

**MINUTES OF THE MEETINGS HELD AT 13TH IFFTI ANNUAL CONFERENCE
ON 11TH AND 13TH APRIL, 2011 AT INSTITUT FRANCAIS DE LA MODE, PARIS**

**Enclosure 1
(Eight Pages)**

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| Meeting | Opening Session of the 25 th Meeting of the Executive Committee | |
| Date | Monday 11 th April, 2011 | |
| Time | 1400 hours to 1700 hours | |
| Location | IFM Complex – Room 2.2 | |
| Attendance | <p>(a) <u>Chair</u></p> <ul style="list-style-type: none"> • Dr. Satoshi Onuma, Bunka Gakuen University, Japan – Chairperson <p>(b) <u>Regional Members</u></p> <ul style="list-style-type: none"> • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson • Prof. Frances Corner, London College of Fashion, U.K. – Member • Dr. Gretchen Bataille, Fashion Institute of Technology, U.S.A – Member • Dr. AKG Nair, Pearl Academy of Fashion, India – Member and Chair, Finance Sub - Committee • Prof. Li Keling, Donghua University, P.R. China – Member <p>(c) <u>Chairs of Sub-Committees</u></p> <ul style="list-style-type: none"> • Prof. Trevor Little, North Carolina State University, U.S.A – Chair, Research Sub – Committee • Ms. Ann Priest, Nottingham Trent University, UK – Chair, Education Initiatives Sub – Committee <p>(d) <u>Co-opted Members</u></p> <ul style="list-style-type: none"> • Ms. Sylvie Ebel, Institut Francais de la Mode, Paris – Institution hosting the 2011 Annual Conference. <p>(e) <u>Interpreter</u></p> <ul style="list-style-type: none"> • Ms. Gu Tongyu, Donghua University, P.R. China <p>(f) <u>Member Secretary</u></p> <ul style="list-style-type: none"> • Commodore Vijay Chaturvedi (Retd.) | |
| Welcome | Dr. Satoshi Onuma welcomed the Executive Committee members. He hoped that the Committee would engage in meaningful deliberations on the issues concerning the foundation. | |
| Items | Discussions/Outcomes | Action |
| 1. Previous Minutes | 1.1 Taking note of the observation made by Dr. Georgianna Appignani, the Committee adopted the minutes of the 24 th Executive Committee meeting held at Polimoda, Italy on 9 th and 10 th October, 2010 after deleting clause 4.10. | Secretary |
| 2. Next Executive Committee | <p>2.1 The Secretary explained the background leading to the decisions taken at the last Executive Committee meeting held at Polimoda, Italy and the likely adverse impact of these decisions on the composition of future Executive Committees.</p> <p>2.2 After detailed discussions, the Executive Committee decided to review the decisions taken at the 24th Executive Committee meeting held at Polimoda, Italy on 9th and 10th October, 2010.</p> | |

Decisions:

2.3 Composition: The following revised composition of the next Executive Committee was agreed upon:-

- (a) The Executive Committee will henceforth comprise Regional Members elected from the four regions of Americas, Europe, Asia and Oceania. The Chairs of Sub-Committees would preferably be elected from amongst the Regional Members. However incase it becomes necessary to elect a Chair of a Sub-Committee from outside the Executive Committee members, then the Chair of that Sub-Committee will be co-opted on the Executive Committee in addition to the Regional Members.
- (b) Based on the present spread of membership, it was decided that the representation from the four regions in the next Executive Committee will be as follows:-
- Americas – 2 Regional Members
 - Europe – 3 Regional Members
 - Asia – 3 Regional Members
 - Oceania – 2 Regional Members
- (c) Keeping in view the increase in the number of Executive Committee members, and to facilitate co-option of additional suitable members, it was further decided to increase the maximum number of members on the Executive Committee to 15 from the existing 12. The rules are to be amended accordingly.

