

AGENDA

THE 23RD MEETING

OF

THE IFFTI EXECUTIVE COMMITTEE

ON

22ND MARCH, 2010

AT

FU JEN CATHOLIC UNIVERSITY

TAIWAN

I F F T I INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES

Agenda of 23rd Executive Committee meeting

Notice for the 23rd Executive Committee meeting was issued vide IFFTI Secretariat mail dated 8th July, 2009. The meeting will be held on 22nd March, 2010 (Monday) at 1430 hours in Chao Yun Building, Room no. TC103 at Fu Jen Catholic University, Taiwan.

Chair: Dr Satoshi Onuma
Secretary: Commodore Vijay Chaturvedi (Retd.)

1	ATTENDANCE		
	<i>To note</i>		
1.1	Present:		Secretary
	(a) Regional Members		
	• Dr. Satoshi Onuma, Bunka Women's University, Japan - Chairperson		
	• Ms. Tina Guglielmino, School of Fashion and Textiles, RMIT, Australia - Deputy Chairperson		
	• Prof. Li Keling, Donghua University, P.R. China - Member		
	• Prof. Li Jun, Donghua University, P.R. China - Interpreter		
	• Dr. Reginetta Haboucha, Fashion Institute of Technology, U.S.A - Member		
	• Dr. Raymond Au, The Hong Kong Polytechnic University, Hong Kong - Alternative Representative		
	• Prof. Karin Askham, London College of Fashion, U.K. - Alternative Representative		
	(b) Chairs of Sub-Committees		
	• Prof. Trevor Little, North Carolina State University, U.S.A - Chair, Research Sub-Committee		
	• Mr. AKG Nair, Pearl Academy of Fashion, India - Chair, Finance Sub-Committee		
	• Ms. Nannet van der Kleijn <i>representing Mrs. Liesbeth in't Hout, Amsterdam Fashion Institute, The Netherlands - Chair, Membership Sub-Committee</i>		
	• Prof. Judith Mottram <i>representing Ms. Ann Priest, Nottingham Trent University, UK - Chair, Education Initiatives Sub-Committee</i>		
	(c) Co-opted Members		
	• Prof. Edward Newton - Member Emeritus		
	• Dr. Su-Lee Tsai, Fu Jen Catholic University	Institution hosting the 2010 Annual Conference	
	• Dr. Ching-Yi Cheng, Fu Jen Catholic University		
	• Ms. Sylvie Ebel, Institut Francais de la Mode, Paris	Institution hosting the 2011 Annual Conference	
	• Mr. Philip Cacouris, Institut Francais de la Mode, Paris		
	• Commodore Vijay Chaturvedi (Retd.) - Member Secretary		
	(d) Special Invitees		
	• Ms. Irene Chen, Hong Kong Design Institute, Hong Kong	To discuss HKDI offer to host the 2014 IFFTI Annual Conference	
	• Cassandra Ng, Hong Kong Design Institute, Hong Kong		
1.2	Apologies:		
	• Mrs. Liesbeth in't Hout, Amsterdam Fashion Institute, The Netherlands (<i>Ms. Nannet van der Kleijn attending in lieu</i>).		
	• Dr. K. F. Au, The Hong Kong Polytechnic University, Hong Kong (<i>Dr. Raymond Au attending in lieu</i>).		
	• Ms. Wendy Malem, London College of Fashion, UK (<i>Prof. Karin Askham attending in lieu</i>).		
	• Ms. Ann Priest, Nottingham Trent University, UK (<i>Prof. Judith Mottram attending in lieu</i>).		
	• Ms. Elizabeth Rouse, London College of Fashion, UK.		
1.3	Welcome		Dr. Satoshi Onuma

