

**I F F T I**  
**INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES**

**AGENDA OF THE 30<sup>TH</sup> EXECUTIVE COMMITTEE MEETING**

Notice for the 30<sup>th</sup> Executive Committee meeting was issued vide IFFTI Secretariat mail dated 2<sup>nd</sup> May, 2013. The meeting will be held on Thursday, 19<sup>th</sup> and Friday, 20<sup>th</sup> September, 2013 at School of Fashion and Textiles, Royal Melbourne Institute of Technology, Melbourne, Australia.

**Chair : Ms. Tina Guglielmino**  
**Secretary : Commodore Vijay Chaturvedi (Retd.)**

<b>1</b>		<b>ATTENDANCE</b>	
		<i>To note</i>	
	<b>1.1</b>	<b>Attendance Confirmed:</b>	<b>Secretary</b>
		(a) <b><u>Acting Chairperson</u></b>	
		<ul style="list-style-type: none"> <li>• Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia – Chair, Membership Sub-Committee</li> </ul>	
		(b) <b><u>Regional Members</u></b>	
		<ul style="list-style-type: none"> <li>• Prof. Frances Corner, London College of Fashion, U.K. – Chair, Education Initiative Sub-Committee</li> <li>• Dr. Giacomo Oliva, Fashion Institute of Technology, U.S.A. – Deputy Chair, Membership Sub-Committee</li> <li>• Dr. Karen Leonas, North Carolina State University, U.S.A. – Member</li> <li>• Ms. Souraya Bouwmans-Sarraf, Amsterdam Fashion Institute, The Netherlands – Deputy Chair, Education Initiative Sub-Committee</li> <li>• Mr. Hajime Endo, Bunka Gakuen University, Japan – Member</li> <li>• Mr. Sharad Mehra, Pearl Academy of Fashion, India – Member</li> <li>• Dr. Margo Barton, Otago Polytechnic, New Zealand – Member</li> </ul>	
		(c) <b><u>Co-opted Members</u></b>	
		<ul style="list-style-type: none"> <li>• Dr. Li Jun, Donghua University, P.R. China</li> <li>• Prof. Robyn Healy, School of Fashion and Textiles, RMIT, Australia – Chair, Research Sub-Committee</li> </ul>	
		(d) <b><u>Member Secretary</u></b>	
		<ul style="list-style-type: none"> <li>• Commodore Vijay Chaturvedi (Retd.)</li> </ul>	
	<b>1.2</b>	<b>Apologies:</b>	
		<ul style="list-style-type: none"> <li>• Ms. Sylvie Ebel, Institut Francais de la Mode, Paris – Chair, Finance Sub-Committee</li> <li>• Prof. Raymond Au, The Hong Kong Polytechnic University, Hong Kong – Deputy Chair, Research Sub-Committee</li> <li>• Prof. Edward Newton, Emeritus Chair</li> </ul>	
	<b>1.3</b>	<b>Welcome</b>	<b>Ms. Tina Guglielmino</b>

<b>2</b>		<b>CONFIRMATION OF MINUTES</b>	
	<b>2.1</b>	<p><i>For adoption</i> The minutes of the 29<sup>th</sup> meeting of the Executive Committee and 15<sup>th</sup> Annual meeting of the IFFTI General Council circulated. Members will be invited by the Chair to advise any amendments prior to confirmation of the minutes.</p> <p><b>Motion:</b> “That the minutes of the 29<sup>th</sup> meeting of the Executive Committee and 15<sup>th</sup> Annual Meeting of the IFFTI General Council, held on 2<sup>nd</sup> and 3<sup>rd</sup> April, 2013 respectively, be adopted as a true and accurate record.”</p>	<b>Chair</b> <b>Secretary</b>
<b>3</b>		<b>ELECTION OF NEW REGIONAL MEMBERS TO THE EXECUTIVE COMMITTEE</b>	<b>Attachment 1</b> <b>(Page No. – 5)</b>
	<b>3.1</b>	<p><i>To ratify</i> The nominations received from General Council Members to elect new Regional Members to the Executive Committee.</p>	<b>Chair</b> <b>Secretary</b>
<b>4</b>		<b>COMPOSITION OF NEW EXECUTIVE COMMITTEE</b>	<b>Attachment 2</b> <b>(Page No. – 7)</b>
	<b>4.1</b>	<p><i>To finalize</i> The composition of new Executive Committee.</p>	<b>Chair</b> <b>Secretary</b>
<b>5</b>		<b>TENURE OF SECRETARY</b>	<b>Attachment 3</b> <b>(Page No. – 8)</b>
	<b>5.1</b>	<p><i>To consider</i> Extension of tenure of Commodore Vijay Chaturvedi (Retd.) as Secretary, IFFTI.</p>	<b>Chair</b>
	<b>5.2</b>	Review the nomenclature of the position and description of the post.	
<b>6</b>		<b>STATUS OF MEMBERSHIP</b>	
	<b>6.1</b>	<p><i>For information</i> A report on status of membership.</p>	<b>Attachment 4</b> <b>(Page No. – 9)</b> <b>Secretary</b>
	<b>6.2</b>	Status of Membership Subscription.	<b>Attachment 5</b> <b>(Page No. – 11)</b> <b>Secretary</b>
<b>7</b>		<b>REPORTS FROM CHAIRS OF SUB-COMMITTEES</b>	
	<b>7.1</b>	<b>Membership Sub-Committee</b>	
	<b>7.1.1</b>	<p><i>To discuss</i> Corporate Sponsorship.</p>	<b>Attachment 6</b> <b>(Page No. – 13)</b>

