that we had not received subscription for 3years from Rajamangala University and 2 years each from University of East London and MSIT. There has been no response from Rajamangala University despite repeated attempts. However, the secretariat was in touch with University of East London and MSIT.</p> <p><u>Decision</u> 7.2.2 The Committee approved the recommendations of the Sub-Committee to offer Regular Membership to University of Manchester, Falmouth University and AMD Accademia Mode Design.</p> <p>7.2.3 It was decide to suspend the membership of Rajamangala University and follow-up with other two Institutions.</p> <p><u>7.3 IFFTI Website</u> 7.3.1 Ms. Tina Guglielmino informed the Committee that the New Website had been launched. However there was still a need for further improvements and amendments to the website. She briefly enumerated these. The Secretary agreed to incorporate these changes to the website soon.</p> <p><u>Regional Meeting</u> 7.4 The Chairperson also stated that there was a need to promote regional meetings as it would provide an opportunity to include issues raised by regional members. She asked NIFT and Donghua to take lead in this matter.</p> <p><u>General Council Meeting</u> 7.5 The Chairperson also opined that it would be appropriate if we allowed all IFFTI Members to attend the Annual General Council Meeting instead of only the authorized representatives. Separate session could be programmed for financial issues and those needing voting.</p>	<p>Ms. Tina Guglielmino</p>

	<p><u>Decision</u> 7.6 The Annual General Council Meeting scheduled to held at Beijing Institute of Fashion Technology (BIFT), P. R. China would be thrown open to all IFFTI Members.</p>	Secretary
8. Presentation	<p>8.1 <u>2016 IFFTI Annual Conference -BIFT</u> 8.1.1 Bingbing DU made a presentation on the activities being planned for the 2016 IFFTI Annual Conference ,the theme of which was 'Cultural Revival'.</p> <p>8.1.2 On completion there was a detailed discussion on the schedule of the conference. The revised schedule will soon be circulated and uploaded on IFFTI Conference Website.</p> <p>8.1.3 Thereafter Bingbing DU was asked to suggest suitable hotels for the stay of members. She recommended 3 hotels. The Committee asked her to negotiate special rates with these hotels and provide the details on the IFFTI Conference Website.</p> <p>8.2 <u>2017 IFFTI Annual Conference – AMFI</u> 8.2.1 Ms. Souraya Bouwmans-Sarraaf gave short presentation on the plans for the 2017 Conference. The Committee thanked her for the presentation. The Theme of the Conference was 'Breaking the Rules'. It is proposed to hold the conference from 27th March, 2017 onwards keeping in view the Easter vacations.</p>	<p>Bingbing DU</p> <p>Secretary</p>
9. Education Initiatives Sub-Committee	<p>9.1 <u>IAF</u> 9.1.1 At the outset Ms. Souraya Bouwmans-Sarraaf gave an overview of the last IAF convention in Istanbul. She explained that the keynote speeches by the Boss of Hugo Boss on Sustainability and by Gordon Richardson on working with young designers to develop them, were very interesting.</p> <p>9.1.2 It was decided to invite IAF to the BIFT conference.</p> <p>9.2 Dr.Giacomo Oliva was asked to explore the possibility of inviting National Retail Association of USA to IFFTI Conference.</p> <p>9.3 <u>Faculty Exchange Initiative</u> To promote this initiative it was decided to ask the faculty who had undertaken this initiative to make a short presentation at the Annual Conference. In case they are unable to come themselves, they should ask the authorized representatives to make presentation on their behalf.</p> <p>9.4 <u>Workshop</u> Anne smith and Susan Orr will be invited to conduct a workshop at Beijing.</p>	<p>Dr.Giacomo Oliva</p> <p>Secretary</p>

