

AGENDA FOR SECOND AGC

AGENDA ITEM NO. 1

WELCOME REMARKS BY CHAIRMAN – IFFTI

Mr. Shyamal Ghosh, Secretary, Ministry of Textiles, Government of India, Chairman, Board of Governors of NIFT and Chairman, Board of Directors of IFFTI would not be in a position to attend this meeting on account of unforeseen official exigencies in his Capital.

The Board may, therefore, elect any one of the Vice-Chairman for chairing this meeting of the Board.

Under the Agreement on the Establishment of IFFTI- 1998, Article IX provides that

“in the absence or disability of the Chairman, any one of the Vice-Chairman, as may be decided by consensus, shall perform all the duties of the Chairman, and when acting, shall have all the powers of the Chairman.”

Again

Under the Rule NO. 8 of the Rules & Regulations of IFFTI Society, it is provided:

“8. General Council/General Body

k. Meeting to be presided by

Every meeting of the Foundation shall be presided over by the Chairperson, and in his absence, the meeting shall be presided over by one of the Vice-Chairpersons present at the meeting.”

In the light of the above provisions, the Board may decide on the Chairman by consensus.

AGENDA ITEM NO. 2

LEAVE OF ABSENCE

The following Member – Institutions are present at the meeting.

1. Fashion Institute of Technology, New York, USA
2. The Nottingham Trent University, Nottingham, UK
3. Institut Francais de la Mode, Paris, France
4. The Hong Kong Polytechnic University, Hong Kong
5. Temasek Design School, Singapore
6. University of Technology, Sydney, Australia
7. Domus Academy, Milano, Italy

8. Royal Melbourne Institute of Textiles, Australia
9. Hogeschool van Amsterdam, The Netherlands
10. De Montfort University, Leicester, UK
11. London College of Fashion, London, UK
12. Philadelphia College of Textiles & Science, Pennsylvania, USA
13. Universidade Anhembi Morumbi, Sao Paulo, Brazil
14. Sydney Institute of Technology, Sydney, Australia
15. Polimoda, Firanze, Italy
16. China Textile University, Shanghai, China
17. National Institute of Fashion Technology, New Delhi, India.

The following Member – Institutions have requested for leave for absence from this meeting.

1. Bunka Women's University, Tokyo, Japan
2. National Institute of Design, Ahmedabad, India

OBSERVERS:

In addition to 17 Member Institutes, the following Institutes/Organisations will be attending the Conference as Observers:-

1. Representative from UNIDO.
2. Representative from World Bank
3. Ms. Heena Gorsia, Honorary Secretary, The Bhawanipur Gujarati Educational Society, Calcutta, India.
4. Ms. Gloria Garcia, Director of International Relations, Universidad Del Pacifico, Santiago, Chile

AGENDA ITEM NO. 3

**CONSTITUTION OF THE CREDENTIALS COMMITTEE ON THE
DELEGATES ATTENDING THE CONFERENCE**

AND ADOPTION OF ITS REPORT

The Board is requested to entrust this work to the Committee comprising the following Members:

1. London College of Fashion, London – Chairperson
2. University of Technology, Sydney – Member
3. Temasek Design School, Singapore – Member

The Committee is requested to look into the list of delegates and Observers submit the report to the Board before the close of the meeting, for formal adoption.

AGENDA ITEM NO. 4

ADOPTION OF THE MINUTES OF THE FIRST MEETING OF THE BOARD OF DIRECTORS OF IFFTI HELD AT NEW DELHI IN NOVEMBER, 1998

The text of the First meeting of the Board of Directors of IFFTI is enclosed for ratification by the Board.

AGENDA ITEM NO. 5

A REPORT ON THE ACTIVITIES OF IFFTI DURING 1998-99 TO BE PRESENTED BY THE CEO, INCLUDING ADOPTION OF THE MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD HELD AT PARIS ON 3-4 JUNE 1999.