		<b>7.1.2</b>	IFFTI Website.	<b>Attachment 7 (Page No. – 14)</b>
		<b>7.1.3</b>	<i>For Information</i> Interaction with Reciprocal Members	<b>Attachment 8 (Page No. – 15)</b>
	<b>7.2</b>	<b>Education Initiatives Sub-Committee</b>		<b>Attachment 9 (Page No. – 16)</b>
		<b>7.2.1</b>	<i>To discuss</i> Faculty Exchange Initiative.	<b>Prof. Francis Corner</b>
		<b>7.2.2</b>	Regional Meeting.	
		<b>7.2.3</b>	Next Workshop/ Panel Discussion.	
	<b>7.3</b>	<b>Research Sub-Committee</b>		<b>Attachment 10 (Page No. – 17)</b>
		<b>7.3.1</b>	<i>For information</i> Journals or Publications.	<b>Prof. Robyn Healy</b>
		<b>7.3.2</b>	Networking Opportunities for Conference Presenters.	
		<b>7.3.3</b>	<i>To finalize</i> Topic for the next Research Workshop.	
	<b>7.4</b>	<b>Finance Sub-Committee</b>		
		<b>7.4.1</b>	<i>For information</i> Financial statement of IFFTI.	<b>Attachment 11 (Page No. – 18)</b>
		<b>7.4.2</b>	<i>To approve</i> Balance Sheet as at 31 <sup>st</sup> March 2013.	<b>Attachment 12 (Page No. – 19)</b>
<b>8</b>		<b>16<sup>TH</sup> IFFTI ANNUAL CONFERENCE</b>		
	<b>8.1</b>	<i>For information</i> Presentation on activities planned at 16 <sup>th</sup> IFFTI Annual Conference in 2014.		<b>Mr. Hajime Endo</b>
<b>9</b>		<b>VENUES OF FUTURE IFFTI MEETINGS AND CONFERENCES</b>		<b>Attachment 13 (Page No. – 21)</b>
	<b>9.1</b>	<i>For information</i> The venues of the IFFTI Annual Conferences until 2016.		<b>Secretary</b>
<b>10</b>		<b>ANY OTHER POINTS</b>		
	<b>10.1</b>	<i>To consider</i> Any other points with the permission of the Chair.		<b>Chair</b>
<b>11</b>		<b>SCHEDULE OF THE 30<sup>TH</sup> EXECUTIVE COMMITTEE MEETING</b>		<b>Attachment 14 (Page No. – 22)</b>

12	ATTACHMENTS	PAGE NO.
	<b>Attachment 1 – Election of Next Executive Committee</b>	<b>5</b>
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	<b>Attachment 14 – Schedule of the 30<sup>th</sup> Executive Committee Meeting</b>	<b>22</b>

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**ELECTION OF NEXT EXECUTIVE COMMITTEE**

**Background:**

The tenure of the Chairperson, Deputy Chairperson and the following members of the existing Executive Committee will complete at the 16<sup>th</sup> IFFTI Annual Conference scheduled to be held at Bunka Gakuen University from 27<sup>th</sup> to 31<sup>st</sup> January 2014.

