

I F F T I
INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES

Agenda of the 26th Executive Committee Meeting

Notice for the 26th Executive Committee meeting was issued vide IFFTI Secretariat mail dated 1st July, 2011. The meeting will be held on Thursday, 13th October, 2011 and Friday, 14th October, 2011 at Bunka Gakuen University, Tokyo, Japan.

Chair : Dr. Satoshi Onuma
Secretary : Commodore Vijay Chaturvedi (Retd.)

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| 1 | ATTENDANCE | |
| | <i>To note</i> | |
| 1.1 | Attendance Confirmed: | Secretary |
| | (a) <u>Chairperson</u> | |
| | • Dr. Satoshi Onuma, Bunka Gakuen University, Japan | |
| | (b) <u>Regional Members</u> | |
| | • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson | |
| | • Dr. Frances Corner, London College of Fashion, U.K. – Member | |
| | • Dr. AKG Nair, Pearl Academy of Fashion, India – Member and Chair, Finance Sub-Committee | |
| | • Prof. Li Keling, Donghua University, P.R. China – Member | |
| | • Dr. Raymond Au, The Hong Kong Polytechnic University, Hong Kong – Member | |
| | (c) <u>Chairs of Sub-Committees</u> | |
| | • Ms. Ann Priest, Nottingham Trent University, UK – Chair, Education Initiatives Sub-Committee | |
| | • Prof. Trevor Little, North Carolina State University, U.S.A. – Chair, Research Sub-Committee | |
| | (d) <u>Co-opted Members</u> | |
| | • Prof. Edward Newton – Emeritus Chair | |
| | (e) <u>Interpreter</u> | |
| | • Ms. Gu Tongyu, Donghua University, P.R. China | |
| | (f) <u>Member Secretary</u> | |
| | • Commodore Vijay Chaturvedi (Retd.) | |
| 1.2 | Apologies: | |
| | • Dr. Giacomo Oliva, Fashion Institute of Technology, U.S.A. – Regional Member | |
| 1.3 | Welcome | Dr. Satoshi Onuma |
| 2 | CONSIDERATION OF AGENDA | |
| 2.1* | Notice of Agenda Items | All |
| | Members will be requested to give notice of any additional agenda items to be raised or withdrawn from discussion. | |

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| | 2.2* | Starring of items | All |
| | | Members will be invited by the Chair, to star and double star further agenda items for discussion. The Chair will then move that all agenda items remaining unstarred be adopted, and that recommendations contained in these items and any related papers be approved without discussion. | |
| | 2.3* | Order of Business | All |
| | | Members will be invited by the Chair to consider the order in which the agenda items are to be discussed. | |
| 3 | | CONFORMATION OF MINUTES | |
| | 3.1* | <p><i>For adoption</i> The minutes of the 25th meeting of the Executive Committee and 13th Annual meeting of the IFFTI General Council circulated. Members will be invited by the Chair to advise any amendments prior to confirmation of the minutes. Motion: "That the minutes of the 25th meeting of the Executive Committee and 13th Annual meeting of the IFFTI General Council, held on 11th April and 12th April, 2011 respectively, be adopted as a true and accurate record."</p> | Chair Secretary |
| | 4* | PROCEDURE FOR ELECTION OF MEMBERS TO THE SUB-COMMITTEES | Attachment 1 (Page No. - 5) |
| | 4.1* | <p><i>To finalize</i> The procedure for election of Chairs, Deputy Chairs and members to the Sub-Committees.</p> | Ms. Tina Guglielmino |
| | 5* | ELECTION OF ADDITIONAL REGIONAL MEMBERS TO THE EXECUTIVE COMMITTEE | Attachment 2 (Page No. - 7) |
| | 5.1* | <p><i>To ratify</i> The votes received from General Council members to elect Additional Regional Members to the Executive Committee.</p> | Chair |
| | 6* | ELECTION OF CHAIRS AND DEPUTY CHAIRS OF SUB-COMMITTEES | |
| | 6.1* | <p><i>To elect</i> Chairs and Deputy Chairs to Sub-Committees.</p> | Chair |
| | 7* | COMPOSITION OF NEW EXECUTIVE COMMITTEE | Attachment 3 (Page No. - 9) |
| | 7.1* | <p><i>To finalize</i> The composition of new Executive Committee.</p> | Chair |
| 8 | | REPORTS FROM CHAIRS OF SUB-COMMITTEES | |
| | 8.1 | Membership Sub-Committee | |
| | 8.1.1 | <p><i>For information</i> A report on status of membership.</p> | Attachment 4 (Page No. - 10) Secretary |
| | 8.1.2 | <p><i>To approve</i> Recommendations of the Membership Sub-Committee regarding new membership.</p> | Ms. Tina Guglielmino |