2.4 Procedure: The Executive Committee proposed the following revised procedure for the election of the next Executive Committee:-

- (a) The Secretary will call for nominations from the General Council for election of additional Regional Members to the next Executive Committee.
- (b) After receiving the nominations, the Secretariat will ask the 'Regular' Members of the General Council to vote to elect additional 'Regional' Members from amongst the nominated institutions.
- (c) The Secretary will table the documents in respect of nominations and voting at the next Executive Committee meeting scheduled to be held at Bunka Gakuen University, Japan on 13th & 14th October 2011. The existing Executive Committee will then finalize the composition of new Executive Committee.
- (d) The composition of the new Executive Committee will be communicated to the General Council through the minutes of the 26th Executive Committee meeting scheduled to be held at Bunka Gakuen University, Tokyo, Japan in October, 2011.
- (e) The new Executive Committee will convene at the opening session of the Executive Committee meeting scheduled to be held at Pearl Academy of Fashion, India in March, 2012 and elect the next Chairperson and the Deputy Chairperson of the new Executive Committee.
- (f) The new Executive Committee will also elect the new Chairs and Deputy Chairs of the Sub-Committees and co-opt additional member(s) to the Executive Committee, if necessary.
- (g) The new Executive Committee will assume office at the 14th Annual Meeting of the General Council scheduled to be held on the next day at Pearl Academy of Fashion, India.

2.5 Extension of Tenure: To enable completion of the revised process, it was agreed to

All

Secretary

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| | <p>extend the tenure of the existing Executive Committee by one year until the 2012 Annual Conference.</p> <p>2.6 The Chair asked the Secretary to table the aforementioned revised composition and procedure for election of the new Executive Committee for the approval of General Council at its meeting scheduled to be held on 12th April, 2011.</p> | | |
| 3. Membership Sub-Committee | <u>New Members</u> | | |
| | 3.1 Ms. Tina Guglielmino explained the process adopted for reviewing the applications received from new members. She tabled the following recommendations of the Membership Sub-Committee:– | | |
| | <u>S. No.</u> | <u>Institution</u> | <u>Membership Offered</u> |
| | <u>Institutional Members</u> | | |
| | (a) | Beijing Institute of Fashion Technology, P. R. China | To be offered ' Regular ' Membership. |
| | (b) | School of Fashion Design and Engineering, Zhejiang Sci-Tech University, P. R. China | To be offered ' Regular ' Membership. |
| | (c) | Symbiosis Institute of Design, Pune, India | To be offered ' Associate ' Membership. |
| | (d) | BGMEA Institute of Fashion & Technology, Bangladesh | To be offered ' Associate ' Membership. |
| | (e) | Mod'Art International, Paris, France | Decision to be deferred as the institution has not forwarded a letter of recommendation from an existing IFFTI Member. |
| | <u>Corporate Members</u> | | |
| (f) | Singtex Industrial Co., Ltd., Taiwan | To be offered ' Corporate ' Membership in category of "turnover of less than US\$ 500 million". Accordingly Singtex will be required to pay membership subscription of US\$ 5000 per annum. | |
| (g) | Fashion Education Group | It is proposed not to process the request as Fashion Education Group is not a fashion education institution. | |
| <u>Guidelines for 'Emeritus Member'</u> | | | |
| 3.2 The draft guidelines framed by the Membership Sub-Committee were approved after incorporating minor changes. | | | |
| 3.3 The Secretary was asked to table the revised guidelines for the approval of the General Council. | | | |
| <u>Reciprocal Member</u> | | | |
| 3.4 The Committee then invited Mr. Harry Van Daltsen, President of IAF to join the meeting. Mr. Harry Van Daltsen explained the revised IAF organisation. IAF now functions through 3 Sub-Committees namely, 'Education', 'Technical' and 'Global Responsibilities'. He stressed that he was keen to expand the cooperation between IAF and IFFTI. The Secretary informed Mr. Harry Van Daltsen that IFFTI had made following proposals for the consideration of IAF:– | | | |
| (a) The Chairperson of the two organisations be invited to attend each other's Executive | | | |