- |     |          |   |       |   |
|-----|----------|---|-------|---|
| (a) | Americas | - | (i)   | Fashion Institute of Technology, USA            |
| (b) | Asia     | - | (ii)  | The Hong Kong Polytechnic University, Hong Kong |
|     |          |   | (iii) | Pearl Academy of Fashion, India                 |
|     |          |   | (iv)  | Donghua University, P. R. China                 |
| (c) | Europe   | - | (v)   | London College of Fashion, UK                   |
| (d) | Oceania  | - | (vi)  | School of Fashion and Textiles, RMIT, Australia |

2. An additional vacancy has been created in the Oceania region owing to the merger of two institutions of RMIT.

3. The following members will continue on the Executive Committee as their term completes in 2016.

- |     |          |   |       |  |
|-----|----------|---|-------|--|
| (a) | Americas | - | (i)   | North Carolina State University, USA         |
| (b) | Asia     | - | (ii)  | Bunka Gakuen University, Japan               |
| (c) | Europe   | - | (iii) | Amsterdam Fashion Institute, The Netherlands |
|     |          |   | (iv)  | Institut Francais de la Mode, Paris          |

4. The existing rules regarding composition and procedure for election of Executive Committee are summarized below.

5. **Composition:**

(a) The Executive Committee comprises Regional Members elected from the four regions of Americas, Europe, Asia and Oceania. The Chairs of Sub-Committees are preferably elected from amongst the Regional Members. However in case it becomes necessary to elect a Chair of a Sub-Committee from outside the Executive Committee members, then the Chair of that Sub-Committee will be co-opted on the Executive Committee in addition to the Regional Members.

(b) Based on the spread of membership, it was decided that the representation from the four regions in the Executive Committee will be as follows:-

- |   |          |   |                            |
|---|----------|---|----------------------------|
| • | Americas | - | 2 Regional Members         |
| • | Europe   | - | 3 Regional Members         |
| • | Asia     | - | 3 Regional Members         |
| • | Oceania  | - | <u>2 Regional Members</u>  |
|   | Total    | - | <u>10 Regional Members</u> |

(c) Keeping in view the increase in the number of Executive Committee members, and to facilitate co-option of additional suitable members, it was further decided to increase the maximum number of members on the Executive Committee to 15 from the existing 12.

(d) **Tenure:** The tenure of each Executive Committee member will be four years.

(e) The replacement of members will be staggered to provide continuity. Hence the change in the Executive Committee will take place by retiring certain member(s) from each region every two years.

6. **Procedure:**

(a) The Secretary will call for nominations from the General Council for election of additional Regional Members to the next Executive Committee.

- (b) After receiving the nominations, the Secretariat will ask the 'Regular' Members of the General Council to vote to elect additional 'Regional' Members from amongst the nominated institutions.
- (c) The Secretary will table the documents in respect of nominations and voting at the next Executive Committee meeting scheduled to be held at School of Fashion and Textiles, RMIT, Australia on 19<sup>th</sup> and 20<sup>th</sup> September 2013. The existing Executive Committee will then finalize the composition of new Executive Committee.
- (d) The composition of the new Executive Committee will be communicated to the General Council through the minutes of the 30<sup>th</sup> Executive Committee meeting scheduled to be held at School of Fashion and Textiles, RMIT, Australia.
- (e) The new Executive Committee will convene at the opening session of the Executive Committee meeting scheduled to be held at Bunka Gakuen University, Japan in January, 2014 and elect the Chairperson and the Deputy Chairperson of the new Executive Committee.
- (f) The new Executive Committee will also elect the new Chairs and Deputy Chairs of the Sub-Committees and co-opt additional member(s) to the Executive Committee, if necessary.
- (g) The new Executive Committee will assume office at the 16<sup>th</sup> Annual Meeting of the General Council scheduled to be held on the next day at Bunka Gakuen University, Japan.

**Tasks undertaken:**

7. In pursuance of the above decisions, the Secretariat had called for nominations for election of new Regional Members. The nominations received are summarized below:-

S. No.	Region	Institution
(a)	Americas	(a) Fashion Institute of Technology, USA (b) Fashion Institute of Design and Merchandising, USA (c) Ryerson University, Canada
(b)	Asia	(a) Donghua University, P. R. China (b) National Institute of Fashion Technology, India (c) Pearl Academy of Fashion, India
(c)	Europe	(a) London College of Fashion, UK (b) Nottingham Trent University, UK
(d)	Oceania	(a) School of Fashion and Textiles, RMIT, Australia (b) Otago Polytechnic, New Zealand (c) Queensland University of Technology, Australia

8. Thereafter the Secretariat had asked the Regular Members to vote to elect members from amongst the aforementioned institutions.

