

**DRAFT MINUTES OF THE THIRD MEETING OF THE EXECUTIVE  
COMMITTEE OF IFFTI HELD ON 5 – 6 JUNE, 2000 IN THE PREMISES OF  
LONDON COLLEGE OF FASHION, LONDON, UK**

**AGENDA ITEM NO. 1**

**WELCOME REMARKS BY CHAIRMAN – IFFTI**

Before commencement of the meeting Mr. Edward Newton, Hong Kong Polytechnic University and Vice Chairman – IFFTI who had chaired the Executive Committee as well as the Board meetings of IFFTI at Sao Paulo in November 1999 in the absence of Mr. Shyamal Ghosh, Chairman, requested Mr. Anil Kumar who has succeeded Mr. Ghosh as Secretary (Textiles) & Chairman – NIFT, to take charge as Chairman of the Board and Executive Committee of IFFTI till November, 2000 when at the 3<sup>rd</sup> Annual Conference at London, a new Chairman will be elected as per rules and procedure.

Accordingly, Mr. Anil Kumar was unanimously elected and chaired the proceedings of the Executive Committee. Mr. Kumar in his initial remarks thanked Mr. Edward Newton and other Members on his election and hoped that the Institution which has been set up on account of the combined efforts of all the leading Fashion Institutions of the world will gain strength and achieve progress in all directions in the coming years. In this context, he emphasized the need for giving concrete shape and meaning to the recommendations of the Working Groups on matters relating to student exchange programmes, Faculty exchange and industry oriented combined Research and Development efforts by IFFTI.

Thereafter, the meeting proceeded as per the agenda items circulated.

## **AGENDA ITEM NO. 2**

### **LEAVE OF ABSENCE**

The following Members of the Executive Committee were present.

1. Mr. Anil Kumar, Chairman, Executive Committee of IFFTI, India
2. Mr. Edward Newton, The Hong Kong Polytechnic University, China
3. Mr. Amnon Armoni, Institut Francais de la Mode, France
4. Ms. Brenda Sparkes, The Nottingham Trent University, UK
5. Ms. Sandra Holtby, London College of Fashion, London, UK
6. Ms. Elizabeth Rouse, London College of Fashion, UK
7. Ms. Sarah Wilshan, London College of Fashion, UK
8. Ms. Carmem Maia, Universidade Anhembi Morumbi, Sao Paulo, Brazil
9. Mr. L. V. Saptharishi, Chief Executive Officer – IFFTI & DG – NIFT, India.

Leave of absence was granted to the following Institutions:-

1. FIT – New York
2. China Textile University – Shanghai, China
3. University of Technology (UTS) – Sydney, Australia

**AGENDA ITEM NO. 3**

**ADOPTION OF THE MINUTES OF THE SECOND ANNUAL CONFERENCE  
OF IFFTI HELD AT UNIVERSIDADE ANHEMBI MORUMBI, SAO PAULO,  
BRAZIL ON 17-19 NOVEMBER, 1999**

The minutes of the Conference were confirmed by the Executive Committee.

**AGENDA ITEM NO. 4**

**REPORT OF THE CEO, IFFTL, TO THE EXECUTIVE COMMITTEE ON  
VARIOUS DEVELOPMENTS SINCE NOVEMBER, 1999 INCLUDING  
BRINGING OUT THE IFFTL QUARTERLY PUBLICATION ON THE  
WEBSITE.**

The Committee took note of the various developments and the action initiated.

## **AGENDA ITEM NO. 5**

### **FINALISATION OF THE AGENDA ITEMS FOR THE THIRD ANNUAL CONFERENCE OF IFFTI AND THE AGENDA ITEMS FOR THE MEETING OF THE BOARD OF DIRECTORS OF IFFTI SCHEDULED TO BE HELD ON 8 – 10 NOVEMBER, 2000 AT LONDON COLLEGE OF FASHION AS PER THE INVITATION OF LONDON COLLEGE OF FASHION, LONDON**

The Committee looked into the draft proposals of the IFFTI Conference suggested by the Secretariat as well as the London College of Fashion (Host Institution) and arrived at the following decisions:

