

Meeting	Opening Session of the 23 rd Meeting of the Executive Committee
Date	Monday 22 nd March, 2010
Time	1430 hours to 1630 hours
Location	Chao Yun Building TC103
Attendees	<p>(a) <u>Chair</u></p> <ul style="list-style-type: none"> • Dr. Satoshi Onuma, President, Bunka Fashion College, Executive Director of the Board, Bunka Gakuen Education Foundation, Bunka Women's University, Japan. <p>(b) <u>Regional Members</u></p> <ul style="list-style-type: none"> • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia - Deputy Chairperson • Dr. Reginetta Haboucha, Fashion Institute of Technology, U.S.A – Member • Mr. AKG Nair, Pearl Academy of Fashion, India – Member and acting Chair, Finance Sub-Committee • Prof. Li Keling, Donghua University, P.R. China – Member • Prof. Karin Askham, London College of Fashion, U.K. – Alternative Representative • Dr. Raymond Au, The Hong Kong Polytechnic University, Hong Kong – Member <p>(c) <u>Chairs of Sub-Committees</u></p> <ul style="list-style-type: none"> • Prof. Trevor Little, North Carolina State University, U.S.A – Chair, Research Sub-Committee • Ms. Nannet van der Kleijn <i>representing Ms. Liesbeth in't Hout, Amsterdam Fashion Institute, The Netherlands</i> – Chair, Membership Sub-Committee • Prof. Judith Mottram <i>representing Ms. Ann Priest, Nottingham Trent University, UK</i> – Chair, Education Initiatives Sub-Committee <p>(d) <u>Co-opted Members</u></p> <ul style="list-style-type: none"> • Prof. Edward Newton – Chair Emeritus • Dr. Su-Lee Tsai and Dr. Ching-Yi Cheng, Fu Jen Catholic University, Taiwan – Institution hosting the 2010 Annual Conference • Ms. Sylvie Ebel and Mr. Philip Cacouris, Institut Francais de la Mode, Paris – Institution hosting the 2011 Annual Conference <p>(e) <u>Member Secretary</u></p> <ul style="list-style-type: none"> • Commodore Vijay Chaturvedi (Retd.) <p>(f) <u>Special Invitees</u></p> <ul style="list-style-type: none"> • Ms. Irene Chen and Cassandra Ng, Hong Kong Design Institute, Hong Kong – To discuss HKDI proposal to host the 2014 IFFTI Annual Conference • Prof. Li Jun, Donghua University, P.R. China – Interpreter

