

# **AGENDA**

**THE 19<sup>TH</sup> MEETING**

**OF**

**THE IFFTI EXECUTIVE COMMITTEE**

**10<sup>TH</sup> MARCH 2008**

**AT**

**ROYAL MELBOURNE INSTITUTE OF TECHNOLOGY**  
**AUSTRALIA**

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THE 19<sup>TH</sup> MEETING OF THE IFFTI EXECUTIVE COMMITTEE  
SCHEDULED TO BE HELD AT ROYAL MELBOURNE INSTITUTE OF  
TECHNOLOGY, AUSTRALIA ON 10<sup>TH</sup> MARCH 2008**

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## **AGENDA NO. 1**

### **WELCOME REMARKS BY THE CHAIRPERSON**

Ms. Elizabeth Rouse, Pro Rector Academic Development & Quality, University of the Arts London and the Chairperson, IFFTI, will make her initial remarks.

## **AGENDA NO. 2**

### **TO NOTE ATTENDANCE AT THE MEETING**

2.1 Confirmation of attendance has been received from the following:-

- |                                                                               |   |                 |
|-------------------------------------------------------------------------------|---|-----------------|
| a) Amsterdam Fashion Institute, The Netherlands                               | : | Member          |
| b) Bunka Women's University, Japan                                            | : | Member          |
| c) Dong Hua University, P.R. China                                            | : | Member          |
| d) Fashion Institute of Technology, U.S.A                                     | : | Member          |
| e) The Hong Kong Polytechnic University, Hong Kong                            | : | Member          |
| f) Institut Francais de la Mode, France                                       | : | Member          |
| g) London College of Fashion, U.K.                                            | : | Member          |
| h) School of Fashion and Textiles, RMIT, Australia                            | : | Member          |
| i) National Institute of Fashion Technology, India                            | : | Member          |
| j) Ryerson University, Canada                                                 | : | Member          |
| k) University of Huddersfield, U.K.                                           | : | Member          |
| l) Prof. Trevor Little, North Carolina State University, U.S.A                | : | Special Invitee |
| m) Ms. Ann Priest, Nottingham Trent University, U.K.                          | : | Special Invitee |
| n) Mr. Vassilis Masselos, Managing Director, International Apparel Federation | : | Special Invitee |
| o) Ms. Angela Peers, MMU, U.K., Chair of IAF Educational Wing                 | : | Special Invitee |
| p) Commodore Vijay Chaturvedi (Retd.)                                         | : | Secretary       |

2.2 Prof. Edward Newton, Hong Kong Polytechnic University, Member Emeritus has regretted his inability to attend the meeting.

2.3 The Executive Committee is requested to take note.

### **AGENDA NO. 3**

#### **TO DISCUSS COLLABORATION BETWEEN IAF AND IFFTI**

- 3.1 International Apparel Federation and IFFTI are Reciprocal Corporate Members. At earlier discussions, it was decided to invite the representatives of the organizations to each others Executive Committee Meetings and Annual Conferences in order to explore avenues of collaboration between the two organizations.
- 3.2 On an invitation from IFFTI, Mr. Vassilis Masselos, Managing Director, IAF has kindly consented to attend the IFFTI Executive Committee Meeting and make a short presentation about IAF to the General Council Members.
- 3.3 The Committee may discuss the modalities of future collaborations with IAF.

### **AGENDA NO. 4**

#### **To ADOPT THE MINUTES OF THE 18<sup>TH</sup> MEETING OF THE EXECUTIVE COMMITTEE**

- 4.1 The 18<sup>th</sup> Meeting of the Executive Committee was held at Hong Kong Polytechnic University, Hong Kong on 11<sup>th</sup> and 12<sup>th</sup> October 2007. The draft minutes of the meeting were circulated to members on 1<sup>st</sup> November 2007.
- 4.2 Comments received from Prof. Linda Lewis, Ryerson University, are placed at ***Annexure I (Page EC-9)***.
- 4.3 The Committee is requested to discuss the proposed amendment before approving the minutes.