9. The Secretary will table the compilation of votes received for the consideration of the Committee.

10. The Committee is requested to elect Regional Members to the new Executive Committee in the following proportion:-

- (a) **Americas:** One member from amongst Fashion Institute of Technology, USA; Fashion Institute of Design and Merchandising, USA and Ryerson University, Canada.
- (b) **Asia:** Two members from amongst Donghua University, P. R. China; National Institute of Fashion Technology, India and Pearl Academy of Fashion, India.
- (c) **Europe:** One member from amongst London College of Fashion, UK and Nottingham Trent University, UK.
- (d) **Oceania:** Two member from amongst School of Fashion and Textiles, RMIT, Australia; Otago Polytechnic, New Zealand and Queensland University of Technology, Australia.

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**COMPOSITION OF NEW EXECUTIVE COMMITTEE**

The new Executive Committee will comprise following members:-

- (a) Existing Regional and Co-opted Members.
  - (b) Additional Regional Members elected at the meeting.
  - (c) Chair(s) of Sub-Committee(s), in case they are not Regional Member(s). Such members will be co-opted to the new Executive Committee.
2. The Committee may deliberate and finalize the composition of the new Executive Committee.

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**EXTENSION OF THE TENURE OF SECRETARY, IFFTI**

1. At the 23<sup>rd</sup> Executive Committee meeting held at Fu Jen Catholic University, Taiwan on 22<sup>nd</sup> March 2010, the tenure of Commodore Vijay Chaturvedi (Retd.) as Secretary, IFFTI was extended until 31<sup>st</sup> July 2014.
2. The Executive Committee is to discuss, and if considered fit, extend the tenure of Commodore Vijay Chaturvedi (Retd.), as Secretary, IFFTI, for further period of 4 years.
3. The nomenclature of 'Secretary' needs to be reviewed as it does not appropriately describe the role of the 'Position' and has been misinterpreted in the past.
4. The Committee may discuss and decide.

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**NEW MEMBERSHIP/ STATUS OF MEMBERSHIP**

**New Membership**

IFFTI Secretariat had received applications from KEA Copenhagen School of Design and Technology, Denmark and Saxion University of Applied Sciences, The Netherlands for IFFTI Membership. The applications were evaluated by the Membership Review Sub-Committee. A report on the review will be tabled at the meeting by Ms. Tina Guglielmino.

2. The Secretariat had also forwarded application forms to Nanyang Academy of Fine Arts (NAFA), Singapore and University of South Wales, UK for 'Regular' Membership. Their responses are awaited.

3. The up-to-date status of prospective members is given below:—

<b>S. No.</b>	<b>Name of the Institution</b>	<b>Membership Recommended</b>	<b>Follow Up</b>
<b>Institutional Members</b>			
1	KEA Copenhagen School of Design and Technology, Denmark	Regular	Application and documents received. Membership application under review.
2	Saxion University of Applied Sciences, The Netherlands	Regular	Application and documents received. Membership application under review.
3	Nanyang Academy of Fine Arts (NAFA), Singapore	Regular	Membership application forwarded. Reply awaited.
4	University of South Wales, UK	Regular	Membership application forwarded. Reply awaited.
5	Senai Cetiqt Colour Institute, Brazil	Regular	Received contact details from Mr. Philip Cacouris, Institut Français De La Mode, Paris and Prof. Trevor Little, North Carolina State University, USA. Membership application forwarded. Reply awaited.
6	Fundação Armando Álvares Penteado (FAAP), Brazil	Regular	Received contact details from Mr. Philip Cacouris, Institut Français De La Mode, Paris. Membership application forwarded. Reply awaited.
7	GIFT University, Pakistan	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
8	Istituto Modartech, Italy	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
9	Florida State University, Tallahassee	Regular	Expressions of interest received. Membership application forwarded. Reply awaited.
10	University of Florence, Italy	Regular	Interaction in progress
11	Modeschule Wien im Schloss Hetzendorf	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
12	NABA	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
13	Nagoya Graduate School of Media & Fashion, Japan	Regular	Transfer of Prof. Shunichi Takami, the original contact person. Efforts in hand to communicate with the successor.
14	University of Moratuwa, Sri Lanka	Associate	Membership application forwarded. Reply awaited.
15	Elia Style sh.p.k, Albania	Regular	Membership application forwarded. Reply awaited.