Apologies	<ul style="list-style-type: none"> • Ms. Wendy Malem, London College of Fashion, UK – Regional Member • Ms. Ann Priest, Nottingham Trent University, UK – Chair, Education Initiatives Sub-Committee • Ms. Liesbeth in't Hout, Amsterdam Fashion Institute, The Netherlands – Chair, Membership Sub-Committee • Ms. Elizabeth Rouse, London College of Fashion, UK – Ex-Chair 																		
Welcome	Dr. Satoshi Onuma welcomed the Executive Committee members. He hoped that the Committee would engage in meaningful deliberations on the issues concerning the foundation.																		
Items	Discussions/Outcomes																		
1. Previous Minutes	Minutes of 22 nd Meeting of the Executive Committee held at Fashion Institute of Technology, U.S.A on 22 nd October, 2009 were approved without amendments.																		
2. New Membership	<p>2.1 Secretary informed the Committee that applications for new membership were received from 3 institutions and 1 Corporate House.</p> <p>2.2 In the absence of Ms. Liesbeth in't Hout, Chair, Membership Review Sub-Committee, Ms. Tina Guglielmino was invited to brief the Committee on the outcome of the review process. She stated that the applications were reviewed online and the Review Sub-Committee had recommended the following:—</p>																		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">2.2.1 Institutional Members</th> <th style="width: 50%;">Recommendations</th> </tr> </thead> <tbody> <tr> <td>• Rajamangala University of Technology Krungthep, Thailand</td> <td>May be offered 'Regular' Membership</td> </tr> <tr> <td>• Queensland University of Technology, Australia</td> <td>May be offered 'Regular' Membership</td> </tr> <tr> <td>• IMS Design Innovation Academy, India</td> <td>May be offered 'Associate' Membership</td> </tr> <tr> <td>2.2.2 Corporate Member</td> <td></td> </tr> <tr> <td>• House of Pearl</td> <td></td> </tr> <tr> <td>2.2.3 Individual Member</td> <td></td> </tr> <tr> <td>• Dr. Philip Taylor</td> <td> Recommendations May be offered 'Corporate' Membership in the tier of USD 5000.00 per annum membership fee </td> </tr> <tr> <td></td> <td> Recommendations May be offered 'Individual' Membership </td> </tr> </tbody> </table>	2.2.1 Institutional Members	Recommendations	• Rajamangala University of Technology Krungthep, Thailand	May be offered 'Regular' Membership	• Queensland University of Technology, Australia	May be offered 'Regular' Membership	• IMS Design Innovation Academy, India	May be offered 'Associate' Membership	2.2.2 Corporate Member		• House of Pearl		2.2.3 Individual Member		• Dr. Philip Taylor	Recommendations May be offered 'Corporate' Membership in the tier of USD 5000.00 per annum membership fee		Recommendations May be offered 'Individual' Membership
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	<p>2.3 The Committee approved the aforementioned recommendations of the Membership Sub-Committee.</p>	
<p>3. Meeting with President, IAF</p>	<p>3.1 Dr. Satoshi Onuma briefed the Committee on the meeting that he had with Mr. Vassilis Masselos, President, IAF on 20th November, 2009 at the IAF Annual Conference held in New Delhi. He stated that Mr. Masselos was very keen to establish collaboration between IFFTI and IAF as both could provide meaningful contributions to each other's development.</p> <p>3.2 Ms. Nannet van der Kleijn informed the members that IAF plans high profile plenary speakers at its Annual Convention and that IFFTI members would benefit by participating in them. It would therefore be a good idea to exchange each other's itinerary.</p> <p>Decision:</p> <p>3.3 After short discussions, the Committee asked Ms. Nannet van der Kleijn to explore the possibility of reduced registration fee for IFFTI delegates at IAF Conventions.</p>	<p>Secretary</p> <p>Ms. Nannet van der Kleijn</p>
<p>4. Website Upgradation</p>	<p>4.1 Ms. Tina Guglielmino was invited to brief the Committee on the status of the new IFFTI website and the IFFTI Conference website.</p> <p>4.2 She stated that the Secretary had developed a new draft IFFTI website and the same was discussed amongst the members electronically. She was hopeful that the Sub-Committee would be able to finalize its views during the Conference.</p> <p>4.3 She further informed the Committee that the Secretariat had also made a proposal regarding development of the IFFTI Conference website. Views on this also will be finalised in a few days.</p> <p>4.4 Discussions took place regarding the modalities and the time frame for getting the Conference website functional. Ms. Tina Guglielmino explained that the time consuming process was not the technical aspect of developing the website, but defining the Conference package, including the reviewing process, that is likely to take time.</p>	<p>Ms. Tina Guglielmino (Content of IFFTI website)</p> <p>Prof. Trevor Little (Conference Package)</p> <p>Secretary (Host and maintain the new website)</p>
<p>5. Research Sub-Committee</p>	<p>5.1 Prof. Trevor Little was invited to update the Committee about the progress made on the tasks assigned to Research Sub-Committee.</p> <p>5.2 He informed that the Sub-Committee had been interacting electronically on following issues and will be able to present its recommendations shortly:—</p> <p>(a) Listserve:</p> <p>(b) Virtual Material Library:</p> <p>(c) Conference Guidelines:</p> <p>5.3 He further opined that Research within fashion is a new concept. The</p>	<p>Prof. Trevor Little</p>