The First Conference on IFFTI was concluded on 11th November, 1998. Before the delegations departed the Secretariat arranged to hand over to them the following documents:-

1. Revised MOU – IFFTI
2. Text of proceedings of the Conference
3. Credentials Committee Report
4. Report of Working Group on Mission Statement and Objectives
 - Fax/email correspondences were entered into with the Member Institutions to secure their consent and signature for the MOU and the Agreement on IFFTI. Through such efforts out of 22 Institutions 19 have signed the MOU and 18 have signed the Agreement.
 - Foreign Exchange Bank Account for maintaining IFFTI Account No. 41629 has been opened at the Canara Bank, Green Park, New Delhi, India. Initial contribution to this account from the respective Member-Institutions is being obtained by email/fax correspondences.
 - Documents were prepared by the IFFTI Secretariat to assist the Ministry of Textiles for obtaining the approval of the highest authorities of the Government of India.
 - For the establishment of IFFTI headquarters at New Delhi.
 - Providing Secretariat assistance to IFFTI by NIFT in the initial years and
 - Clearance for registration of IFFTI as a Society as already decided by the Founding Members of IFFTI.
 - Drafting of the MOA and Rules & Regulations of IFFTI with the assistance of a Professional Consultant and arrangement for circulation of the same after obtaining the approval of Chairman of the Board of Directors of IFFTI.
 - IFFTI as a Society was registered on 14th October, 1999.
 - Entertaining formal and informal enquiries from various institutions/individuals from within the country and abroad regarding the establishment of IFFTI and its goals and objectives.

- Brainstorming Session held with the Faculty of NIFT regarding the formation of three Working Groups representing all IFFTI Members for concretizing Plan of action for 1999-2000.
- Preparation of the video film on IFFTI Conference – 1998, for circulation amongst the Members of IFFTI.
- Initiating steps for the Second Annual Conference of IFFTI at Sao Paulo, Brazil in collaboration with the host Institution, Universidade Anhembi Morumbi, Chairman, IFFTI was kind enough to look into these initial arrangements during his official visit to Sao Paulo in February, 1999.
- In consultation with the Chairman and other Members of the Executive Committee, meeting dates at Paris in the premises of the host Institution, Institut Francais de la Mode, were fixed.
- The agenda items for the meeting of the Executive Committee as well as the agenda items for the Second Annual Conference at Brazil and the agenda items for the Meeting of the Board of Directors of IFFTI during this Conference were all finalized and submitted to the Executive Committee.
- The first meeting of the Executive Committee was held at Institut Francais de la Mode on 3-4 June, 1999 and the minutes have been circulated to all the Members.
- Steps have been initiated for the setting up of an internet site on IFFTI. Information on IFFTI will be available at the Website of <http://www/niftindia.com/iffiti/ifftihome.htm>
- The World Bank and UNIDO are deputing their representative as Observers to this Second IFFTI Conference and thereafter correspondence will be entered into with them for possible funding of IFFTI activities.
- After the Executive Committee meeting, the Secretariat took the Initiative to finalise the 3 Working Group reports of which 2 have been got ready while in respect of the remaining one, the Secretariat have prepared a draft for consideration. All these are part of the agenda items for the Board.
- For information of the Board, the Shenkar's College, Israel have finally declined to offer join IFFTI on account of financial account.
- The Secretariat has been very active between June-November, 1999 in regard to the preparation for the Second Conference of IFFTI at Sao Paulo and the Board meeting, in close co-ordination with Mr. Amnon Armoni, Director, IFM, Paris, and Mr. Airton F. Embacher, Ms. Angela Fretais and Mr. Andre Robic of Universidade Anhembi Morumbi, Brazil
- The Secretariat also took the initiative to expedite the various county/regional papers/bullet points on the theme of the Conference "Design and Market for Fashion Industry – post 2004 scenario".

The Board may also formally adopt the minutes of the First meeting of the Executive Committee already circulated.

AGENDA ITEM NO. 6

RATIFICATION OF THE DECISION TAKEN BY THE EXECUTIVE COMMITTEE FOR INVITING THE FOLLOWING TWO INSTITUTIONS AS

**MEMBER WHO WOULD THEN BECOME DIRECTORS ON THE BOARD OF
IFFTI**

- **Ryerson Polytechnic University, Toronto, Ontario Canada**
- **Fu Jen Catholic University, Taipei, Taiwan**

In respect of the Membership of the above two Institutions, the Executive Committee decided to accept the recommendations made by the two Executive Committee members on their admission to IFFTI.

The Secretariat was advised by the EC to ascertain from the two members of the EC who are recommending these cases, whether upon initiative these two institutions will be willing to accept the same and join IFFTI.