16	AUT University, Auckland, New Zealand	Regular	Membership application forwarded. Reply awaited.
17	Cape Peninsula University of Technology, South Africa	Regular/ Associate	Membership application forwarded. Reply awaited.
18	Université du Québec à Montréal (École supérieure de mode de Montréal)	Associate	Membership application forwarded. Reply awaited.
19	University of Leeds, UK	Regular	Membership application forwarded. Reply awaited.
20	Kent State University, Fashion School, USA	Regular	Membership application forwarded. Reply awaited.
21	University of Stellenbosch, South Africa	Regular	Membership application forwarded. Reply awaited.
22	Technical University of Lodz	Regular	Membership application forwarded. Reply awaited.
23	ISEM Fashion Business School	Regular	Membership application forwarded. Reply awaited.

4. The Committee may discuss and review the list.

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**ATTACHMENT-5**

**MEMBERSHIP SUBSCRIPTION STATUS AS ON 30 AUGUST, 2013**

*(Amount in US \$)*

S. No.	Member	Country	1999-2010	2011	2012	2013	Total
<b>Regular Members</b>							
1	AMFI	The Netherlands	24,000	2,000	2,000	2,000	30,000
2	Artez	The Netherlands	8,100	2,000	2,000	2,000	14,100
3	Bunka	Japan	24,000	2,000	2,000	2,000	30,000
4	Donghua	P. R. China	24,000	2,000	2,000	2,000	30,000
5	FIT	USA	24,000	2,000	1,500	2,000	29,500
6	Fu Jen	Taiwan	22,000	2,000	2,000	2,000	28,000
7	HKPU	Hong Kong	24,000	2,000	2,000	2,000	30,000
8	IFM	France	24,000	2,000	2,000	2,000	30,000
9	LCF	UK	24,000	2,000	2,000	2,000	30,000
10	MMU	UK	16,000	2,000	2,000	<b>DUE</b>	20,000
11	NIFT	India	20,000	-	2,000	2,000	24,000
12	NCSU	USA	16,000	2,000	2,000	2,000	22,000
13	Polimoda	Italy	24,000	2,000	2,000	2,000	30,000
14	RMIT	Australia	24,000	2,000	2,000	2,000	30,000
15	Ryerson	Canada	22,000	2,000	2,000	2,000	28,000
16	SI TAFE	Australia	24,000	2,000	2,000	2,000	30,000
17	Temasek	Singapore	24,000	2,000	2,000	2,000	30,000
18	UTS	Australia	24,000	2,000	2,000	2,000	30,000
19	Swedish School	Sweden	14,000	2,000	2,000	2,000	20,000
20	FIDM	USA	12,000	2,000	2,000	2,000	18,000
21	NTU	U.K.	16,000	2,000	2,000	2,000	22,000
22	Pearl	India	14,000	2,000	2,000	2,000	20,000
23	Otago	New Zealand	8,000	2,000	2,000	2,000	14,000
24	HKDI	Hong Kong	8,100	2,000	2,000	2,000	14,100
25	Brighton	Brighton	6,100	2,000	2,000	<b>DUE</b>	10,100
26	Rajamangala	Thailand	2,100	2,000	2,000	<b>DUE</b>	6,100
27	QUT	Australia	2,100	2,000	2,000	2,000	8,100
28	BIFT	P. R. China	-	2,100	2,000	2,000	6,100
29	ZIIFT	P. R. China	-	2,100	2,000	<b>DUE</b>	4,100
30	NID	India	18,000	-	2,000	<b>DUE</b>	20,000
31	Kazan	Russia	-	-	2,100	2,000	4,100
32	UEL	UK	-	-	2,100	2,000	4,100
33	IMA	Turkey	3,100	1,000	1,000	2,000	7,100
<b>Associate Members</b>							
34	FDI	Mauritius	6,000	1,000	1,000	1,000	9,000
35	LDT Nagold	Germany	6,000	1,000	1,000	1,000	9,000
36	MSIT	Australia	2,100	1,000	1,000	1,000	5,100
37	IMS-DIA	India	1,100	1,000	1,000	1,000	4,100
38	SID	India	-	1,100	1,000	1,000	3,100
39	BGMEA	Bangladesh	-	1,100	1,000	<b>DUE</b>	2,100
40	Arch Academy	India	-	100	1,000	1,000	2,100
41	Modart International	Paris	-	-	1,000	1,000	2,000
42	Whitehouse	Australia	-	-	1,100	1,000	2,100
43	SFT	India	-	-	-	1,100	1,100
44	Duksung	Korea	2,000	-	-	1,000	3,000
Add: Subscription Received from Domus Academy, Philadelphia, Nanyang, Kasetsart, UAM, UMIST, Keimyung, DMU, IFI Business, House of Pearl, Ms. Janice Mee, Pacific Brands, UCCA, SOA, Huddersfield, Singtex & Pentland Brands Plc			142,600				142,600