	<p>focus of IFFTI should be on more layered research encompassing culture and design and should not only be scientific. We should have our own style. We need to have guidelines for this. We should look at Research from quality aspects and focus on taking something new to the Conference which is deep and which could then be taken forward at separate breakout sessions. Over the next 5 years IFFTI should become an authority on research in Design and Culture and lay down its guidelines for institutions to follow. He suggested that we should have a separate Conference Sub-Committee which should work on these aspects. The Conference package should therefore clearly define the instructional guidelines for review and selection of papers.</p> <p>5.4 Dr. Su-Lee Tsai informed the Committee that they had received a total of 161 abstracts of which only 95 were selected to submit full paper. Of these 62 were finally accepted to present their papers at the Conference. She was candid, to accept that if strict norms of quality were implemented, only 10% of these papers would have qualified for presentation. Fu Jen had consciously decided to relax the standards to allow larger participation, as it was felt that networking amongst members was equally important.</p> <p>5.5 There was detailed discussion on the balance to be achieved between rigid guidelines to be followed by all host institutions verses providing them only a basic framework and then allowing them to determine the remainder modalities themselves.</p> <p>Decision:</p> <p>5.6 The Committee asked the Education Initiatives Sub-Committee to study this issue and come up with firm recommendations at the next Executive Committee meeting so that they could be implemented at the 2011 Conference.</p>	<p>Education Initiatives Sub-Committee</p>
<p>6. Education Initiatives Sub-Committee</p>	<p>6.1 In the absence of Ms. Ann Priest, Chairperson, Education Initiatives Sub-Committee, Ms. Nannet van der Kleijn was invited to brief the Committee on the deliberations of the Education Initiatives Sub-Committee.</p> <p>6.2 She stated that the Sub-Committee was working on a roadmap for the benefit of students and will present it shortly.</p>	<p>Education Initiatives Sub-Committee</p>
<p>7. Finance Sub-Committee</p>	<p>7.1 Mr. AKG Nair, Chairperson, Finance Sub-Committee presented the statement of financial affairs of the foundation.</p> <p>7.2 The Committee requested him to present the same before the General Council.</p>	<p>Mr. AKG Nair</p>
<p>8. Secretariat Accommodation</p>	<p>8.1 Secretary explained that IFFTI Secretariat had shifted in the precincts of Pearl Academy of Fashion, India on 1st April, 2006. At that time it was agreed that IFFTI would pay USD 200 per month to Pearl Academy as compensation. In the last 4 years there has been a substantial increase in cost of services. It was for consideration of the</p>	

	<p>Committee, that the hosting fee may be increased to USD 400 per month to compensate for the inflation in cost of services.</p> <p>Decision: 8.2 The Committee discussed the issue and decided to increase the Secretariat hosting fee to USD 400 per month and requested Pearl Academy of Fashion, India to provide the following support the Secretariat:—</p> <p>(a) Furnished accommodation (b) Storage facilities for IFFTI Secretariat documents (c) Electricity and other support services (d) PCs with internet connections (e) Telephone (f) Stationery (g) Photocopy facility (h) Courier services</p> <p>8.3 Mr. AKG Nair accepted the revised terms and conditions.</p>	<p>Secretary</p> <p>Mr. AKG Nair</p>
<p>9. Venues</p>	<p>9.1 <u>2011 IFFTI Annual Conference:</u> 9.1.1 Ms. Sylvie Ebel, Institut Francais de la Mode, Paris made a short but interesting and dynamic presentation on the fashion scenario in Paris and how it was planned to be integrated with the activities at the 2011 Conference.</p> <p>9.1.2 The Committee congratulated Ms. Sylvie Ebel on the magnificent concept and assured her of full support from the Executive Committee.</p> <p>9.2 <u>Proposal for 2014 IFFTI Annual Conference:</u> 9.2.1 Ms. Irene Chen from Hong Kong Design Institute, Hong Kong was invited to table the proposal for hosting the 2014 IFFTI Annual Conference.</p> <p>9.2.2 She made a short presentation about Hong Kong Design Institute, its programmes and resources. She proposed to hold the Conference in December to coincide with a dynamic fashion event taking place in Hong Kong at that time. She stated that members would benefit greatly by participating in the fashion event. Furthermore, some of the prominent personalities from the event could be invited to deliver keynote addresses at the IFFTI Annual Conference.</p> <p>9.2.3 The Committee thanked her for the presentation.</p> <p>9.2.4 The HKDI members then withdrew from the meeting.</p> <p>9.2.5 The Committee agreed to discuss the proposal at its closing session.</p>	<p>All</p>
<p>10. IFFTI</p>	<p>10.1 The Secretary gave a brief overview of the Junior Faculty and PG/ Research Students initiatives and the modalities of the conduct of</p>	