- The Student – Faculty Conference as proposed by the Secretariat outside of the IFFTI Conference on dates prior to the same may not be feasible from financial as well as host Institution point of view. It was felt that sponsors are needed for this event and this could therefore be planned on a future date at some other venue after discussion in the Board meeting.
- The IFFTI Board meeting should commence its meeting on the Forenoon of 7<sup>th</sup> November, 2000 itself at London which will give sufficient time on the 8 – 9 November for the host Institution to conduct its Conference on “Visioning the Future – The Industry”. On the 7<sup>th</sup> apart from the meeting of the Executive Committee, the Board members should have the benefit of Preview of IFFTI Website and the Workshops on Web-based Fashion Education under the aegis of IFFTI and Student Exchange Programmes, Credit Transfer, etc.
- As far as Fashion Show on 7<sup>th</sup> November, 2000 is concerned Universidade Anhembi Morumbi will respond on way or other regarding its presentation of the Show and depending on that, India will indicate if NIFT will present its show on that date.
- On the 9<sup>th</sup> evening London College of Fashion, The Nottigham Trent University and De Montfort University will together present their collections.
- With respect to the Board Agenda item on the presentation of the happenings of their Institutions by the various members it was decided that their updated write-ups sent in advance to the Secretariat will be circulated to the Board and there will be no series of individual presentation. The Secretariat will however make a 10 minutes power-point presentation on the most recent and important happenings of all the Institutions in a consolidated fashion.
- The Executive Committee at the outset and the Board subsequently will consider the current issues pertaining to admission of new member Institutions of IFFTI from different parts of the world. A position paper will be prepared and sent to the Executive Members by the Secretariat well in advance.

- As regards fee for attending the Conference, it was decided that LCF would charge UK Pounds 275 for all non-members of IFFTI and half the amount for every additional member of IFFTI beyond two per Member Institution that would be allowed to attend the Conference free of charge.
- Details of the Conference and Agenda for the Board will be reworked and circulated by the IFFTI Secretariat to all the members of IFFTI in the light of the discussions held in the Executive Committee meeting. LCF would also separately send its Conference Agenda to the Non-Members of IFFTI and other invitees.

**AGENDA ITEM NO. 6 & 7**

**A PRESENTATION OF THE DEVELOPMENT OF IFFTI WEBSITE BY UAM,  
SAO PAULO, BRAZIL AS AGREED TO BY THEM AT THE TIME OF THE  
SECOND ANNUAL CONFERENCE OF IFFTI AT SAO PAULO IN NOVEMBER,  
1999.**

**&**

**SOME IDEAS TO BE PUT FORWARD BY MR. AMNON ARMONI, IFM, PARIS  
ON WEB-BASED IFFTI NETWORKING AND PROSPECTS FOR E-  
COMMERCE.**

These two items were taken up together and discussed by the Committee extensively. The Committee had the benefit of the presentation of the IFFTI Web Site concept by Ms. Carmem Maia, Director, Department of Interactive and Distance Learning, UAM, Sao Paulo, Brazil.

Ms. Maia mentioned that the exercise now being undertaken by UAM was in response to the task entrusted to them by the Board of IFFTI in its meeting held at Sao Paulo in November 1999.

The concept was developed by UAM has many features concerning information on IFFTI Member – Institutions as well as contents relating to methodology of distance – learning on Fashion Education under the aegis of IFFTI.

On the basis of notes exchanged at this meeting and the ideas and suggestions put forward by the members of the Executive Committee, it was decided that the Secretariat and UAM (Ms. Maia) should cooperate with each other in the coming months in order that the preview of the launching of IFFTI website takes place on 7<sup>th</sup> November, 2000 at the time of its Third meeting at London. In the meanwhile, names and participant nodal officers of various Member-Institutions who will constantly interact with the Secretariat and Ms. Maia of UAM on the development and updating of the Website will be intimated by the Secretariat to Ms. Maia.

On the question of developing the Website providing for distance learning on Fashion Related courses under the aegis of IFFTI, it was decided that there will be a Workshop on this subject for the benefit of IFFTI Members on 8<sup>th</sup> November, 2000 at the time of its Board meeting. Ms. Maia, Mr. Armoni and other interested members will in the meanwhile collect their thoughts and ideas and arrange to make a presentation on the same at the Workshop as decided.

The Committee noted that all matters relating to IFFTI Website development, Web-based training programmes, etc., should ultimately be the responsibility of IFFTI Secretariat from the operational point of view even though initially help and support may be obtained from other quarters.