Secretary

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| | <p>Committee meetings.</p> <p>(b) Members of IFFTI and IAF Executive Committee be invited to attend each other's Sub-Committee meetings.</p> <p>(c) The students of IFFTI Member Institutions may be allowed to participate in Student Competitions conducted by IAF.</p> <p>(d) The two organisations should invite each other's members to attend Conferences at reduced subscription fee.</p> <p>3.5 Mr. Harry Van Daltsen agreed to revert soon after discussing these proposals at the appropriate level at IAF.</p> <p>3.6 Thereafter Mr. Harry Van Daltsen withdrew from the meeting after thanking the Chair.</p> | |
| <p>4. Education Initiatives Sub-Committee</p> | <p>4.1 Ms. Ann Priest brought the Committee up-to-date regarding the tasks undertaken by the Education Initiatives Sub-Committee.</p> <p>4.1.1 <u>Summer School:</u> A separate link has been created on the IFFTI Website where information regarding summer schools can be hosted by the Member Institutions.</p> <p>4.1.2 <u>Student Competition:</u> She submitted that following feedback from Council members that student competitions were difficult to organize and did not attract sufficient representation, the Sub-Committee had commissioned proposals for alternative student participation. The Sub-Committee is now working up detail for an alternative proposal. This focuses on a themed 'showcase' model where in response to a theme proposed by each conference host, examples of students' works could be brought forward. Mr. Robert Ott had kindly agreed to draft the framework of this initiative. The same will be tabled at the next Executive Committee meeting.</p> <p>4.1.3 <u>Workshops:</u></p> <p>(a) She explained that the Sub-Committee would be conducting workshops on 'Learning Technologies' and 'Theory and Practice in the Curriculum' on 12th April, 2011. These were to be chaired by Dr. Georgianna Appignani and Prof. Judith Mottram respectively. The workshops will be recorded. The recordings will be edited by Ms. Julia Gaimster from London College of Fashion, UK. She had agreed to undertake this task at a maximum compensation of GBP 1500.00 per workshop, although it is anticipated that the final cost may be less than this amount.</p> <p>(b) Ms. Ann Priest asked the Executive Committee to sanction a maximum amount of GBP 3000.00 towards editing cost. After discussion, the Executive Committee approved the proposal.</p> <p>(c) Ms. Ann Priest further explained that a form for obtaining no-objection from the participating members was prepared after obtaining legal advice. All participating members will be asked to sign the form to keep IFFTI harmless from IP/ Copyright violations.</p> <p>(d) Terms of Reference for the Education Initiatives Sub-Group had been prepared and agreed.</p> <p>4.1.4 <u>Workshop of Special Interest Group:</u> Ms. Ann Priest also proposed to examine the possibility of developing 'Special Interest Groups', where members could discuss activities of specific interest, using both electronic and traditional discussion fora. A detailed proposal on this would also be tabled at the next Executive Committee meeting.</p> | <p>Ms. Ann Priest</p> |

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| | <p><u>Decision:</u></p> <p>4.2 The Committee thanked the Education Initiatives Sub-Committee for introducing new initiatives and asked the Secretary to table the proposal for sanction of GBP 3000.00 towards editing cost, for the approval of the General Council.</p> | Secretary |
| 5. Research Sub- Committee | <p>5.1 Prof. Trevor Little gave an overview on the tasks undertaken by Research Sub-Committee since the last meeting:–</p> <p>5.1.1 <u>Collections and Archives of IFFTI:</u></p> <p>(a) At the Executive Committee meeting held at Polimoda, the Executive Committee had authorized Research Sub-Committee to compile the data regarding the Collections and Archives of IFFTI and examine the possibility of sharing this data amongst members.</p> <p>(b) He explained that the Research Sub-Committee had gathered information about the Collections and Archives that are owned and managed by IFFTI Institutions. A Survey Instrument was sent in Fall 2010 and information has been received from approximately half the IFFTI members. The Collections and Archives information has been collated but due to significant variations in format as submitted, the Research Sub-Committee has recommended that each Collection/ Archive is introduced in a short paragraph which can then be linked to the detail of the submission.</p> <p>(c) The Research Sub-Committee plans to have this summary complete before the end of June, 2011 and then submit it to the Secretariat for hosting on the IFFTI Website.</p> <p>5.1.2 <u>Impact Factor for IFFTI Publication:</u></p> <p>(a) He explained that over the past 5 years, the IFFTI Conference had made significant progress in implementing a process to continually improve the overall quality of the papers presented at the Conference. The published Proceedings reflect this overall improvement in quality.</p> <p>(b) There is mounting pressure from many IFFTI institutions to have faculty publish in Journals that have high “impact factors”. This implies that the Journal has a Citation Index and researchers cite the papers on a ‘frequent’ basis. IFFTI must find a way to satisfy this requirement; otherwise researchers will prefer to send their work to a Journal rather than to the IFFTI Conference.</p> <p>(c) As a beginning, the Research Sub-Committee will compile a list of Journals and their related ‘impact factors’. Following discussion, the Research Committee will contact the Editors of several Journals to discuss how to work together on this issue.</p> <p>5.1.3 <u>Research Workshop:</u></p> <p>(a) On a recommendation by the Research Sub-Committee, the Executive Committee had asked Prof. Trevor Little to conduct a Research Workshop at the Paris Conference.</p> <p>(b) He informed that the first Research Workshop will be conducted on 12th April, 2011. The theme of the Workshop is “Design Research Methodology” and we have two presenters: Dr. Lisa Chapman of North Carolina State University and Dr. Robyn Healy of RMIT. Lisa will speak about the use of Delphi Methods, Case Studies, and Modeling as research methods she employs while researching “engineered” textile designs and Dr. Robyn Healy will discuss the use of “Exhibition” as a research method to bring creativity and technology to the same space.</p> <p>(c) He recommended that the Research Workshop should be made a integral part of each IFFTI Annual Conference.</p> | |