<p>Initiatives</p>	<p>Student Design Competition.</p> <p>10.2 He also brought to the notice of the members the proposal of Otago Polytechnic. The institution had recommended that the schedule of the Student Design Competition should be programmed to also suit the institutions in the southern hemisphere.</p> <p>Decision: 10.3 It was agreed that the academic calendars of institutions from the four geographical regions should be provided to the host institution as guideline for planning the Conference schedule.</p>	<p>Secretary</p>
<p>11. Free Places at Annual Conferences</p>	<p>11.1 The Committee asked the Secretary to table the rules governing free places for Authorised Representatives at Annual Conferences.</p> <p>11.2 The Secretary read out the extracts from the relevant Rules and Regulations. These are placed at Annexure-I.</p> <p>Decision: 11.3 The Committee decided that two Authorised Representatives from 'Regular' and one Authorised Representatives from 'Associate' member institution will be permitted to attend IFFTI Annual Conference free of cost, as hitherto. Each institution will be free to nominate their representatives for each Conference.</p>	<p>All Secretary</p>
<p>12. Extension of tenure of Secretary, IFFTI</p>	<p>12.1 Commodore Vijay Chaturvedi (Retd.) withdrew from the meeting.</p> <p>12.2 Thereafter the Committee discussed the proposal in detail.</p> <p>Decision: 12.3 The Committee unanimously decided to extend the tenure of Commodore Vijay Chaturvedi (Retd.) as Secretary, IFFTI for a further period of three years from 1st August, 2011 to 31st July, 2014.</p>	<p>Secretary</p>
<p>13. Agenda of the 12th General Council Meeting</p>	<p>13.1 The Secretary presented the Agenda of the 12th Annual Meeting of the IFFTI General Council.</p> <p>Decision: 13.2 The Committee approved the Agenda and asked the Secretary to table it at the General Council meeting on 23rd March, 2010.</p>	<p>Secretary</p>
<p>14. Next Meeting</p>	<p>At 1230 hrs on 24th March, 2010 in Life Tea, Fu Jen, Taipei, Taiwan</p>	
<p>15.</p>	<p>There being no further points. The meeting ended with a vote of thanks to the Chair</p>	

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EXTRACTS OF RELEVANT RULES AND REGULATIONS

I **RULES AND REGULATIONS**

(a) **Clause 8(b)**

Constitution

The General Council shall comprise all the Institutional Members of the Foundation. Such Institutional Members shall be represented in the General Council by their suitable authorised representatives.

II **MEMBERSHIP INFORMATION AND APPLICATION**

(b) **Attendance at Annual Conference**

- **Regular Members.** Two authorized representatives from each Regular Member Institution are invited to participate in IFFTI Annual Conferences free of charge. Additional delegates desirous of attending the Conference are required to pay the designated Conference Registration Fee to the host institution.
- **Associate Members.** One authorized representative from each Associate Member Institution is invited to participate in IFFTI Annual Conferences free of charge. Additional delegates desirous of attending the Conference are required to pay the designated Conference Registration Fee to the host institution.