The above exercise was undertaken by the Secretariat and accordingly, Fue Jen University, Taiwan and Ryerson School of Fashion, Ontario, Canada have responded and have been invited to be present as Observers at the Sao Paulo Conference.

The Board is requested to endorse the recommendation of the EC and formally invite Fue Jen University, Taiwan and Ryerson School of Fashion, Ontario, Canada as Members of IFFTI and thus become Directors on the Board of IFFTI.

AGENDA ITEM NO. 7

**APPROVAL OF THE CRITERIA AND GUIDELINES FOR ADMITTING
VARIOUS FASHION RELATED INSTITUTIONS/INDIVIDUALS, AS
ASSOCIATE MEMBERS/INDIVIDUAL MEMBERS OF IFFTI**

Before the Committee could take up for consideration the requests received by the Secretariat for Membership of IFFTI, the provision on Membership of IFFTI has provided under Article VII of the Agreement is brought to the notice of the Committee:

“ARTICLE VII – MEMBERSHIP The IFFTI Membership will only be by invitation to Fashion Education Institutions, extended by the Board comprising the Founding Members to this Agreement whose list is at Annexure 1. Once admitted the Institution will be part of the Board.

- The Institution invited to participate or seeking Membership should have a proven track record of providing excellent educational and related facilities for the student community in the areas of design, technology and business for the fashion related industry.
- The applications for new membership in the initial years of the Foundation would have to be suitably recommended by an existing Member and will thereafter be considered by the Executive Committee and placed before the Board for final decision.

- The decisions of the Board on all issues including that of new Membership, will be by consensus, failing which by the procedure of simple majority on the basis of voting by ballot of the members present and voting.
- The subject of enrolment of Associate Members/Individual Members would be decided in due course.

After the EC meeting in Paris was over in June 1999, the IFFTI Secretariat has received a formal request **from IFI Business School of Japan, Institute for the Fashion Industries, Japan** expressing their desire to be considered to be a member of IFFTI. They have stated that any new admission of a school to IFFTI is subject to IFFTI's Board's decision. They are working out on their Board to authorise them to become IFFTI Member, if they are admitted. Every Member of the Board of IFI appreciates IFFTI and they see no problem with this but they have to go through the procedure. Their Board meets once a year and the next meeting will be in March 2000.

IFI have in the meanwhile requested us to let them know the procedure they have to comply with.

Copies of the correspondence between IFI and IFFTI Secretariat are enclosed.

IFFTI Secretariat requested them to attend the meeting initially as Observer. However, they have expressed their inability to attend the Conference as Observer because they have scheduled to have a memorial service for their later Chairman of the Board Mr. Kan Yamanaka of IFI Business School, Japan.

In addition to the above formal request from the above School, IFFTI Secretariat was informally asked by the following schools regarding their membership of IFFTI, when some of their faculty and students had come to NIFT, New Delhi in connection with the NIFT Spectrum during October, 1999:

1. Hame Polytechnic University of Art & Design, Finland
2. Wizo College of Design, Israel
3. University of Zagreb, Croatia
4. Deutsche Meisterschule Fur Mode, Germany
5. Premlila Vithaldas Polytechnic, Mumbai, Indian
6. Wigan & Leigh, Delhi, India

The Secretariat have further received an enquiry from Harrods School of Applied & Allied Sciences, Karachi, Pakistan seeking membership of IFFTI upon a reference from Prof. Michael Renzulli, FIT, New York (copies of the correspondence enclosed)

The Secretariat is of the view that expanding the Membership of IFFTI to at least one or two of each country in the world, based on their track record and activities would be useful in the long run. It should be mentioned here that the whole of African Continent remains unrepresented and even in Europe many Schools particularly from the East European and Russian region are not represented. As far as the South American

Continent is concerned, except Brazil (UAM) there is no other School on the Board of IFFTI.

The Board can deliberate on this subject and authorise the Secretariat to take the initiative to contact as many Schools as possible around the globe for their possible Membership, subject to their status being verified and finally cleared by the Board. If the Secretariat is not proactive in this regard, it is possible that some of the good Schools around the globe who may be doing an excellent work may escape our notice and they may also miss the opportunity to associate themselves with IFFTI.