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|-----------|--|---|---|--|
| | | 8.1.3 | To select Emeritus Member (s). | Attachment 5 (Page No. - 12) Ms. Tina Guglielmino |
| | | 8.1.4 | For information Interaction with IAF. | Attachment 6 (Page No. - 13) Secretary |
| | | 8.1.5 | Status of Membership Subscription. | Attachment 7 (Page No. - 15) Secretary |
| | 8.2 | Education Initiatives Sub-Committee | | Attachment 8 (Page No. - 16) |
| | | 8.2.1 | For information Podcasting of workshop. | Ms. Ann Priest |
| | | 8.2.2 | To approve Proposal for innovative student competitions. | Ms. Ann Priest |
| | | 8.2.3 | Proposal about developing 'Special Interest Group'. | |
| | 8.3 | Research Sub-Committee | | Attachment 9 (Page No. - 17) |
| | | 8.3.1 | For information List of relevant Journals with their impact factors. | Prof. Trevor Little |
| | | 8.3.2 | To finalize The Collections/ Archives for the IFFTI Website. | Prof. Trevor Little |
| | | 8.3.3 | Subject for the next Research Workshop | |
| 9 | 14TH IFFTI ANNUAL CONFERENCE | | | |
| | 9.1 | For information Presentation on activities planned at 14 th IFFTI Annual Conference in 2012. | | Dr. AKG Nair |
| 10 | VENUES OF FUTURE IFFTI MEETINGS AND CONFERENCES | | | Attachment 10 (Page No. - 18) |
| | 10.1 | To review Proposals and responses received regarding hosting of IFFTI Annual Conferences in 2014 and beyond. | | Secretary |
| 11 | FINANCE AND ACCOUNTS | | | Attachment 11 (Page No. - 19) |
| | 11.1* | To approve IFFTI Balance Sheet as at 31 st March, 2011. | | Dr. AKG Nair |
| | 11.2* | The Budget for the year 1 st January, 2012 to 31 st December, 2012. | | Secretary |
| 12 | ANY OTHER POINTS | | | |
| | 12.1 | To consider Any other points with the permission of the Chair. | | Chair |
| 13 | SCHEDULE OF THE 26TH EXECUTIVE COMMITTEE MEETING | | | Attachment 12 (Page No. - 24) |

| 14 | ATTACHMENTS | PAGE NO. |
|----|---|----------|
| | Attachment 1 – Procedure for election of Chairs, Deputy Chairs and Members of Sub-Committee. | 5 |
| | Attachment 2 – Election of next Executive Committee. | 7 |
| | Attachment 3 – Composition of new Executive Committee. | 9 |
| | Attachment 4 – New Membership. | 10 |
| | Attachment 5 – Emeritus Member(s) | 12 |
| | Attachment 6 – Interaction with IAF | 13 |
| | Attachment 7 – Membership Subscription | 15 |
| | Attachment 8 – Education Initiatives Sub-Committee | 16 |
| | Attachment 9 – Research Sub-Committee | 17 |
| | Attachment 10 – Venues of future IFFTI Meetings | 18 |
| | Attachment 11 – Finance and accounts | 19 |
| | Attachment 12 – Schedule | 24 |

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PROCEDURE FOR ELECTION OF CHAIRS, DEPUTY CHAIRS AND MEMBERS OF SUB-COMMITTEES

According to the decision taken at the Paris Conference, the Chairs of Sub-Committees are preferably to be elected from amongst the Regional Members. However, in case it becomes necessary to elect a Chair of the Sub-Committee from outside the Regional Members, then such Chair shall be co-opted on the Executive Committee.

2. Ms. Tina Guglielmino was asked to prepare guidelines for election of members to the Sub-Committees. The proposal crafted by her is placed at **Appendix-A (Page No. - 6)**.

3. The Committee may discuss and finalize the procedure for election of members, Chairs and Deputy Chairs to the Sub-Committees.

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MS. TINA GUGLIELMINO PROPOSAL FOR IFFTI SUB-COMMITTEES OPERATION

Nomination Process

Current process for call for nominations to stay in place with the addition of a request of 500 word supporting documentation addressing capability of nominee and specialist area to undertake task of committee. This could be proposed specifically for the Research and Finance Sub-Committee in light of the capability required.

Election of Chairs to Sub-Committees

2. Elections of Chairs for Sub-Committee to be voted on by Executive committee or alternatively by calling for volunteers from Executive Committee or alternatively by nominations from the Executive Committee. It is recommended that all members of the executive committee hold Chair or Deputy Chair position and are on sub committees. Chairs of Sub Committees should have been members of the executive for at least two years or previously experienced on the IFFTI Executive. It is advisable that newly appointed executive committee members hold Deputy Chair where possible.

3. In an exceptional case, where it becomes necessary to appoint a Chair from outside this group owing to professional reasons (such as Research Sub-Committee), then such Chair should be co-opted to the Executive Committee.

Numbers required

4. The membership numbers on each Sub-Committee may vary according to the number of volunteers and to represent a fair and equitable number of representatives from across institutes and regions with one member from any institute on a Sub-Committee. This may need to be reviewed if membership numbers are low.

Research Sub-Committee

5. Chair and Deputy Chair from Executive Committee plus members up to a manageable number approximately minimum of 6 and maximum 16 providing strong participation is consistently achieved.

Education Initiatives Sub-Committee

6. Chair and Deputy Chair from Executive Committee plus members up to a manageable number minimum of 6 and maximum 16 providing strong participation is consistently achieved.

Finance Sub-Committee

7. Chair and Deputy Chair to come from the Executive Committee plus 2 additional members from the General Council that are not represented on other committees with appropriate financial expertise.

Membership Sub-Committee

8. Chair from Executive Committee plus up to a manageable number providing strong participation is consistently achieved. In order for evaluations to be consistent it is proposed a team of 4 to 6 undertake the assessments.

9. Recommend that due to poor consistency of subcommittees in the past that membership be reviewed and reported on by Chairs of Sub-Committees regularly.