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Meeting	Closing Session of the 23 rd Meeting of the Executive Committee
Date	Monday 24 th March, 2010
Time	12.30 pm – 13:50 pm
Location	Life Tea, Fu Jen Catholic University, Taiwan
Attendees	<p>(a) <u>Chair</u></p> <ul style="list-style-type: none"> • Dr. Satoshi Onuma, President, Bunka Fashion College, Executive Director of the Board, Bunka Gakuen Education Foundation, Bunka Women's University, Japan. <p>(b) <u>Regional Members</u></p> <ul style="list-style-type: none"> • Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia - Deputy Chairperson • Dr. Reginetta Haboucha, Fashion Institute of Technology, U.S.A – Member • Mr. AKG Nair, Pearl Academy of Fashion, India – Member and acting Chair, Finance Sub-Committee • Prof. Li Keling, Donghua University, P.R. China – Member • Dr. Raymond Au, The Hong Kong Polytechnic University, Hong Kong – Member • Prof. Karin Askham, London College of Fashion, U.K. – Alternative Representative <p>(c) <u>Chairs of Sub-Committees</u></p> <ul style="list-style-type: none"> • Prof. Trevor Little, North Carolina State University, U.S.A – Chair, Research Sub-Committee • Ms. Nannet van der Kleijn <i>representing Ms. Liesbeth in't Hout, Amsterdam Fashion Institute, The Netherlands – Chair, Membership Sub-Committee</i> • Prof. Judith Mottram <i>representing Ms. Ann Priest, Nottingham Trent University, UK – Chair, Education Initiatives Sub-Committee</i> <p>(d) <u>Co-opted Members</u></p> <ul style="list-style-type: none"> • Prof. Edward Newton – Chair Emeritus • Dr. Su-Lee Tsai and Dr. Ching-Yi Cheng, Fu Jen Catholic University, Taiwan – Institution hosting the 2010 Annual Conference • Ms. Sylvie Ebel and Mr. Philip Cacouris, Institut Francais de la Mode, Paris – Institution hosting the 2011 Annual Conference • Prof. Li Jun, Donghua University, P.R. China – Interpreter <p>(e) <u>Member Secretary</u></p> <ul style="list-style-type: none"> • Commodore Vijay Chaturvedi (Retd.)
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Items	Discussions/Outcomes	Action
<p>1. Individual Membership</p>	<p>1.1 Some of the members felt that IFFTI should be selective in offering Individual Membership. It should not inhibit an institution from becoming an IFFTI Member. We should therefore be careful in defining the criteria and fees for this category of membership.</p> <p>Decisions:</p> <p>1.2 The Membership Sub-Committee was asked to review the existing criteria and fees in respect of Individual Membership and table the recommendations at the next Executive Committee meeting.</p> <p>1.3 The decision regarding grant of Individual Membership to Dr. Philip Taylor was deferred until finalization of revised criteria and fee structure of Individual Membership.</p>	<p>Membership Review Sub-Committee</p>
<p>2. Research Sub-Committee</p>	<p>2.1 Prof. Trevor Little informed the members that he had prepared the detailed draft Conference package running into 14 pages covering all the aspects of an Annual Conference, including Guidelines for Submission and Review of Papers, Copyright Issues, Student Competitions, Registration, Keynote Speeches, Conference Events, Conference Proceedings, Postal Sessions, Workshops, among other issues.</p> <p>2.2 The draft has been forwarded to the Sub-Committee for comments. He hoped to have the final draft forwarded to the Secretariat by end April.</p>	<p>Research Sub-Committee Secretary</p>
<p>3. Education Initiatives Sub-Committee</p>	<p>Ms. Nannet van der Kleijn informed the Committee that the outcome of the 'Skills' session and further recommendations of the Sub-Committee will be provided by end April.</p>	<p>Education Initiatives Sub-Committee</p>
<p>4. Student Competitions</p>	<p>4.1 Some members opined that presently IFFTI Student Competitions were not attractive enough. We should find ways to make them more prestigious.</p> <p>Decision:</p> <p>4.2 The Committee asked the Education Initiative Sub-Committee to examine this issue and table its recommendations at the next Executive Committee meeting.</p>	<p>Education Initiatives Sub-Committee</p>
<p>5. Proposal of Hong Kong Design Institute, Hong Kong</p>	<p>5.1 The proposal made by Hong Kong Design Institute to host the IFFTI Annual Conference in December, 2014 was discussed at length. Some of the reservations expressed by members are given below:—</p> <p>5.1.1 Hong Kong Design Institute may not have sufficient research experience to manage the review process of papers to be presented</p>	

	<p>at the Conference.</p> <p>5.1.2 Shifting the timing of Conference to December will upset the existing cycle of IFFTI Conferences which are presently held in March/ April every year.</p> <p>Decision:</p> <p>5.2 The Committee asked the Secretary to obtain clarifications on the aforementioned concerns from Hong Kong Design Institute and table them at the next meeting.</p>	Secretary
6. IFFTI Supports to Host Institution	<p>6.1 This issue was once again discussed. Majority of members were of the view that the host institution should only be provided broad guidelines and allowed to frame the details as per their convenience, instead of laying down rigid activitywise rules.</p> <p>6.2 The Committee could not come to final view on the issue and decided to discuss this matter further at the next meeting.</p>	Secretary
7. Next Meeting	9 th and 10 th October, 2010 at Polimoda, Italy	
8.	There being no further points. The meeting ended with a vote of thanks to the Chair	

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