2	CONSIDERATION OF AGENDA		
	2.1*	Notice of Agenda Items	All
		Members will be requested to give notice of any additional agenda items to be raised or withdrawn from discussion.	
	2.2*	Starring of items	All
		Members will be invited by the Chair, to star and double star further agenda items for discussion. The Chair will then move that all agenda items remaining unstarred be adopted, and that recommendations contained in these items and any related papers be approved without discussion.	
	2.3*	Order of Business	All
		Members will be invited by the Chair to consider the order in which the agenda items are to be discussed.	
3	CONFORMATION OF MINUTES		
	3.1*	<i>For Adoption</i> The minutes of the 22 nd meeting of the Executive Committee circulated. Members will be invited by the Chair to advise any amendments prior to confirmation of the minutes. Motion: "That the minutes of the 22 nd Executive Committee meeting held on 22 nd October, 2009 be adopted as a true and accurate record."	Chair Secretary
4	REPORTS FROM SUB-COMMITTEES		
	4.1	Membership Sub-Committee	Attachment 1 (Page No. EC-6)
	4.1.1	<i>For Information</i> A report on status of membership including applications from new members.	Secretary
	4.1.2*	<i>To Ratify</i> Report on review of applications of the following:— Institutional Members: <ul style="list-style-type: none"> • Rajamangala University of Technology Krungthep, Thailand • Queensland University of Technology, Australia • IMS Design Innovation Academy, India Corporate Members: <ul style="list-style-type: none"> • House of Pearl 	Ms. Tina Guglielmino Ms. Nannet van der Kleijn
	4.1.3	<i>For Information</i> Reciprocal Members: A report on the meeting between Chairperson, IFFTI and President, International Apparel Federation (IAF), at the IAF Annual Conference held in New Delhi, India on 20 th November, 2009.	Dr. Satoshi Onuma
	4.2*	Website Upgradation Sub-Committee	Attachment 2 (Page No. EC-8)
	4.2.1	<i>For discussions</i> IFFTI Website Upgradation	Ms. Tina Guglielmino
	4.2.2	Development of IFFTI Conference Website	Secretary

	4.3*	Research Sub-Committee		Attachment 3 (Page No. EC-9)
	4.3.1	<i>To discuss and approve</i>	Hosting of the 'Listserve' for Research Sub-Committee	Secretary
	4.3.2		Conference guidelines	Prof. Trevor Little
	4.3.3		Development of Virtual Material Library	
	4.4*	Education Initiatives Sub-Committee		Attachment 4 (Page No. EC-13)
	4.4.1	<i>For Discussion</i>	Short term study and summer school opportunities	Ms. Nannet van der Kleijn
	4.4.2		Scholarship opportunities amongst IFFTI members	
	4.4.3		Proposal on restricting paper presentations to only one day and utilizing the second day for holding Panel Discussions and Workshops.	
	4.4.4		'Skills' workshop	Prof. Judith Mottram
5		IFFTI INITIATIVES		Attachment 5 (Page No. EC-14)
	5.1	<i>For Information</i>	Junior Faculty	Secretary
	5.2		PG/ Research Students	
	5.3		Student Design Competition	
	5.4	<i>For Consideration</i>	The recommendation of Otago Polytechnic regarding conduct of future Design Competitions.	Attachment 6 (Page No. EC-16) Secretary
6		VENUES OF FUTURE IFFTI MEETINGS AND CONFERENCES		
	6.1	<i>For Information</i>	Presentation on activities planned at 13 th IFFTI Annual Conference in 2011.	Ms. Sylvie Ebel, IFM, France
	6.2*	<i>For Approval</i>	Presentation of proposal to host the 16 th IFFTI Annual Conference in 2014.	Ms. Irene Chen, HKDI, Hong Kong
	6.3	<i>For Information</i>	The venues of IFFTI meetings beyond 2012.	Attachment 7 (Page No. EC-17) Secretary
7		FINANCE AND ACCOUNTS		
	7.1	<i>To Note</i>	The financial Statement of Affairs.	Mr. AKG Nair
	7.2	<i>For Approval</i>	Proposal to increase IFFTI Secretariat hosting fee	Attachment 8 (Page No. EC-18) Secretary