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ELECTION OF NEXT EXECUTIVE COMMITTEE

At the 13th IFFTI Annual Conference held at Institut Francais de la Mode, Paris on 12th April 2011, the General Council had agreed upon the following composition, and procedure for election, of the next Executive Committee.

(a) Composition:

(i) The Executive Committee will henceforth comprise Regional Members elected from the four regions of Americas, Europe, Asia and Oceania in the following proportion:-

- Americas – 2 Regional Members
- Europe – 3 Regional Members
- Asia – 3 Regional Members
- Oceania – 2 Regional Members

(ii) The Chairs of Sub-Committees would preferably be elected from amongst the Regional Members. However incase it becomes necessary to elect a Chair of a Sub-Committee from outside the Executive Committee members, then the Chair of that Sub-Committee will be co-opted on the Executive Committee in addition to the Regional Members.

(b) Election Procedure:

- (i) The Secretary will call for nominations from the General Council for election of additional Regional Members to the next Executive Committee.
- (ii) After receiving the nominations, the Secretariat will ask the 'Regular' Members of the General Council to vote to elect additional 'Regional' Members from amongst the nominated institutions.
- (iii) The Secretary will table the documents in respect of nominations and voting at the next Executive Committee meeting scheduled to be held at Bunka Gakuen University, Japan on 13th & 14th October 2011. The existing Executive Committee will then finalize the composition of new Executive Committee.
- (iv) The composition of the new Executive Committee will be communicated to the General Council through the minutes of the 26th Executive Committee meeting scheduled to be held at Bunka Gakuen University, Tokyo, Japan in October, 2011.
- (v) The new Executive Committee will convene at the opening session of the Executive Committee meeting scheduled to be held at Pearl Academy of Fashion, India in March, 2012 and elect the next Chairperson and the Deputy Chairperson of the new Executive Committee.
- (vi) The new Executive Committee will also elect the new Chairs and Deputy Chairs of the Sub-Committees and co-opt additional member(s) to the Executive Committee, if necessary.
- (vii) The new Executive Committee will assume office at the 14th Annual Meeting of the General Council scheduled to be held on the next day at Pearl Academy of Fashion, India.

Tasks undertaken:

2. In pursuance of the above decisions, the Secretariat had called for nominations for election as Additional Regional Members. The nominations received are summarized below:-

| S. No. | Region | Institution |
|---------------|---------------|---|
| (a) | Americas | (a) Fashion Institute of Design and Merchandising, USA (b) North Carolina State University, USA (c) Ryerson University, Canada |
| (b) | Asia | (a) Bunka Gakuen University, Japan (b) Fu Jen Catholic University, Taiwan |
| (c) | Europe | (a) Amsterdam Fashion Institute, The Netherlands (b) Institut Francais de la Mode, France (c) Manchester Metropolitan University, UK (d) Nottingham Trent University, UK |
| (d) | Oceania | (a) School of Architecture and Design, RMIT, Australia (b) Otago Polytechnic, New Zealand |

3. Thereafter the Secretariat had asked the members to vote to elect additional members from amongst the aforementioned institutions.

4. The Secretary will table the compilation of votes received for the consideration of the Committee.
5. The Committee is requested to elect Additional Regional Members to the new Executive Committee in the following proportion:-
- (a) **Americas:** One member from amongst the Fashion Institute of Design and Merchandising, USA; North Carolina State University, USA and Ryerson University, Canada.
 - (b) **Europe:** Two members from amongst Amsterdam Fashion Institute, The Netherlands; Institut Francais de la Mode, Paris; Manchester Metropolitan University, UK and Nottingham Trent University, UK.
 - (c) **Asia:** One member from amongst Bunka Women's University, Japan and Fu Jen Catholic University, Taiwan.
 - (d) **Oceania:** One member from amongst School of Architecture and Design, Royal Melbourne Institute of Technology, Australia and Otago Polytechnic, New Zealand.

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COMPOSITION OF NEW EXECUTIVE COMMITTEE

According to the decisions taken at the 2011 Paris Conference, the new Executive Committee will comprise following members:-

- (a) Existing Regional and Co-opted Members.
- (b) Additional Regional Members elected at the meeting.
- (c) Chair(s) of Sub-Committee(s), in case they are not Regional Member(s). Such members will be co-opted to the new Executive Committee.

2. The Committee may deliberate and finalize the composition of the new Executive Committee.

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NEW MEMBERSHIP

IFFTI Secretariat had received applications from two institutions for IFFTI Membership. The applications were evaluated by the Membership Review Sub-Committee. A report on the review will be tabled at the meeting by Ms. Tina Guglielmino.

2. The undersigned had visited National Institute of Design (NID), India and impressed upon the new management to reconsider their earlier decision of separating from IFFTI. The new management had agreed to rejoin IFFTI shortly.