Total Received		655,400	63,500	73,800	66,100	858,800
Add: Subscriptions Receivable					11,000	11,000
<b>Gross Income</b>		<b>655,400</b>	<b>63,500</b>	<b>73,800</b>	<b>77,100</b>	<b>869,800</b>
<b>No Outstanding Dues till 2012</b>						

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**CORPORATE SPONSORSHIP**

Membership Sub-Committee was asked to finalize a list of possible sponsorship activities for the sponsors. The amount of sponsorship is to be decided based on the type of activity. It is to also determine the criteria, benefits and amount of sponsorship.

2. Ms. Tina Guglielmino will brief the Committee in this regard.

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**IFFTI WEBSITE**

At the last Executive Committee meeting, the Committee had agreed to appoint Timeskraft to undertake the task of developing the new IFFTI Website under the guidance of following 'PR Marketing and Communication Sub-Committee'.

<b>S. No.</b>	<b>Name</b>	<b>Institute</b>
(a)	Ms. Tina Guglielmino, Chairperson	School of Fashion and Textiles, RMIT, Australia
(b)	Prof. Robyn Healy	School of Fashion and Textiles, RMIT, Australia
(c)	Mr. Robert Ott	Ryerson University, Canada
(d)	Dr. Julia Gaimster	London College of Fashion, UK
(e)	Prof. C.J. Yeh	Fashion Institute of Technology, USA
(f)	Ms. Anne Bennion	Fashion Institute of Design and Merchandising, USA

2. There was also discussion on how it could and should be far more interactive, such as with use of blogs. Robert Ott, Ryerson, Canada agreed to look at possible ways to improve and develop the website and will report back at the next meeting. There was quite a lot of discussion on the possibility of developing a section of the website for the archives and special collections of member institutions, which could be a valuable teaching resource. It was agreed this could form part of a workshop at a future IFFTI Conference.

3. Ms. Tina Guglielmino and Secretary will brief the Committee on the progress made.

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**RECIPROCAL MEMBERSHIP**

The Committee had decided that the proposal of IAF to enhance cooperation with IFFTI was beneficial and should be tried for an initial period of 3 years. Ms. Souraya Bouwmans-Sarraf was asked to prepare a draft joint proposal for approval.

2. Ms. Souraya Bouwmans-Sarraf will brief the Committee in this regard.

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**EDUCATION INITIATIVES SUB-COMMITTEE**

At the last Executive Committee meeting, the Committee took the following decisions:–

(a) **Faculty Exchange Initiative:**

- (i) The Faculty Exchange Initiative awards were increased to 8 from 5 earlier approved.
- (ii) As part of this, IFFTI member institutions could also be encouraged to invite experts to come and present on issues such as assessment or particular areas of the curriculum, as well as individuals undertaking short visits to other institutions. Members were also reminded that these exchanges could take place within regions to ensure there were no issues around language, as well as across continents.

(b) **Regional Meeting:** It was agreed to encourage conduct of Regional Meetings as they provided opportunity to include representatives from Member Institutions who would not normally attend the Conferences and could be held to coincide with relevant regional events such as fashion weeks.

(c) **Workshop:** The Sub-Committee is to decide the subject for the next Education Initiative Workshop.

2. Prof. Frances Corner will brief the Committee in this regard.

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**RESEARCH SUB-COMMITTEE**

At the last General Council meeting, Prof. Robyn Healy, Chair, Research Sub-Committee had agreed to undertake the following: –

- (a) Develop a Review Template for feedback on reviewed papers. It was to include clarity of argument, written expression, relevance to the theme, etc.
  - (b) Examine opportunities for publishing potentially a journal proposal for an entire issue devoted to 'Fashion Business and Marketing'.
  - (c) Increase the research presence on the website.
  - (d) Decide subject for the next Research Workshop.
2. Prof. Robyn Healy will brief the Committee in this regard.