8*		ADDITIONAL POINTS	
		<i>To Discuss</i> Free Places at Annual Conference: “At the London IFFTI Conference, London College of Fashion had applied a regulation that only certain designated members from institutions could take up the two allotted free places. This is not the custom and practice of IFFTI. This should be fully considered at the next IFFTI Executive Committee meeting.”	Prof. Edward Newton
	8.1		
		<i>To consider</i> Extension of tenure of Commodore Vijay Chaturvedi (Retd.) as Secretary, IFFTI	Attachment 9 (Page No. EC-19) Chair
	8.2		
		<i>For Approval</i> The Agenda of the 12 th General Council Meeting.	Attachment 10 (Page No. 2)
	8.3		
9		ATTACHMENTS	PAGE NO.
		Attachment 1 – New Members.	EC-6
		Attachment 2 – Website Upgradation Sub-Committee	EC-8
		Attachment 3 – Research Sub-Committee	EC-9
		Attachment 4 – Education Initiatives Sub-Committee	EC-13
		Attachment 5 – IFFTI Initiatives	EC-14
		Attachment 6 – Recommendations of Otago Polytechnic.	EC-16
		Attachment 7 – Venues of future IFFTI Meetings.	EC-17
		Attachment 8 – Revision of IFFTI Secretariat hosting fees	EC-18
		Attachment 9 – Extension of tenure of Commodore Vijay Chaturvedi (Retd.)	EC-19
		Attachment 10 – The Agenda of the 12 th General Council Meeting	2

New Membership

At the last meeting, the Executive Committee had revised and pruned the list of prospective members and asked the members to follow up on these institutions.

2. As a result, IFFTI Secretariat received applications from three new institutions and one corporate house. Expressions of interest were also received from two more institutions and one corporate house.

3. The applications were reviewed by the Membership Review Sub-Committee. A report on review will be tabled at the meeting.

4. The up-to-date status of follow-up is given below:—

S. No.	Name of the Institution	Membership Recommended	Follow Up
Institutional Members			
1	Metropolitan South Institute of TAFE, Australia	Associate	Inducted as 'Associate' Member
2	Rajamangala University of Technology Krungthep, Thailand	Regular	Application received and reviewed.
3	Queensland University of Technology, Australia	Regular	Application received and reviewed.
4	IMS-Design Innovation Academy, India	Regular	Revised application received.
5	Arch Academy, Jaipur, India	Regular	Received mail from Ms. Nimisha Sardana for membership of IFFTI. Membership application forwarded. Reply awaited.
6	University of Moratuwa, Sri Lanka	Associate	Received mail from Dr. Nirmali de Silva for membership of IFFTI. Membership application forwarded. Reply awaited.
7	AUT University, Auckland, New Zealand	Regular	Received contact details from Ms. Tina Guglielmino, RMIT, Australia. Membership application forwarded. Reply awaited.
8	Beijing Institute of Fashion Technology, China	Regular	Received mail from Prof. Rong ZHENG for membership of IFFTI. Membership application forwarded. Reply awaited.
9	Senai/ Cetiqt Colour Institute, Brazil	Regular	Received contact details from Dr. Georgianna Appignani, FIT, USA. Membership application forwarded. Reply awaited.
10	University of Florence, Italy	Regular	Response awaited
11	Saxion Universities, The Netherlands	Regular	Response awaited

12	Luxun Academy of Fine Arts, Shenyang , China	Regular	Received a fax from Prof. Hui Shuqin for membership of IFFTI. Membership application forwarded. Reply awaited.
13	Cape Peninsula University of Technology, South Africa	Regular/ Associate	Response awaited
14	Université du Québec à Montréal (École supérieure de mode de Montréal)	Associate	Response awaited
15	University of Leeds, UK	Regular	Response awaited
16	Kent State University, Fashion School, USA	Regular	Response awaited
17	Nagoya Graduate School of Media & Fashion, Japan	Regular	Response awaited
18	Shih Chien University, Taiwan	Regular	Response awaited. Hard copy sent.
19	University of Stellenbosch, South Africa	Regular	Response awaited
20	Technical University of Lodz	Regular	Response awaited
21	Modeschule Wien im Schloss Hetzendorf	Regular	Received contact details from Dr. Satoshi Onuma, Bunka, Japan. Membership application forwarded. Reply awaited.
Corporate Members			
22	House of Pearl	Corporate	Application received and reviewed.
23	Pentland Brands plc	Corporate	Membership application forwarded. Reply awaited.

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Website Upgradation Sub-Committee

At the 22nd Executive Committee meeting at Fashion Institute of Technology, New York, it was decided to upgrade the IFFTI website and develop an IFFTI Conference website. This task was assigned to the Secretary.