3. The up-to-date status of follow-up is given below:—

| S. No. | Name of the Institution | Membership Recommended | Follow Up |
|------------------------------|--|-------------------------------|---|
| Institutional Members | | | |
| 1 | Arch Academy of Fashion, India | Associate | Revised application received |
| 2 | Mod'Art International, Paris | Associate | Revised application received |
| 3 | KEA Design/ Business, Hellerup, Denmark | Regular | Expressions of interest received. Membership application forwarded. Reply awaited. |
| 4 | Istituto Modartech, Italy | Regular | Expressions of interest received. Membership application forwarded. Reply awaited. |
| 5 | Florida State University, Tallahassee | Regular | Expressions of interest received. Membership application forwarded. Reply awaited. |
| 6 | University of Florence, Italy | Regular | Interaction in progress |
| 7 | Luxun Academy of Fine Arts, Shenyang , China | Regular | Recommendation letter received from Dr. Satoshi Onuma, Bunka Gakuen University, Japan. Membership application forwarded. Reply awaited. |
| 8 | Modeschule Wien im Schloss Hetzendorf | Regular | Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited. |
| 9 | NABA | Regular | Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited. |
| 10 | Nagoya Graduate School of Media & Fashion, Japan | Regular | Transfer of Prof. Shunichi Takami, the original contact person. Efforts in hand to communicate with the successor. |
| 11 | University of Moratuwa, Sri Lanka | Associate | Membership application forwarded. Reply awaited. |
| 12 | Elia Style sh.p.k, Albania | Regular | Membership application forwarded. Reply awaited. |
| 13 | AUT University, Auckland, New Zealand | Regular | Membership application forwarded. Reply awaited. |
| 14 | Senai/ Cetiqt Colour Institute, Brazil | Regular | Membership application forwarded. Reply awaited. |
| 15 | Saxion Universities, The Netherlands | Regular | Membership application forwarded. Reply awaited. |
| 16 | Cape Peninsula University of Technology, South Africa | Regular/ Associate | Membership application forwarded. Reply awaited. |
| 17 | Université du Québec à Montréal (École supérieure de mode de Montréal) | Associate | Membership application forwarded. Reply awaited. |
| 18 | University of Leeds, UK | Regular | Membership application forwarded. Reply awaited. |
| 19 | Kent State University, Fashion School, USA | Regular | Membership application forwarded. Reply awaited. |
| 20 | University of Stellenbosch, South | Regular | Membership application forwarded. Reply |

| | | | |
|--------------------------|---------------------------------------|-----------|--|
| | Africa | | awaited. |
| 21 | Technical University of Lodz | Regular | Membership application forwarded. Reply awaited. |
| 22 | Amity University, India | Regular | Membership application forwarded. Reply awaited. |
| 23 | ISEM Fashion Business School | Regular | Membership application forwarded. Reply awaited. |
| 24 | Indian Institute of Crafts and Design | Associate | Membership application forwarded. Reply awaited. |
| 25 | National Institute of Design, India | Regular | Will consider rejoining IFFTI. |
| Corporate Members | | | |
| 26 | World | Corporate | Contact details awaited |
| 27 | Pacific Brands | Corporate | Have withdrawn membership |
| 28 | House of Pearl | Corporate | Have withdrawn membership |

4. **Withdrawal of Membership:** Pacific Brands and House of Pearl have indicated a desire to withdraw their membership.

5. The Committee may discuss and review the list.

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EMERITUS MEMBER(S)

At the last Executive Committee meeting at Institut Francais de la Mode, Paris, the proposal to replace 'Individual Membership' by 'Emeritus Member' was approved. The Committee had also approved the guidelines for the new category of membership.

2. The Committee may elect suitable delegates as Emeritus Member(s).

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INTERACTION WITH IAF

At the 25th Executive Committee meeting at Institut Francais de la Mode, Paris, the Committee had invited Mr. Harry Van Daltsen, President of IAF to join the meeting. Mr. Harry Van Daltsen explained the revised IAF organisation. IAF now functions through 3 Sub-Committees namely, 'Education', 'Technical' and 'Global Responsibilities'. He stressed that he was keen to expand the cooperation between IAF and IFFTI. The Secretary informed Mr. Harry Van Daltsen that IFFTI had made some proposals for the consideration of IAF. Mr. Harry Van Daltsen had assured the Committee that he would discuss the recommendations made by us at the IAF Board Meeting.

2. He had subsequently informed that the IAF Board had unanimously accepted all the proposals put forward by us at the Paris meeting. To begin with President IAF has recommended the following:–

- (a) Both the organizations should co-opt suitable members to attend each other's Sub-Committees meetings.
- (b) Promote each other's events through appropriate means.
- (c) He will get the details of the collaboration finalized at the next IAF Board Meeting.

3. In this regard, an extract of IAF Education Committee meeting held on Tuesday, 24th May, 2011 at Messe Frankfurt is placed at **Appendix-B (Page No. - 14)**.

4. He had also invited IFFTI Chairperson to attend the next IAF Board Meeting scheduled to be held in Mexico from 12th to 16th October, 2011. Unfortunately the Chairperson could not honour the invitation as the dates conflicted with the IFFTI Executive Committee meeting.

5. This is for the information of the Committee.

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**Extracts of Minutes of the IAF Education Committee meeting held on
Tuesday May 24th, 2011, at 9.30 hrs at the fairgrounds of Messe Frankfurt**

IFFTI conference in April 2011 in Paris

President Harry van Daltsen informed the meeting that he was invited to the meeting of the Executive Committee of IFFTI (International Federation of Fashion Technology Institutes) last April in Paris. Both IAF and IFFTI indicated that the relationship was good but surely could be improved. It was discussed among other things how participation in each conferences/ conventions could be improved at special rates. Another idea is to stimulate students at IFFTI member institutes to participate in our student award. It was agreed that the chairman of each federation would be invited to each other board meetings. He would come back to other possibilities of strengthening cooperation in our supply chain during the general assembly.