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**FINANCIAL STATEMENT OF IFFTI**

<b>EXPENDITURE/LIABILITIES</b>		<b>ANTICIPATED INCOME</b>	
1. IFFTI Initiatives		1. Through Subscription	77100
(a) Junior Faculty (4)	8600	2. By Other Income	12620
(b) PG/ Research (2)	4300		
(c) Faculty Project (8)	8000		
(d) IFFTI Publication	3180		
(e) Support to Host Institution	12000		
2. Promotion of IFFTI Corporate Identity, Website, Agenda	5000		
3. Administrative Expenses including payment to Pearl Academy	34800		
4. Travel Expenses for 15 <sup>th</sup> Annual Conference (FIDM, USA) and 30 <sup>th</sup> Executive Committee Meeting (RMIT, Australia)	9000		
<b>Total</b>	<b>84880</b>		
5. Excess of Income over Expenditure	4840		
<b>Grand Total</b>	<b>89720</b>		<b>89720</b>

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**BALANCE SHEET AS AT 31.03.2013****INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES (IFFTI) : NEW DELHI***(Amount in USD)*

As on 31.03.2012	Liabilities		As on 31.03.2013		As on 31.03.2012	Assets		As on 31.03.2013
	<b>CAPITAL FUND</b>					<b>FIXED ASSETS</b>		
168,066.40	(General Fund) Last balance	152,227.29			70.83	UPS	56.16	
	Less : Expenditure on IFFTI Initiatives	-			10.62	Less: Depreciation	8.43	47.74
2,782.69	Less : IFFTI Publication	-			60.20			
21,302.47	Less : Conference Proceedings Transferred	12,335.97			1,242.88	Mobile	985.72	
-	Less : IFFTI Award Initiatives	11,660.31			186.43	Less: Depreciation	147.86	837.86
20,393.55	Add: Excess of Income over Expenditure	128,231.01			1,056.45			
123,587.69		57,035.03	185,266.04		92.86	Furniture & Fixture	77.98	
39,562.14					9.29	Less: Depreciation	7.80	70.18
163,149.83					83.58			
	<b>Current Liabilities</b>				185.39	Printer	147.03	
195.14	Audit Fee Payable	-			27.81	Less: Depreciation	22.05	124.97
2,123.06	Other Expenses Payable	-	-		157.58			
2,318.20					930.25	Laptop	347.19	
					558.15	Less: Depreciation	208.31	138.87
					372.10			
						<b>Current Assets &amp; Loan &amp; Advances</b>		
						<b>A) Current Assets</b>		
						<b>Balances with Banks :</b>		
					21,606.76	1) In Saving Bank Accounts		
					353.31	a) Canara Bank Green Park	1,145.19	
					16,895.76	b) Standard Chartered Bank	388.17	
						c) I.O.B.	68,610.88	
						2) In EEFC A/c with :		
					1,421.61	- Canara Bank	4,381.64	
					12,372.62	- I.O.B.,A/c NO.EEFC	-	
					4,035.42	- Standard Chartered Bank	-	74,525.88
					56,685.48			
						3) Fixed Deposits with Banks		
					98,289.76	- Principal	99,594.28	
					3,275.38	- Add: Intt. Accrued	3,050.25	102,644.53
					101,565.13			
						<b>B) Loans &amp; Advances</b>		
					147.43	Security Deposit ( Mobile Phone)	137.56	
					3,896.60	Income Tax Refund Due	4,373.62	
					790.84	TDS on FDRs	875.44	
					652.64	Loan to Staff'	1,489.36	6,875.99
					5,487.52			
<b>165,468.03</b>	<b>Total</b>	<b>185,266.04</b>	<b>185,266.04</b>		<b>165,468.03</b>	<b>Total</b>	<b>185,266.04</b>	

**Note:** The above Current Year figures have been shown in US \$ at the rate applied as on 31.03.2013 (Rs. 54.52 equivalent INR for each US \$) as against applicable rate of the transaction as on the particular date.

For International Foundation of Fashion Technology Institutes

Place: New Delhi  
Date : 20.05.2013

(Commodore Vijay Chaturvedi (Retd.))  
Secretary

**INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES (IFFTI) : NEW DELHI  
INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31.03.2013**