## **AGENDA ITEM NO. 8**

### **A REVIEW OF THE REPORTS OF THE THREE WORKING GROUPS AND FURTHER PLAN OF ACTION ON THE SAME**

- At the outset the Chairman desired that the Secretariat should closely study and give its report on the recommendations of the 3 working groups set up by the Board. This will enable the Member – Institutions to understand clearly as to which of the recommendations or suggestions are feasible and can be implemented and which ones need information or further discussion at the Board level.
- On the point made by the Secretariat that even though the Member – Institutions of IFFTI have intention to co-operate under the framework of IFFTI in matters relating to student exchange programmes, validation of credit, equivalence of courses offered etc. in the final analysis, they prefer to deal with the cases of students on bilateral basis having regard to their local rules and regulations. The Executive Committee was of the view that much of the purpose from the students' point of view will be diluted if a broader and multilateral view and decision was not taken by the IFFTI members in such cases. It was decided that this matter should be taken up by the Secretariat with all the Institutions on the basis of a systematic analysis of various courses, credit, validation issue, etc. A well-planned Workshop could be organized by the IFFTI Secretariat to achieve some breakthrough in this important area.
- In regard to Faculty Exchange Programme the Committee felt that the detailed information available on Web-site on Faculty should facilitate this exercise depending upon the needs and requirements of the various Member – Institutions.
- On the question of the joint research projects to be undertaken by the member Institutions it was felt that both bilateral and multilateral dialogue and discussion was called for and the Secretariat should take steps in this direction.
- The Secretariat was also advised to contact UNDP/UNIDO/WTO and other multilateral agencies for funding of Workshops and Technical Conferences to be organized for the benefit of students and Faculty of Member – Institutions on specific subject or focused areas.



## **AGENDA ITEM NO. 9**

### **ADOPTION OF THE BUDGET OF IFFTI FOR 2000 AND PROPOSALS FOR 2001.**

- The Executive Committee looked into the Account Statement of IFFTI Secretariat presented upto 31<sup>st</sup> March, 2000 and directed that the same should be presented before the Board with the Certificate of the Chartered Accountant at its meeting in November 2000 at London.
- The Executive Committee noted that there was a saving of expenditure for the Secretariat in November 1999 on account of travel and DSA for KSA who did not send their Senior Representatives to present their Conference theme paper at the Sao Paulo Conference but had only presented their paper through their local representative.
- The Executive Committee directed that the Secretariat should fully utilize the Faculty earmarked by NIFT for all academic related work, website developments, bringing out web-based newsletter of IFFTI, etc. That way the expenditure @ USD 500/- per month and could be considered reasonable and justified.
- The Executive Committee took note of the projected income on IFFTI, for the account year April 2000 – March 2001 and also the proposed Budget for this period. The Committee endorsed the same and recommended it to the Board for its approval during its meeting in London in November 2000.
- The Committee further directed that the Secretariat should take steps to recover the Annual Subscriptions due to be paid by any of the defaulting Member – Institutions and henceforth raise proper invoices to the Member – Institutions while asking for their annual contribution.
- The Committee also advised the Secretariat that along with the current statement of Account and other details, it should also enclose a true copy of the Banker's Statement indicating the exact amount available in their records in favour of IFFTI.

**AGENDA ITEM NO. 10**

**CONSIDERATION OF THE COMMUNICATION RECEIVED FROM MR. EDWARD NEWTON, HKPU, HONG KONG, CHINA ON THE VENUE OF THE FOURTH ANNUAL CONFERENCE OF IFFTI.**

In view of some practical problems explained by Prof. Edward Newton, The Hong Kong Polytechnic University, regarding hosting of the 4<sup>th</sup> Annual Conference of IFFTI in November, 2001 at Hong Kong, it was decided that the Secretariat may contact FIT, New York or Philadelphia University, USA whether they would be interested in hosting this Conference. Depending upon their response, decision would be taken regarding the exact venue and timing of the Conference in 2001.

**AGENDA ITEM NO. 11**

**ANY OTHER ITEM TO BE TAKEN UP WITH THE PERMISSION OF THE  
CHAIRMAN**

As there was no other item on the Agenda the meeting ended with thanks to the Chairman and all other members of the Executive Committee.