### **AGENDA NO. 5**

#### **TO CONVENE THE NEW EXECUTIVE COMMITTEE**

- 5.1 The tenure of the present Executive Committee will complete at this Annual Conference.
- 5.2 The Executive Committee had taken the following decisions with regard to the election/ composition of the next Executive Committee:-
  - 5.2.1 The next Executive Committee will comprise 8 members. This would allow co-opting of Chairpersons of various Sub- Committees and the authorized representative of the Institution hosting the next Conference, in case it is not a member of the Executive Committee. Nominations to the new Executive

Committee are to be made through a nomination form prescribed in the Election Bye-Laws.

- 5.2.2 The distribution of membership should be geographical and not pro rata. Hence, the new Executive Committee will comprise two members each from the regions of Americas, Europe, Asia and Oceania.
- 5.2.3 The 'Permanent' category of 'Founding' members should be phased out gradually to maintain continuity.
- 5.2.4 The new Executive Committee will be convened through nomination by the existing Executive Committee as hither to. However, in case of special circumstances, voting by General Council may be resorted to.
- 5.3 The form for seeking nominations to the new Executive Committee was distributed to all members vide IFFTI Secretariat mail IFFTI/1005/2007 dated 1<sup>st</sup> November 2007. Copy at **Annexure II (Page EC-10)**.
- 5.4 Responses received from the members will be tabled at the Executive Committee Meeting.
- 5.5 The Committee is requested to convene the new Executive Committee after due deliberations.

## **AGENDA NO. 6**

### **TO ELECT THE NEXT CHAIRPERSON AND DEPUTY CHAIRPERSON**

- 6.1 The Executive Committee is requested to elect the next Chairperson and the Deputy Chairperson.

## **AGENDA NO. 7**

### **TO APPROVE NEW MEMBERSHIP**

- 7.1 Applications for membership of IFFTI were received from 6 institutions. These were forwarded to the Membership Committee for review. The details are given in the Agenda for the General Council Meeting (**Page 5**).
- 7.2 Ms. Tina Guglielmino, RMIT, will brief the Committee on the findings of the Membership Sub- Committee.
- 7.3 The Executive Committee is requested to ratify the recommendations of the Membership Sub- Committee.

## **AGENDA NO. 8**

### **TO REVIEW THE VENUES OF FUTURE IFFTI MEETINGS**

- 8.1 At its 18<sup>th</sup> Meeting, the Executive Committee had approved following venues for future IFFTI Meetings:-

<b>S. No.</b>	<b>Meeting</b>	<b>Venue</b>	<b>Period</b>
a)	<b>10<sup>th</sup> Annual Conference</b> and 19 <sup>th</sup> Executive Committee	<b>RMIT, Australia</b>	<b>8<sup>th</sup> to 11<sup>th</sup> March 2008</b>
b)	20 <sup>th</sup> Executive Committee	<b>Dong Hua, P.R. China</b>	<b>September/ October 2008</b>
c)	<b>11<sup>th</sup> Annual Conference</b> and 21 <sup>st</sup> Executive Committee	<b>Polimoda, Italy</b>	<b>April 2009</b>
d)	<b>12<sup>th</sup> Annual Conference</b>	<b>Fu Jen, Taiwan</b>	<b>May 2010</b>
e)	<b>13<sup>th</sup> Annual Conference</b>	<b>IFM, France</b>	<b>March 2011</b>

- 8.2 Polimoda, Italy, have now informed that the institution will be shifting to a new grand complex at Villa Favard. The new complex is likely to be completed by 2009. They would, therefore, like to host the IFFTI Conference in 2010 or thereafter instead of 2009 as presently scheduled.
- 8.3 London College of Fashion, U.K. have graciously offered to host the 2009 IFFTI Annual Conference in lieu of Polimoda, Italy.
- 8.4 The Committee is requested to approve the change in venue for the 2009 Conference.
- 8.5 The Committee is also requested to decide the venue for its 22<sup>nd</sup> meeting scheduled to be held in October/ November 2009.

## **AGENDA NO. 9**

### **TO RECEIVE AND DISCUSS PROPOSALS OF THE 'INITIATIVE' SUB COMMITTEE**

- 9.1 Ms. Ann Priest, Chairperson, 'Initiative' Sub Committee will brief the Committee in this regard.

## **AGENDA NO. 10**

### **TO RECEIVE AND DISCUSS PROPOSALS OF THE 'RESEARCH' SUB COMMITTEE**

- 10.1 Prof. Trevor Little, Chairperson 'Research' Sub Committee will brief the Committee in this regard.