<p>10. Research Sub- Committee</p>	<p>10.1 Prof. Robyn Healy explained that lot of effort had been directed towards reviewing of 2016 Annual Conference papers. She stated that we presently have 35 reviewers & she recommended that a call should be sent to General Council Members to join the Review Committee.</p> <p>10.2 <u>Research Blog</u> She further informed that the Research Blog had been created. The Research Committee will now decide on how the same should be used.</p> <p>10.3 <u>Workshop</u> 10.3.1 She explained that she was planning a very interactive workshop and recommended that it should be made open to all members.</p> <p>10.4 <u>Conference Guidelines</u> 10.4.1 She explained that the draft conference guidelines had been framed. She was asked to forward these to Secretariat so that they could be uploaded on the IFFTI Website.</p>	<p>Prof.Robyn Healy</p> <p>Secretary</p>
<p>11. Finance Sub- Committee</p>	<p>11.1 Ms.Sylvie Ebel made a detailed presentation on the proposed budget for 2016.</p> <p>11.2 Ms.Sylvie Ebel then presented an anticipated budget for the next 5 years to give an overview of financial health of the organization. She explained that at the present rate we would barely be able to balance the Income and Expenditure of the foundation. She then explained the implications of 10% and 20% increase in the subscription.</p> <p>11.3 <u>Decisions</u> 11.3.1 The Committee approved the budget for the year 2016.The same is placed at Enclosure 2. 11.3.2 The Committee agreed to recommend to the General Council an increase of 20% in Subscription with effect from the year 2017 with a caveat that there would be no further increase upto 2020. 11.3.3 It was agreed to provide a 10% increase in the salaries of secretariat staff for the year 2016.</p>	<p>Ms.Sylvie Ebel</p> <p>Secretary</p>

<p>12. Venue</p>	<p>12.1The Proposed venues of future meetings and conferences were discussed in detail.</p> <p>Decisions</p> <p>12.2 The following decisions were taken:-</p> <p>a) Donghua University will examine the possibility of hosting the 2018 Conference. Prof. Jun Li will confirm within two weeks.</p> <p>b) FIT may consider hosting the 2020 Conference. Dr.Giacomo Oliva will confirm after discussing it with the President of FIT.</p> <p>c) If Donghua agrees to host the 2018 Conference, then MMU would be asked to host the 2019 Conference.</p> <p>d) Executive Committee meeting at FIT will be held on 5th and 6thOctober, 2016.</p> <p>e) Confirmation to be sought from EWHA University to host the 38th Executive Committee Meeting in October, 2017.</p> <p>f) Confirmation to be obtained from Prof.Edward Newton whether HKPU would like to host a Conference in the near future.</p>	<p>Prof. Jun Li</p> <p>Dr.Giacomo Oliva</p> <p>Prof.Edward Newton</p> <p>Secretary</p>
<p>13. Additional Points</p>	<p>13.1 In view of the immense contribution made by Prof.Edward Newton in founding IFFTI and its further development, it was decided to name the Junior Faculty Awards after him.</p> <p>13.2 Prof.Frances Corner thanked Ms. Cynthia Istook for her valuable contribution to the Executive Committee.</p>	<p>Secretary</p>
<p>14. Concluding Remarks</p>	<p>14.1 The Committee thanked Mr. Lim Chong Jin, Director and Ms. Christine Foong, Course, Manager, School of Design Temasek Polytechnic, Singapore for hosting a wonderful Executive Committee meeting. It appreciated the special efforts taken by Temasek Polytechnic to make the stay of members comfortable.</p> <p>14.2 There being no further points, the meeting concluded with a vote of thanks to the Chair.</p>	

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BUDGET FOR THE YEAR 1ST JANUARY TO 31ST DECEMBER, 2016

S.NO	ITEM	INCOME 2016	EXPENSES 2016 (US\$)
1.	Subscription from members*	107 800	
2.	Other Incomes		
	a) Interest	12 000	
3.	IFFTI Initiatives		
	a) Senior Faculty (2)		4 600
	b) Junior Faculty (3)		6 900
	c) PG/Research Students (2)		4 600
	d) Faculty Exchange (10)		15 000
	e) IFFTI Publications		10 000
	f) Support to host Institution		12 000
	TOTAL IFFTI INITIATIVE		53 100
4.	Promotion of IFFTI Corporate identity Websites, Agenda		2 000
5.	Administrative Expenses including payment to Pearl Academy		50 300
6.	Travel expenses for 18th Annual Conference, 36th and Additional Executive Committee Meeting		10 000
7.	IFFTI corporate website renewal		5 000
	TOTAL EXPENDITURE		120 400
8.	Net income (loss)		-600
	Total	119 800	119 800

* Subscription members including:

41 regular members	82 000
10 associate members	15 000
2 corporate members	10 000
3 new members	6 300
3 suspended members	- 5 500
Total	107 800

DETAILS OF ADMINISTRATIVE EXPENSES

S.no	Administrative Expenses	BUDGETED 2016
1.	Communication-Telephone. Internet, Website, Photocopy	3 000
2.	Printing and Stationery	500
3.	Courier	200
4.	Local Conveyance	600
5.	Consultancy and Salaries	42 000
6.	Pearl Academy	4 000
	Total	50 300