| | <p><u>Decisions:</u></p> <p>5.2 The Executive Committee appreciated the progress made by the Research Sub-Committee and asked it to complete the following by the next Executive Committee meeting:-</p> <p>(a) Finalize the Collections/Archives for the IFFTI website.</p> <p>(b) List relevant Journals with their impact factors and begin exploratory discussion on collaboration.</p> <p>(c) Decide subject for the next Research Workshop.</p> | | | <p>Prof. Trevor Little</p> <p>Secretary</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>6. Finance Sub-Committee</p> | <p>6.1 Dr. AKG Nair presented the interpretation of the Balance Sheet as at 31st March, 2010 and the proposed budget for the year 1st April, 2011 to 31st March, 2012.</p> <p>6.2 He recommended that the accounting year of the IFFTI should be changed to be from 1st January to 31st December as per international norms. This will facilitate smooth account keeping, as presently the Annual Conferences are held in March/ April which is at the cusp of the change in the existing financial year.</p> <p>6.3 He also agreed to provide the help of a Chartered Accountant to IFFTI Secretariat to prepare user friendly interpretation of the IFFTI Balance Sheet.</p> <p>6.4 The Committee thanked Dr. AKG Nair on his presentation and the generous offer.</p> <p><u>Decisions:</u></p> <p>6.5 The Committee approved the Balance Sheet as at 31st March, 2010 and the Budget for the period 1st April, 2011 to 31st March, 2012.</p> <p>6.6 The Secretary was asked to table the proposal to change the accounting year of IFFTI for the approval of General Council.</p> | | | <p>Dr. AKG Nair</p> <p>Secretary</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>7. IFFTI Initiatives</p> | <p>7.1 The Secretary explained the evaluation process followed to select the 4 Junior Faculty and 2 PG/ Research Students for the IFFTI Initiative awards.</p> <p>7.2 He informed the Committee that the award winners at this year's Conference were:-</p> <table border="1"> <thead> <tr> <th>S. NO.</th> <th>NAME OF AUTHORS</th> <th>INSTITUTION NAME</th> <th>TOPIC</th> </tr> </thead> <tbody> <tr> <td colspan="4">JUNIOR FACULTY</td> </tr> <tr> <td>A</td> <td>Kay McMahon and Jane Morley</td> <td>Queensland University of Technology, Australia</td> <td>Innovation, Interaction, and Inclusion: Heritage luxury brands in collusion with the consumer</td> </tr> <tr> <td>B</td> <td>Jeroen Visser</td> <td>Amsterdam Fashion Institute, The Netherlands</td> <td>The dandy as an innovator: the usefulness of paradoxes</td> </tr> <tr> <td>C</td> <td>Kumaraguru Kasinathan</td> <td>Pearl Academy of Fashion, India</td> <td>A sustainable synergy of traditional and cad based silk saree designing/ production</td> </tr> <tr> <td>D</td> <td>Chitra Buckley</td> <td>London College of Fashion, UK</td> <td>References to the past: the role of heritage and cultural values in fashion branding</td> </tr> <tr> <td colspan="4">PG/RESEARCH STUDENTS</td> </tr> <tr> <td>A</td> <td>Maaik Feitsma</td> <td>ArtEZ Institute of the</td> <td>The Luxury of a National Heritage:</td> </tr> </tbody> </table> | | | S. NO. | NAME OF AUTHORS | INSTITUTION NAME | TOPIC | JUNIOR FACULTY | | | | A | Kay McMahon and Jane Morley | Queensland University of Technology, Australia | Innovation, Interaction, and Inclusion: Heritage luxury brands in collusion with the consumer | B | Jeroen Visser | Amsterdam Fashion Institute, The Netherlands | The dandy as an innovator: the usefulness of paradoxes | C | Kumaraguru Kasinathan | Pearl Academy of Fashion, India | A sustainable synergy of traditional and cad based silk saree designing/ production | D | Chitra Buckley | London College of Fashion, UK | References to the past: the role of heritage and cultural values in fashion branding | PG/RESEARCH STUDENTS | | | | A | Maaik Feitsma | ArtEZ Institute of the | The Luxury of a National Heritage: | <p>Secretary</p> |
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| JUNIOR FACULTY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | Kay McMahon and Jane Morley | Queensland University of Technology, Australia | Innovation, Interaction, and Inclusion: Heritage luxury brands in collusion with the consumer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | Jeroen Visser | Amsterdam Fashion Institute, The Netherlands | The dandy as an innovator: the usefulness of paradoxes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C | Kumaraguru Kasinathan | Pearl Academy of Fashion, India | A sustainable synergy of traditional and cad based silk saree designing/ production | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D | Chitra Buckley | London College of Fashion, UK | References to the past: the role of heritage and cultural values in fashion branding | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PG/RESEARCH STUDENTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | Maaik Feitsma | ArtEZ Institute of the | The Luxury of a National Heritage: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | Arts, The Netherlands | Dutch Heritage Strategies | |
| | B | Ricarda Bigolin | RMIT University, Australia | Faux pas? Faking materials, and languages of luxury |
| | 7.3 Cheques of USD 2000.00 will be presented to the awardees after they have presented their respective papers at the Conference. | | | |
| | 7.4 IFFTI will also pay the Conference Registration Fee of the abovementioned awardees. | | | |
| 8. Venues | 8.1 The Secretary informed the Committee that University of Technology Sydney, Australia; Polimoda, Italy and Beijing Institute of Fashion Technology, P. R. China had conveyed that they would consider hosting the 2014 Annual Conference. They would convey their final consent after discussing the modalities with other host institutions and the Secretariat. | | | Secretary |
| 9. Agenda of the 13th General Council Meeting | 9.1 The Secretary presented the Agenda of the 13 th Annual Meeting of the IFFTI General Council. <u>Decision:</u> 9.2 The Committee approved the Agenda and asked the Secretary to table it at the General Council meeting on 12 th April, 2011. | | | Secretary |
| 10. Next Meeting | At 1615 hrs on 13 th April, 2011. | | | |
| 11. | There being no further points, the meeting ended with a vote of thanks to the Chair | | | |