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ATTACHMENT-7

INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES (IFFTI) : NEW DELHI

MEMBERSHIP SUBSCRIPTION STATUS AS ON 30 SEPTEMBER, 2011

(Amount in US \$)

| S. No. | Member | Country | 1999-2008 | 2009 | 2010 | 2011 | Total |
|---|------------------------|-----------------|----------------|---------------|---------------|---------------|-----------------|
| Regular Members | | | | | | | |
| 1 | AMFI | The Netherlands | 20,000 | 2,000 | 2,000 | Under Process | 22,000 |
| 2 | Artez | The Netherlands | 4,100 | 2,000 | 2,000 | 2,000 | 10,100 |
| 3 | Bunka | Japan | 20,000 | 2,000 | 2,000 | 2,000 | 26,000 |
| 4 | Donghua | P. R. China | 20,000 | 2,000 | 2,000 | 2,000 | 26,000 |
| 5 | FIT | USA | 20,000 | 2,000 | 2,000 | 2,000 | 26,000 |
| 6 | Fu Jen | Taiwan | 18,000 | 2,000 | 2,000 | 2,000 | 24,000 |
| 7 | HKPU | Hong Kong | 20,000 | 2,000 | 2,000 | Under Process | 24,000 |
| 8 | IFM | France | 20,000 | 2,000 | 2,000 | 2,000 | 26,000 |
| 9 | LCF | U.K. | 20,000 | 2,000 | 2,000 | 2,000 | 26,000 |
| 10 | MMU | U.K. | 12,000 | 2,000 | 2,000 | 2,000 | 18,000 |
| 11 | NIFT | India | 20,000 | DUE | DUE | DUE | 20,000 |
| 12 | NCSU | USA | 12,000 | 2,000 | 2,000 | Under Process | 16,000 |
| 13 | Polimoda | Italy | 20,000 | 2,000 | 2,000 | 2,000 | 26,000 |
| 14 | SOF, RMIT | Australia | 20,000 | 2,000 | 2,000 | Under Process | 24,000 |
| 15 | SOA, RMIT | Australia | 6,000 | 2,000 | 2,000 | 2,000 | 12,000 |
| 16 | Ryerson | Canada | 18,000 | 2,000 | 2,000 | 2,000 | 24,000 |
| 17 | SI TAFE | Australia | 20,000 | 2,000 | 2,000 | 2,000 | 26,000 |
| 18 | Temasek | Singapore | 20,000 | 2,000 | 2,000 | 2,000 | 26,000 |
| 19 | UTS | Australia | 20,000 | 2,000 | 2,000 | Under Process | 24,000 |
| 20 | Huddersfield | U.K. | 14,000 | 2,000 | 2,000 | Under Process | 18,000 |
| 21 | Swedish School | Sweden | 10,000 | 2,000 | 2,000 | 2,000 | 16,000 |
| 22 | FIDM | USA | 8,000 | 2,000 | 2,000 | 2,000 | 14,000 |
| 23 | NTU | U.K. | 12,000 | 2,000 | 2,000 | 2,000 | 18,000 |
| 24 | Pearl | India | 10,000 | 2,000 | 2,000 | 2,000 | 16,000 |
| 25 | UCCA | U.K. | 6,000 | DUE | DUE | DUE | 6,000 |
| 26 | Otago Polytechnic | New Zealand | 4,000 | 2,000 | 2,000 | 2,000 | 10,000 |
| 27 | IVE (HKDI) | Hong Kong | 4,100 | 2,000 | 2,000 | 2,000 | 10,100 |
| 28 | University of Brighton | Brighton | 2,100 | 2,000 | 2,000 | 2,000 | 8,100 |
| 29 | Rajamangala | Thailand | NA | NA | 2,100 | Under Process | 2,100 |
| 30 | QUT | Australia | NA | NA | 2,100 | 2,000 | 4,100 |
| 31 | BIFT | P. R. China | NA | NA | NA | 2,100 | 2,100 |
| 32 | ZIIFT | P. R. China | NA | NA | NA | 2,100 | 2,100 |
| Associate Members | | | | | | | |
| 33 | FDI | Mauritius | 4,000 | 1,000 | DUE | DUE | 5,000 |
| 34 | LDT Nagold | Germany | 4,000 | 1,000 | 1,000 | 1,000 | 7,000 |
| 35 | IMA | Turkey | 1,100 | 1,000 | 1,000 | 1,000 | 4,100 |
| 36 | Duksung | Korea | 2,000 | DUE | DUE | DUE | 2,000 |
| 37 | MSIT | Australia | NA | 1,100 | 1,000 | Under Process | 2,100 |
| 38 | IMS-DIA | India | NA | NA | 1,100 | Under Process | 1,100 |
| 39 | SID | India | NA | NA | NA | 1,100 | 1,100 |
| 40 | BGMEA | Bangladesh | NA | NA | NA | 1,100 | 1,100 |
| Individual Member | | | | | | | |
| 41 | Ms. Janice Mee | | NA | 100 | 100 | NA | 200 |
| Corporate Member | | | | | | | |
| 42 | Pacific Brands | Australia | NA | 10,100 | Under Process | NA | 10,100 |
| 43 | Singtex | Taiwan | NA | NA | NA | 5,100 | 5,100 |
| 44 | Pentland Brands plc | London | NA | NA | NA | 5,100 | 5,100 |
| Add: Subscription Received from Domus Academy, UMIST, Philadelphia, Nanyang, Kasetsart, NID, UAM, Keimyung, DMU, IFI Business & House of Pearl | | | | | | | 75,100 |
| Total Received | | | 497,300 | 66,300 | 60,400 | 60,600 | 6,84,600 |
| Add: Subscriptions Receivable | | | - | 5,000 | 16,000 | 22,000 | 43,000 |
| Gross Income | | | 497,300 | 71,300 | 76,400 | 82,600 | 7,27,600 |
| No Outstanding Dues till 2008 | | | | | | | |