*Amount (in US \$)*

<b>Year ended 1.03.2012</b>	<b>Expenditure</b>	<b>Year ended 31.03.2013</b>	<b>Year ended 31.03.2012</b>	<b>Income</b>	<b>Year ended 1.03.2013</b>
-	To Rent Expenses	10,260.79	75,307.89	By Subscriptions from Members	104,340.94
39,082.41	To Admn. Expenses (other than Pearl Academy)	38,133.25	15,524.87	By Other Income	12,612.04
14,097.56	To Tour & Travelling (incl foreign tour & travelling)	10,947.38			
-	To Audit Fees	182.08			
739.25	To Depreciation	394.45			
53,919.22	Total expenditure	59,917.95			
36,913.54	To Excess of Income Over Expenditure	57,035.03			
<b>90,832.76</b>	<b>Total</b>	<b>116,952.98</b>	<b>90,832.76</b>	<b>Total</b>	<b>116,952.98</b>

**Note:** The above Current Year figures have been shown in US \$ at the rate applied as on 31.03.2013 (Rs. 54.52 equivalent INR for each US \$) as against applicable rate of the transaction as on the particular date.

**For International Foundation of Fashion Technology Institutes**

Place: New Delhi  
Date : 20.05.2013

**(Commodore Vijay Chaturvedi (Retd.))  
Secretary**

**VENUES OF FUTURE IFFTI MEETINGS**

The venues of future IFFTI Conferences and meetings are given below:-

<b>S. No.</b>	<b>Meeting</b>	<b>Venue</b>	<b>Period</b>
(a)	30 <sup>th</sup> Executive Committee Meeting	School of Fashion and Textiles, RMIT, Australia	19 <sup>th</sup> & 20 <sup>th</sup> September 2013
(b)	16 <sup>th</sup> Annual Conference & 31 <sup>st</sup> Executive Committee Meeting	Bunka Gakuen University, Japan	27 <sup>th</sup> to 31 <sup>st</sup> January 2014
(c)	32 <sup>nd</sup> Executive Committee Meeting	Beijing Institute of Fashion Technology, P. R. China	September/ October 2014
(d)	17 <sup>th</sup> Annual Conference & 33 <sup>rd</sup> Executive Committee Meeting	Polimoda, Italy	March/ April 2015
(e)	34 <sup>th</sup> Executive Committee Meeting	Swedish School of Textiles, Sweden	September/ October 2015
(f)	18 <sup>th</sup> Annual Conference & 35 <sup>th</sup> Executive Committee Meeting	Beijing Institute of Fashion Technology, P. R. China	March/ April 2016
(g)	36 <sup>th</sup> Executive Committee Meeting	Fashion Institute of Technology, USA	September/ October 2016
(h)	19 <sup>th</sup> Annual Conference & 37 <sup>th</sup> Executive Committee Meeting	Amsterdam Fashion Institute, The Netherlands	March/ April 2017

2. The Committee may please note.

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**SCHEDULE OF THE 30<sup>TH</sup> EXECUTIVE COMMITTEE MEETING AT  
SCHOOL OF FASHION AND TEXTILES, RMIT, AUSTRALIA – 19<sup>TH</sup> AND 20<sup>TH</sup> SEPTEMBER, 2013**

<b>S. No.</b>	<b>Time</b>	<b>Event</b>	<b>Remarks</b>
<b>19<sup>th</sup> September, 2013 (Thursday) – CITY CAMPUS</b>			
(a)	1000 – 1200 hours	Meetings of the Research, Membership and Education Initiatives Sub-Committees	(1) Chairs of Sub-Committees to conduct the meetings  (2) Executive Committee members who are members of the Sub-Committees are requested to attend.
(b)	1200 – 1430 hours	Lunch and Tour of the Walter Van Beirendonck Exhibition	
(c)	1430 – 1700 hours	Executive Committee Meeting – Session I	(1) Following members are invited to attend:– (a) Ms. Tina Guglielmino (b) Dr. Frances Corner (c) Dr. Giacomo Oliva (d) Dr. Karen Leonas (e) Ms. Souraya Bouwmans-Sarraf (f) Mr. Hajime Endo (g) Mr. Sharad Mehra (h) Dr. Margo Barton (i) Prof. Jun Li (j) Prof. Robyn Healy (k) Commodore Vijay Chaturvedi (Retd.)  (2) Deliberations on Agenda Points
(d)	Evening	Dinner for Executive Committee Members	Hosted by RMIT
<b>20<sup>th</sup> September, 2013 (Friday) – BRUNSWICK CAMPUS</b>			
(e)	0900 – 1000 hours	Tour of RMIT Fashion School	
(f)	1030 – 1300 hours	Executive Committee Meeting – Session II	(1) Aforementioned members are invited to attend  (2) Deliberations on Agenda Points (Continued)
(g)	1300 – 1400 hours	Lunch	

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