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| Meeting | Closing Session of the 25 th Meeting of the Executive Committee | |
| Date | Wednesday 13 th April, 2011 | |
| Time | 1615 hours to 1715 hours | |
| Location | Conference Rooms at Symposium, Espace du Centenaire, Maison de la RATP, 54 Quai de la Rapée, 75012 Paris | |
| Attendance | <ul style="list-style-type: none"> • Dr. Satoshi Onuma, Bunka Gakuen University, Japan – Chairperson • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia – Deputy Chairperson • Prof. Frances Corner, London College of Fashion, U.K. – Member • Dr. Gretchen Bataille, Fashion Institute of Technology, U.S.A – Member • Dr. AKG Nair, Pearl Academy of Fashion, India – Member and Chair, Finance Sub - Committee • Prof. Trevor Little, North Carolina State University, U.S.A – Chair, Research Sub – Committee • Ms. Ann Priest, Nottingham Trent University, UK – Chair, Education Initiatives Sub – Committee • Commodore Vijay Chaturvedi (Retd.) – Member Secretary | |
| Items | Discussions/Outcomes | Action |
| 1. Recommendations by Members | <p>1.1. The Chair stated that the Closing Session had been programmed to review the activities of the Conference. He asked members for their suggestions to improve the quality of future Conferences.</p> <p>1.2. The members made following recommendations:–</p> <p>(a) The minutes need not be very detailed and should reflect only the key issues and decisions taken.</p> <p>(b) Individual mails exchanged between members should not be included in either the Agenda or the Minutes.</p> <p>(c) We should incorporate a feedback mechanism to obtain opinions and recommendations of participating delegates. Prof. Trevor Little agreed to craft such a form. The Secretary agreed to have it completed from the delegates before their departure from Paris.</p> <p>(d) A process should be formulated to select members to the Sub-Committees. The Secretary was asked to obtain opinions from the General Council members in this regard.</p> <p>(e) The Membership Sub-Committee should bring forward proposals for award of ‘Member Emeritus’ status to suitable individuals.</p> <p>1.3. The Chair thanked the Committee members for their support in resolving the outstanding issues and the useful suggestions.</p> | Secretary |
| 2. | There being no further points, the meeting ended with a vote of thanks to the Chair | |

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