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EDUCATION INITIATIVES SUB-COMMITTEE

At the last Executive Committee meeting, Chair, Education Initiatives Sub-Committee had agreed to undertake the following tasks:-

- (a) Prepare a draft framework for alternative student participations.
- (b) To podcast the panel discussions.
- (c) To examine the possibility of developing 'Special Interest Groups', where members could discuss activities of specific interest, using both electronic and traditional discussion fora.

2. Ms. Ann Priest will brief the Committee in this regard.

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RESEARCH SUB-COMMITTEE

At the Paris Conference, Prof. Trevor Little had agreed to undertake the following tasks on behalf of the Research Sub-Committee: –

- (a) Finalize the Collections/Archives for the IFFT1 Website.
- (b) List relevant Journals with their impact factors and begin exploratory discussion on collaboration.
- (c) Decide subject for the next Research Workshop.

2. Prof. Trevor Little will brief the Committee in this regard.

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VENUES OF FUTURE IFFTI MEETINGS

The venues of future IFFTI Conferences and meetings are given below:-

| S. No. | Meeting | Venue | Period |
|---------------|---|--|---|
| a) | 26 th Executive Committee Meeting | Bunka Gakuen University, Japan | 13 th & 14 th October, 2011 |
| b) | 14 th Annual Conference and 27 th Executive Committee Meeting | Pearl Academy of Fashion, Jaipur, India | 17 th to 21 st March, 2012 |
| c) | 28 th Executive Committee Meeting | Istanbul Moda Academy, Turkey | October/ November, 2012 |
| d) | 15 th Annual Conference and 29 th Executive Committee Meeting | The Fashion Institute of Design and Merchandising, U.S.A | March/ April, 2013 |

2. The Secretariat had asked the General Council Members for proposals to host IFFTI Annual Conferences in 2014 and beyond. Responses received from some of the members are summarized below:-

- (a) **Otago Polytechnic, New Zealand:** Will be happy to host IFFTI Conference in 2014. Will table the proposal at the next Conference.
- (b) **University of Brighton, UK:** Will be happy to host IFFTI Conference in 2014. Will table the proposal at the next Conference.
- (c) **Artez Institute of the Arts, The Netherlands:** Would like to host the 2015 Conference to coincide with the Arnhemmodebiennale. Will coordinate with AMFI and table the proposal at the next Conference.
- (d) **Polimoda, Italy:** Presently pre-occupied with relocation to the new complex. Will consider hosting the 2015 Conference.
- (e) **Queensland University of Technology, Australia:** In the process of major restructuring. Will not be able to host the 2014 Conference. Will rethink about hosting 2015 Conference after completion of restructuring.
- (f) **Metropolitan Manchester University, UK:** Expect to relocate to a new complex within the next 3 to 5 years. Will consider hosting the Conference in the new complex.
- (g) **University of Technology, Sydney, Australia:** Will not be able to host an IFFTI Conference owing to financial limitations.

3. This is for the information of the Committee at this stage.

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INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES (IFFTI)

INCOME AND EXPENDITURE FOR YEAR ENDED 31.03.2011

Amount (USD)

| Year ended 31.03.2010 | Expenditure | Period Ended 31.03.11 | Year ended 31.03.2010 | Income | Period Ended 31.03.11 |
|--------------------------|---|-----------------------------|--------------------------|-------------------------------|--------------------------|
| 2,160.00 | To Administrative Expenses (Pearl Academy) | 2,160.00 | 75,829.91 | By Subscriptions from Members | 81,269.20 |
| 28,537.59 | To Admn. Expenses (other than Pearl Academy) | 28,962.33 | 9,377.10 | By Other Income | 6,257.48 |
| 11,890.48 | To Tour & Travelling (incl foreign tour & travelling) | 8,728.14 | | | |
| 198.54 | To Audit Fees | 198.54 | | | |
| 11,078.40 | To balances Written Off | - | | | |
| 198.48 | To Depreciation | <u>1,699.29</u> | | | |
| 54,063.49 | Total expenditure | <u>41,748.30</u> | | | |
| 31,143.51 | To Excess of Income Over Expenditure | 45,778.37 | | | |
| 85,207.00 | Total | 87,526.68 | 85,207.00 | | 87,526.68 |

For International Foundation of Fashion Technology Institutes

Place : New Delhi

Date : 01.09.2011

(Commodore Vijay Chaturvedi (Retd.))