2. A Website Upgradation Sub-Committee comprising following members was convened to supervise the upgradation/ development of the aforementioned websites:—

(i)	Ms. Tina Guglielmino, RMIT, Australia	Chairperson
(ii)	Ms. Liesbeth in't Hout, AMFI, The Netherlands	Member
(iii)	Prof. Helen Thomas, London College of Fashion, UK	Member
(iv)	Mr. AKG Nair, Pearl Academy of Fashion, India	Member
(v)	Prof. Judith Mottram, Nottingham Trent University, UK	Member
(vi)	Ms. Julia Gaimster, London College of Fashion, UK	Member

3. The IFFTI website has been upgraded after incorporating the comments of the Website Review Sub-Committee.

4. A test IFFTI Conference website has also been developed.

5. Both the websites will be presented before the Executive Committee.

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Research Sub-Committee

The tasks assigned to the Research Sub-Committee are summarized below:—

(a) **Listserve**: The Secretary was asked to develop and host the 'Listserve' for the interaction of Research Sub-Committee. A test 'Listserve' was developed and forwarded to the Research Sub-Committee members on 10th March, 2010.

(b) **Conference Guidelines**: To examine the feasibility of one of the three leading contributors to the Research Sub-Committee, namely, North Carolina State University, USA, London College of Fashion, UK and Nottingham Trent University, UK to undertake the task of defining the contents of the Conference guidelines. Responses received from Prof. Judith Mottram, Prof. Helen Thomas and Pearl Academy of Fashion are attached below.

(c) **Virtual Materials Library**: To examine the feasibility of developing a Virtual Material Library.

2. The Sub-Committee was asked to table its findings/ recommendations at the next Executive Committee meeting.

RE: Conference Package

Saturday, 6 March, 2010 15:43

From: "Mottram, Judith" <judith.mottram@ntu.ac.uk>

[View contact details](#)

To: "Commodore Vijay" <iffitsec@yahoo.com>, "trevor little" <tlittle@unity.ncsu.edu>, trevor_little@ncsu.edu, "Helen Thomas" <h.thomas@fashion.arts.ac.uk>

Cc: "wendy malem" <w.malem@fashion.arts.ac.uk>, saonuma@bunka.ac.jp, tina.guglielmino@rmit.edu.au, "Priest, Ann" <ann.priest@ntu.ac.uk>

Dear all

I was a little surprised at the suggestion to follow an alternative path to that reached following some lengthy discussion by the Research Sub-committee last Spring and am more so now that we are now being asked to commit to taking on the task without having reviewed the revised recommendation.

There seem to be two main points to consider:

The first does not relate to the task we are being asked to review but to the process by which we came to be asked to do so. Could I suggest we look at ways to support the practice of holding sub-committee meetings which cannot be attended by the members (only one authorised representative is invited to attend Executive Committee meetings held between annual conference, which may or may not be a member of a specific sub-committee), or of taking decisions on its business when only a few of its members are in attendance? I note also that the chair of the Research sub-Committee was not at the meeting in New York . Could we explore ways to facilitate virtual meetings in such circumstances, to enable the participation of all relevant colleagues?

Secondly, and more apposite to the request to examine the recommendation, have the circumstances which led us to the decision arrived at last year to factor the work out changed in any way to mean that it is more practicable for members of the sub-committee to undertake the task? I am asking these questions now as the original note in November asked for a review of the November recommendation, but now we are being asked to undertake the task without having had the discussion.

I welcome the opportunity to discuss with colleagues and hope that we will be in a position to table a suitable proposal at the next executive committee meeting.

I look forward to seeing colleagues in Taipei

Regards

Judith Mottram

RE: Conference Package

Saturday, 6 March, 2010 18:08

From: "Helen Thomas" <h.thomas@fashion.arts.ac.uk>

[View contact details](#)

To: "Mottram, Judith" <judith.mottram@ntu.ac.uk>, "Commodore Vijay" <iffisec@yahoo.com>, "trevor little" <tlittle@unity.ncsu.edu>, "trevor_little@ncsu.edu" <trevor_little@ncsu.edu>

Cc: "Wendy Malem" <w.malem@fashion.arts.ac.uk>, "saonuma@bunka.ac.jp" <saonuma@bunka.ac.jp>, "tina.guglielmino@rmit.edu.au" <tina.guglielmino@rmit.edu.au>, "Priest, Ann" <ann.priest@ntu.ac.uk>

Dear Judith et al

Thanks for pointing up the key issues. I agree that we should in fact try to have another (electronic) method of communication if members and particularly the Chair is absent from the Research Sub-Committee meeting during the November Executive Committee meeting period.