On the question of admitting various other Institutions/Individuals as Associate Members/ Individual Members of IFFTI; the Committee was of the view that the Secretariat should bring out clearly the perceived mutual advantages, for any of them to be admitted under this category

- As such advantages alone can inspire them to join IFFTI as Associate Members, which will not, however, confer upon them any voting rights.

The Secretariat examined this question and some of the advantages could be:-

- Attending the Conferences organized by IFFTI from time to time.
- Access to conference documents and technical literature.
- News letters and publication of IFFTI.
- Access to IFFTI – Website.

Being an international body IFFTI, by bringing in a large number of Institutions and individuals (designers, choreographers, fashion models, fashion journalists, fashion photographers, accessory specialists, etc.) as Associate Members can truly transform itself into a platform for intense interaction on wide ranging issues which are going to effect designs and markets in the coming decades of the next century. On the other hand, by limiting itself to the role of an exclusive club, IFFTI may unwittingly lose an opportunity to play a global role in this Age of Internet.

In the light of the above discussion the Executive Committee directed the Secretariat to bring up a comprehensive proposal for consideration by the Executive Committee/ Board spelling out the criteria for Associate Membership of IFFTI.

In the meanwhile the Secretariat was advised to invite the Institutions and Individuals who have applied for Associate Membership to attend the Second Annual Conference of IFFTI at Sao Paulo as Observers, provided they agree to pay the stipulated registration fee for the Conference. This is without any prejudice to the final decision to be taken by the Board on this application.

Furthermore, invitation to attend the Conference in November 1999 to these Organisations as Observers would also depend upon final confirmation from the host Institution (UAM) which would take into account availability of accommodation and

other arrangements available at Sao Paulo. Mr. Amnon Armoni of IFM and CEO, IFFTI would further correspond on this subject and take necessary action.

The proposed criteria laid down for enrollment of Associate Members/ Individual Members is placed below for approval by Board of Directors.

- Institutions invited to become *Associate Members of IFFTI* should have an excellent record of providing worthwhile educational and related facilities for the student community in one or more of the areas of design, technology and business for the fashion related industry. Further, the Institution should be engaged in one or more Fashion related HRD activities at least for a minimum period of 5 years prior to the establishment of IFFTI. There should be some certificate or document which should clearly bring out the bonafides of this Institution. A report on this with respect to the Institution desirous of becoming Associate Member of IFFTI should be prepared by IFFTI Secretariat by collecting all the necessary information and placed before the Executive Committee / Board.
- The Institution should also be willing to accept the Observer status in the formal meetings of IFFTI and would not enjoy any voting rights.
- The Institution should be willing to pay US \$500 per annum for being an Associate Member of IFFTI.
- In the case of an individual, (such as designers, fashion communicators, fashion journalists, choreographers, event managers, industry professionals, etc.) an annual fee of US \$200 could be charged to give him/her an Individual Membership status.

AGENDA ITEM NO. 8

BRIEF PRESENTATION BY EACH OF THE MEMBERS OF IFFTI ON THE VARIOUS HAPPENINGS IN THEIR INSTITUTIONS. THE PAPERS TO BE RECEIVED IN ADVANCE FROM THEM WILL BE ENCLOSED TO THIS AGENDA ITEM

The Secretariat had requested all the Member Institutions to submit their paper in advance proposed to be presented by them. The following Institutions have responded and their papers are enclosed.

1. Polimoda, Firenze, Italy.
2. Temasek Design School, Singapore
3. Sydney Institute of Technology, Sydney, Australia

It is expected that all the other Member Institutions will make their presentation at the time of the meeting of the Board. At the same time, it is requested that their written text's are handed over to the Secretariat for record.

AGENDA ITEM NO. 9

ADOPTION OF THE WORK PLAN OF IFFTI FOR 1999-2000 IN TERMS OF RECOMMENDATIONS RECEIVED FROM THE THREE GROUPS WHOSE DELIBERATIONS WOULD HAVE TAKEN PLACE PRIOR TO THE CONFERENCE AND FINAL REPORTS RECEIVED ON 17TH NOVEMBER 1999.

The document containing the Working Group Reports have been circulated. The Convenors of the Working Groups will make their presentation during the Board meeting in terms of recommendations arrived at to facilitate Board decision.