Secretary

INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES (IFFTI)

BALANCE SHEET AS AT 31.03.11

| As on 31.03.2010 | Liabilities | As on 31.03.11 | As on 31.03.2010 | Assets | Amount (USD) | As on 31.03.11 |
|---------------------|--|-------------------|---------------------|---|--------------|-------------------|
| | CAPITAL FUND | | | FIXED ASSETS | | |
| | (General Fund) | | 99.73 | UPS | 84.77 | |
| 140,829.38 | Last balance | 149,622.24 | 14.96 | Less: Depreciation | 12.72 | 72.06 |
| 15,698.77 | Less :Expenditure on IFFTI Initiatives | 6,503.59 | 84.77 | | | |
| 6,651.88 | Less : IFFTI Publication | 17,906.29 | 884.66 | Mobile | 1,487.65 | |
| 118,478.73 | | 125,212.38 | 132.70 | Less: Depreciation | 223.15 | 1,264.51 |
| 31,143.51 | Add: Excess of Income over Expenditure | 45,778.37 | 751.97 | | | |
| 149,622.24 | | 170,990.75 | 116.64 | Furniture & Fixture | 104.98 | |
| | | | 11.66 | Less: Depreciation | 10.50 | 94.48 |
| | | | 104.98 | | | |
| | Current Liabilities | | 261.06 | Printer | 221.90 | |
| 198.54 | Audit Fee Payable | 198.54 | 39.16 | Less: Depreciation | 33.28 | 188.61 |
| 4,735.70 | Other Expenses Payable | 4,378.32 | 221.90 | | | |
| 1,721.22 | Professional & consultancy Charges Payable | 550.87 | | Laptop | 2,366.08 | |
| 130.16 | TDS Payable on Professional fee | 130.16 | | Less: Depreciation | 1,419.65 | 946.43 |
| 6,354.94 | Subscription Recd. In Advance | 4,830.16 | | | | |
| 1,674.96 | TDS Payable on Remuneration to Secretary | 147.72 | | Current Assets & Loan & Advances | | |
| 14,815.52 | | 10,235.77 | | A) Current Assets | | |
| | | | | Balances with Banks : | | |
| | | | | 1) In Saving Bank Accounts | | |
| | | | 5,281.37 | a) Canara Bank Green Park, SB 42952 | 809.67 | |
| | | | 635.67 | b) Standard Chartered Bank | 359.46 | |
| | | | 8,991.56 | c) I.O.B.,SB 17065 | 22,042.59 | |
| | | | | 2) in EFC A/c with : | | |
| | | | 5,322.17 | - Canara Bank | 1,194.23 | |
| | | | 20,948.65 | - I.O.B.,A/c NO.EEFC | 18,840.47 | |
| | | | 20,885.44 | - Standard Chartered Bank | 3,181.44 | 46,427.87 |
| | | | 62,064.87 | | | |
| | | | | 3) Fixed Deposits with Banks | | |
| | | | 80,000.00 | - Principal | 80,000.00 | |
| | | | 11,539.80 | - Add : Intt. Accrued Last Year | 15,448.56 | 95,448.56 |
| | | | 91,539.80 | | | |
| | | | | | | |
| | | | 5,507.08 | 4) Subscriptions in arrears | | 31,387.28 |
| | | | | B) Loans & Advances | | |
| | | | 150.00 | Security Deposit (Mobile Phone) | 150.00 | |
| | | | 3,055.50 | Income Tax Refund Due | 4,364.40 | |
| | | | 908.90 | TDS on FD's | 882.32 | |
| | | | 48.00 | Loan to Staff | - | 5,396.72 |
| | | | 4,162.40 | | | |
| | | | | | | |
| 164,437.76 | Total | 181,226.52 | 164,437.76 | Total | | 181,226.52 |

Place: New Delhi.
Date : 01.09.2011

For International Foundation of Fashion Technology Institutes

(Commodore Vijay Chaturvedi (Retd.))
Secretary

INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES (IFFTI)
GROUPING OF BALANCE SHEET ,EXPENSES & INCOME ITEMS FOR THE YEAR ENDED 31.03.2011

Amount (USD)