Whilst I am happy to work with colleagues to assist in developing the conference package, I too am now wondering why the decision was made to reverse our decision the Research Sub-Committee made last April. This is not because we do not want to contribute, but, rather, that we all have very busy schedules and this is quite a complicated package to get right. I too would suggest that we do need to meet and discuss this at our next meeting in Taiwan, which I look forward to so doing, in order to move forward.

Best

Helen

Professor Helen Thomas
Research Director

RE: Conference Package

Wednesday, 10 March, 2010 16:41

From: "nandita" <nandita@pearlacademy.com>

[View contact details](#)

To: "trevor little" <tlittle@unity.ncsu.edu>

Cc: "Dany Jacobs" <d.jacobs@artez.nl>, "Andrew morrison" <andrew@bunka.ac.jp>, "satoshi onuma" <saonuma@bunka.ac.jp>, "Li Jun" <lijun@dhu.edu.cn>, "Kin-fan Au [ITC]" <tcaukf@inet.polyu.edu.hk>, trevor_little@ncsu.edu, "tina guglielmino" <tina.guglielmino@rmit.edu.au>, dany.jacobs@uva.nl, "Yi Li [ITC]" <tcliyi@inet.polyu.edu.hk>, "Helen Thomas" <h.thomas@fashion.arts.ac.uk>, judith.mottram@ntu.ac.uk, "Commodore Vijay" <ifftisec@yahoo.com>, "akgnair" <akgnair@pearlacademy.com>... more

Dear Professor Trevor Little,

On behalf of the Pearl Academy of Fashion I would like to propose that we will undertake the task of developing and preparing the Conference Package for IFFTI. We have conducted various international conferences over the last decade and are confident that we will be able to develop the same under the guidance of the IFFTI research committee.

Best Regards,

Nandita Abraham
HOD - Business & Technology
Pearl Academy of Fashion

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Education Initiatives Sub-Committee

The Education Initiatives Sub-Committee was assigned following tasks:—

1. Ask the Sub-Committee to submit a collective proposal regarding 'Short Term Study' and 'Summer School Opportunities' between IFFTI Member Institutions.
2. Present a short outline of the options for IFFTI Scholarships.
3. To examine the proposal of restricting paper presentations to one day and utilizing the second day of Conference for holding workshops and panel discussions on topics of interest to IFFTI members.
4. Plan a follow up session on 'Skills' Agenda.

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IFFTI INITIATIVES

The following IFFTI Initiatives were undertaken for the 2010 IFFTI Annual Conference:–

- (a) Inviting 5 Junior Faculty to present papers at the Conference.
- (b) Inviting 2 PG/ Research Students to present papers at the Conference.
- (c) Conducting Design Competition for students.

PAPER PRESENTATIONS

2. In response to the call for papers, Fu Jen received 26 papers from Junior Faculty and 24 submissions from PG/ Research Students respectively. A two-stage process was followed to select the papers for award to 5 Junior Faculty and 2 PG/ Research Students. In the first stage, Fu Jen Catholic University reviewed the papers and selected 10 from Junior Faculty category and 5 from PG/ Research category for presentation at the Conference. Thereafter, a review committee comprising IFFTI members selected the final awardees.

AWARDEES

3. **Junior Faculty**: The following five Junior Faculties have been selected for awards in this category:—

S. NO.	NAME OF AUTHORS	INSTITUTION NAME	TOPIC	AWARD
A	Priya Mary Mathew	Pearl Academy of Fashion, India	Innovative Method of Teaching Sustainability in Fashion Value Chain in India	USD 2000/-
B	Emma Lynas	RMIT, Australia	Textiles, Connection and Meaning	USD 2000/-
C	Tasha Lewis	Ryerson University, Canada	The Sustainable Brand: A Company Level System	USD 2000/-
D	Te-Hsing Ku	Fu Jen Catholic University, Taiwan	Study on the Mechanical Properties of the Pseudo-Thermoplastic Cellulose Triacet	USD 2000/-
E	Todd Robinson	University of Technology, Sydney, Australia	Thematizing Change: Creativity, Dynamic Practices and Sustainability	USD 2000/-