AGENDA ITEM NO. 10

TAKE NOTE OF THE REGISTRATION OF IFFTI AS A SOCIETY WITH HEADQUARTERS AT NEW DELHI, INDIA, IN TERMS OF THE MEMORANDUM OF ASSOCIATION AND RULES & REGULATIONS ALREADY APPROVED BY THE EXECUTIVE COMMITTEE AND MEMBER-INSTITUTIONS.

Copy of the Registered document is enclosed.

In this connection, Prof. David Elson of NTU has sent to the Secretariat some comments and observations on the IFFTI Society which should be considered by the Board. **Copy of his note is enclosed.**

AGENDA ITEM NO. 11

AMENDMENT TO ARTICLE 10 OF THE MOA OF THE SOCIETY PERTAINING TO THE COMPOSITION OF THE EXECUTIVE COMMITTEE WILL A VIEW TO PROVIDING FOR REPRESENTATION OF 4 ORIGINAL FOUNDING MEMBER INSTITUTIONS (FIT, NIFT, NTU, IFM) ON THE EXECUTIVE COMMITTEE ON PERMANENT BASIS

During discussions on this subject at the time of the EC Meeting at Paris, a view emerged that in the interest of consolidating the gains achieved by IFFTI, as a result of concerted efforts put in by the original 4 Founding Member Institutions, viz. FIT, NIFT, NTU and IFM, there should be an amendment to the provisions of the MOA and Rules & Regulations of IFFTI as follows:-

- Article X of the MOA and Rules & Regulations of IFFTI Society to be so amended providing for representation on a permanent basis for the 4 original Founding Members (FIT, NIT, NTU and IFM) in the Executive Committee which should have a maximum of 10 members as already provided for (**reference X (a) under the Rules & Regulations of IFFTI Society- The total number of Members of the Executive Committee shall at any time be not less than 5 and**

not more than 10 unless otherwise determined by the General Council of the Foundation)

AGENDA ITEM NO. 12

FLEXIBILITY TO BE GIVEN TO THE BOARD OF DIRECTORS TO SHIFT THE HEADQUARTERS OF IFFTI TO ANY PLACE OF ITS CHOICE ON A FUTURE DATE

The NTU delegate had referred to this point during the Executive Committee meeting held in Paris on 3-4 June, 1999.

Article 1 of the Agreement on IFFTI

“The name of the Foundation shall be:

International Foundation of Fashion Technology Institutes (IFFTI)

The Headquarters and Secretariat of IFFTI shall be in New Delhi, India for the initial period of 3 years and till such time the Board of Directors of IFFTI take a decision on alternative location.”

Provision III under the Memorandum of Association of IFFTI Society states

“Registered Office:

The registered office of the Foundation shall be situated in the National Capital Territory of Delhi and at present it is situated at NIFT Campus, Hauz Khas, New Delhi – 110 016, India.”

The Secretariat is of the view that the above two provisions read in conjunction give ample scope and authority to the Board of IFFTI to change the Headquarters of IFFTI to any place of its choice outside India. Hence, it is not considered necessary to provide specifically for any amendment to the Article 1 of the Agreement.

AGENDA ITEM NO. 13

FINANCE AND BUDGET OF IFFTI

- A report on the Statement of Accounts of IFFTI
- Adoption of the Accounts for 1998-99 on the basis of the certificate given by the Chartered Accountant engaged by IFFTI Secretariat.’
- Consideration and adoption of the budget of IFFTI for 1999-2000.
- Consideration of ideas and proposals for mobilization of resources for IFFTI activities and projects.

A report on all these items will be submitted before the Board at the time of the meeting.

AGENDA ITEM NO. 14

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

AGENDA ITEM NO. 15

**DATES AND VENUE FOR THE NEXT CONFERENCE OF IFFTI ON THE
THEME OF THE CONFERENCE**

During the First Conference of IFFTI held at New Delhi in November 1998, the representatives of the London College of Fashion who attended the Conference made an offer to host the Third Conference of IFFTI at London in November 2000.

The Board may kindly ascertain from the Member Institution regarding the convenience of LCF to host the Conference and also decide on the dates by consensus.

It is suggested for consideration that the Three Day conference should be preceded by a Three Day International Students and Faculty Meet of all the Institutions which would give an opportunity for maximum number of people to meet and interact. This should be a mega event of the first year of the century/new millennium.

The Theme of the Conference could be role of HRD in Fashion industry.