| | | | |
|----------|---|--------------|------------------|
| 1 | <u>Admn. Expenses (other than Pearl Academy)</u> | | |
| | Printing Expenses & Stationary Expenses | 326.61 | |
| | Less: Payable for Mar'10 | 32.50 | |
| | | 294.11 | |
| | Add : Expenses payable for Mar'11 | 19.60 | 313.71 |
| | Courier charges | 211.56 | |
| | Less: Payable for Mar'10 | 23.52 | 188.04 |
| | Professional and Consultancy Charges | | 1,237.40 |
| | <u>Remuneration to Staff and Secretary</u> | | |
| | Salary to Staff | 6,068.00 | |
| | Less : Last year Payable | 500.00 | |
| | | 5,568.00 | |
| | Add: Salary Payable for Mar - 11 | 476.00 | 6,044.00 |
| | Remuneration to Secretary | 16,268.92 | |
| | Less : Last year Payable | 1,215.58 | |
| | | 15,053.34 | |
| | Add: for Mar - 11 | 1,329.44 | |
| | Add : TDS Deducted | 1,772.64 | 24,199.42 |
| 2 | <u>Communication Expenses (Telephone , Internet)</u> | | 3,301.70 |
| | Less : Last year Payable | 779.68 | |
| | | 2,522.02 | |
| | Add: Payable for Mar- 11 | 281.88 | 2,803.90 |
| | Bank Charges | | 244.28 |
| | | | 28,986.75 |
| | Less : Last Year Payable(Other Office Expenses) | | 24.42 |
| | | Total | 28,962.33 |
| | <u>Travelling Expenses</u> | | |
| | Foreign tour & travelling | | 8,045.76 |
| | Conveyance & Travelling Exp. | | 570.98 |
| | | | 8,616.74 |
| | Add : Payable for March-11 | | 111.40 |
| | | | 8,728.14 |
| 4 | <u>Subscription from Members</u> | | 81,269.20 |
| 5 | <u>Administrative Expenses</u> | | 2,160.00 |
| | Add : Payable for March-11 (Pearl Academy) | | 2,160.00 |
| | Less : Last year Payable (Pearl Academy) | | 2,160.00 |
| | | | 2,160.00 |
| 6 | <u>Details of Other Expenses Payable during the Year</u> | | |
| | Rent Payable (Administrative Exps.) | | 2,160.00 |
| | Printing Expenses & Stationary Expenses payable | | 19.60 |
| | Salary to staff and secretary payable | | 1,805.44 |
| | Communication Exp. Payable | | 281.88 |
| | Other Exp. Payable | | 111.40 |
| | | | 4,378.32 |
| 7 | <u>INCOME TAX REFUND DUE</u> | | |
| | - F.Y. 2000-01 | | 194.36 |
| | - F.Y. 2007-08 | | 373.66 |
| | - F.Y. 2008-09 | | 2,487.48 |
| | - F.Y. 2009-10 | | 908.90 |
| | | Total | 3,964.40 |
| 8 | <u>Other Income</u> | | |
| | Interest on Saving Banks | | 630.64 |
| | Interest on Fixed Deposits | | 4,343.08 |
| | Exchange Fluctuation Gain | | 1,283.76 |
| | | | 6,257.48 |
| 9 | <u>Professional & consultancy Charges Payable</u> | | |
| | Opening Payable(Incl. Audit Fee) | 1,919.76 | |
| | Add : Professional fee for the year | 1,237.40 | |
| | | 3,157.16 | |
| | Less : Paid during the year | 2,476.13 | |
| | | 681.03 | |
| | Less: TDS deducted on Professional fee | 130.16 | 550.87 |

BUDGET FOR THE YEAR 1ST JANUARY, 2012 TO 31ST DECEMBER, 2012

| S. NO. | ITEM | INCOME (US\$) | EXPENSES (US\$) |
|---------------|---|----------------------|------------------------|
| 1 | Subscription from Members | 88200.00 | |
| 2 | Other Incomes | 6500.00 | |
| 3 | IFFTI Initiatives | | |
| | (a) Junior Faculty | | 11700.00 |
| | (b) PG/ Research Students | | 4700.00 |
| | (c) Student Competition | | 4300.00 |
| | (d) IFFTI Publications | | 10000.00 |
| | (e) Recording and Edition of Workshops | | 4000.00 |
| | (f) Support to Host Institution | | 12000.00 |
| 4 | Promotion of IFFTI Corporate Identity Website, Agenda | | 2000.00 |
| 5 | Administrative Expenses including payment to Pearl Academy* | | 29360.00 |
| 6 | Travel Expenses for 14 th Annual Conference and 27 th Executive Committee Meeting | | 7000.00 |
| | Total Expenditure | | 85060.00 |
| 7 | Surplus for Contingencies | | 9640.00 |
| | Total | 94700.00 | 94700.00 |

* Details at Appendix.

DETAILS OF ADMINISTRATIVE EXPENSES

| S. NO. | ADMINISTRATIVE EXPENSES | AMOUNT (IN USD) |
|---------------|--|------------------------|
| 1 | Communications – Telephone, Internet, Website, Photocopy | 2000.00 |
| 2 | Printing and Stationery | 400.00 |
| 3 | Courier | 200.00 |
| 4 | Local Conveyance | 600.00 |
| 5 | Consultancy and Salaries | 24000.00 |
| 6 | Pearl Academy | 2160.00 |
| | | |
| | TOTAL | 29360.00 |

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**SCHEDULE OF THE 26TH EXECUTIVE COMMITTEE MEETING
AT BUNKA GAKUEN UNIVERSITY, JAPAN – 13TH AND 14TH OCTOBER, 2011**

| S. No. | Time | Event | Venue | Remarks |
|---|-------------------|--|--|--|
| 13th October, 2011 (Thursday) | | | | |
| (1) | 1400 – 1700 hours | Executive Committee Meeting – Session I | President's Office Meeting Room | Following members are invited to attend:– (a) Dr. Satoshi Onuma (b) Ms. Tina Guglielmino (c) Dr. Giacomo Oliva (d) Dr. Frances Corner (e) Prof. Li Keling (f) Dr. Raymond Au (g) Dr. A.K.G. Nair (h) Ms. Ann Priest (i) Prof. Trevor Little (j) Prof. Edward Newton (k) Commodore Vijay Chaturvedi (Retd.) (l) Interpreter of Prof. Li Keling. |
| (2) | Evening | Dinner for Executive Committee Members | Ambrosia Restaurant Keio Plaza Hotel 44F | Hosted by Bunka Gakuen University |
| 14th October, 2011 (Friday) | | | | |
| (3) | 1000 – 1300 hours | Executive Committee Meeting – Session II | President's Office Meeting Room | Aforementioned members are invited to attend |
| (4) | 1300 – 1430 hours | Lunch | C201 | |
| (5) | 1500 – 1630 hours | School Tour | President's Office Meeting Room | All guests are invited to first visit Bunka Gakuen Costume Museum. For those who are interested this will be followed by a tour of the school |

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