4. **PG/ Research Students**: The details of the awardees in this category are given below:—

S. NO.	NAME OF AUTHORS	INSTITUTION NAME	TOPIC	AWARD
A	Kathryn Brownbridge	Manchester Metropolitan University, UK	The impact of Advanced Knitwear Technology: Fashion, Sustainability and Innovation.	USD 2000/-
B	Yuhan Au	The Hong Kong Polytechnic University, Hong Kong	Development of theoretical framework of ultimate fashion and textile design process model	USD 2000/-

STUDENT DESIGN COMPETITION

5. Student Design Competition was conducted in two following categories:—

(a) **CATEGORY 1**: This category has two sections:

Section-1 Textile Design

- **First Prize** – An award of USD 2000 from IFFTI
- **Second Prize** - An award of USD 1000 from Far Eastern Apparel Company Limited, Taiwan

Section-2: Fashion Design

- **First Prize** – An award of USD 2000 from IFFTI
- **Second Prize** - An award of USD 1000 from Far Eastern Apparel Company Limited, Taiwan

(b) **CATEGORY – 2: Commercial Design Award (Only for Fashion Design section)**

- An award, for best design with potential for commercialization, of USD1000 along with an invitation to pursue one month internship in New York or New Delhi sponsored from The House of Pearl.

6. A total of over 300 entries were submitted by 59 students from 8 institutions. The evaluation process was undertaken by Fu Jen Catholic University, Taiwan and the results will be announced at the Conference.

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RE: Guidelines for Student Design Competition at 2010 IFFTI Annual Conference

Saturday, December 12, 2009 9:15 PM

From: "Margo Barton" <Margo.Barton@op.ac.nz>

Add sender to Contacts

To: "Commodore Vijay" <commodorevijay@yahoo.com>, "ifftisec@gmail.com" <ifftisec@gmail.com>, "aswathi.raj@gmail.com" <aswathi.raj@gmail.com>, "aswathi.raj08@yahoo.com" <aswathi.raj08@yahoo.com>

Dear Commodore

Unfortunately our students have been on holiday since November 20th, and I am sure that is the same for most southern hemisphere institutions. I will forward the information to them, but I fear we will not get a healthy response. I request that for the 2011 conference the information for the student competition is circulated in advance of southern hemisphere institutional holidays and exam periods, can I suggest that September would be a suitable time.

Kind regards and thanks

Margo

Margo Barton
Academic Leader and Principal Lecturer - Fashion
School of Design / Otago Polytechnic
Private Bag 1910
Dunedin
New Zealand
Mobile: +64 21 735443

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Venues of future IFFTI Meetings

S. No.	Meeting	Venue	Period
a)	24 th Executive Committee Meeting	Polimoda, Italy	9 th and 10 th October, 2010
b)	13 th Annual Conference and 25 th Executive Committee Meeting	Institut Francais de la Mode, France	11 th to 14 th April, 2011
c)	26 th Executive Committee Meeting	Bunka Women's University, Japan	October/ November, 2011
d)	14 th Annual Conference and 27 th Executive Committee Meeting	Pearl Academy of Fashion, Jaipur, India	March/ April, 2012
e)	15 th Annual Conference and 29 th Executive Committee Meeting	The Fashion Institute of Design and Merchandising, U.S.A	March/ April, 2013

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Revision of IFFTI Secretariat hosting fees

The IFFTI Secretariat shifted to Pearl Academy of Fashion on 1st April, 2006.

2. IFFTI has been paying rental of USD 2400 per annum to Pearl Academy of Fashion since then.
3. Pearl Academy of Fashion has now asked for an increase in the hosting fee to USD 4800 per annum in view of the increased costs of real estates and support services.
4. The Committee may discuss and decide.

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EXTENSION OF THE TENURE OF SECRETARY, IFFTI

1. At the 18th Executive Committee meeting held in 2007, the tenure of Commodore Vijay Chaturvedi (Retd.) as Secretary, IFFTI was extended for 3 years.
2. His present tenure completes on 31st July 2011.
3. The Executive Committee is to discuss, and if considered fit, extend the tenure of Commodore Vijay Chaturvedi (Retd.), as Secretary, IFFTI, for a further period of 3 years.

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