## **AGENDA NO. 11**

### **To adopt THE AGENDA FOR THE 10<sup>TH</sup> ANNUAL MEETING OF THE IFFTI GENERAL COUNCIL**

- 11.1 The Agenda for the 10<sup>th</sup> Annual Meeting of the IFFTI General Council scheduled to be held in the afternoon on 10<sup>th</sup> March 2008 is placed at *Enclosure (Page1)*.
- 11.2 The Executive Committee is requested to adopt the same.

## **AGENDA NO. 12**

### **TO REVIEW GOVERNANCE OF IFFTI**

- 12.1 The Chairperson will lead discussion on the need to review modalities of governance of the Foundation.

## **AGENDA NO. 13**


### **ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR**

- 13.1 Members may take up additional issues with the permission of the Chairperson.

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## **Annexure I**

<b>Date:</b>	Thu, 01 Nov 2007 13:22:54 -0400
<b>From:</b>	"Linda Lewis" <lrlewis@gwemail.ryerson.ca>  <a href="#">View Contact Details</a>
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<b>CC:</b>	e.rouse@arts.ac.uk, <a href="mailto:j.berry@arts.ac.uk">j.berry@arts.ac.uk</a>
<b>Subject:</b>	Re: Minutes of the 18th Meeting of the Executive Committee



Greetings everyone,

I think the minutes should include a notation confirming that all future conference proceedings are to be subsidized by IFFTI.

Best regards,

Linda

Linda R. Lewis  
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Ryerson University  
350 Victoria Street  
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T: 416-979-5333  
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<b>Date:</b>	Thu, 1 Nov 2007 12:29:06 +0000 (GMT)
<b>From:</b>	"Commodore Vijay" <ifftisec@yahoo.com>  <a href="#">View Contact Details</a>
<b>Subject:</b>	 NOMINATION FOR ELECTION TO THE NEW EXECUTIVE COMMITTEE
<b>To:</b>	"liesbeth in t hout" <e.in.t.hout@hva.nl>, "Satoshi Onuma" <saonuma@bunka.ac.jp>, "Li Keling" <likeling@dhu.edu.cn>, "barbara bundy" <bbundy@fidm.edu>, "Reginetta Haboucha" <reginetta_haboucha@fitnyc.edu>, "su-lee tsai" <ycwenn@ms13.hinet.net>, "Edward Newton" <tcnewton@inet.polyu.edu.hk>, "Sylvie Ebel" <sebel@ifm-paris.com>, "Ho Jeong Lee" <hjlee@kmu.ac.kr>, "Elizabeth" <e.rouse@arts.ac.uk>, "Angela Peers" <a.peers@mmu.ac.uk>, "DG NIFT" <dg@niftindia.com>, "Trevor Little" <tlittle@unity.ncsu.edu>, "Simon Lewis" <simon.lewis@ntu.ac.uk>, "ann priest" <ann.priest@ntu.ac.uk>, "A. K. G. Nair" <akgnair@pearlacademy.com>, "Philip Taylor" <taylorp@polimoda.com>, "Keith Cowlshaw" <keith.cowlshaw@rmit.edu.au>, "Mick Peel" <mick.peel@rmit.edu.au>, "Linda Lewis" <lrlewis@gwemail.ryerson.ca>, "Linda Lewis" <lrlewis@ryerson.ca>, "Clemens Thornquist" <clemens.thornquist@hb.se>, "nicholas huxley" <nicholas.huxley@det.nsw.edu.au>, chongjin@tp.edu.sg, "Sonia Elbacha" <sonia@soniaelbacha.com.br>, "deborah lampitt" <dlampitt@ucreative.ac.uk>, "Alison Mason" <alison.mason@uts.edu.au>, "Sally Wade" <S.A.Wade@hud.ac.uk>, "Pammi Sinha" <pammi.sinha@manchester.ac.uk>, "Julie King" <jking02@dmu.ac.uk>, "Dr. Darlie O. Koshy" <koshy@nid.edu>, "Margo Barton" <margob@tekotago.ac.nz>, "Irene Chen" <irenechen@vtc.edu.hk>
<b>CC:</b>	"Harriet Edquist" <harriet.edquist@rmit.edu.au>, "Carla Morcondes" <carlam@anhembri.br>, "Prof Carlos Alberto Barbosa" <cabarbosa@anhembri.br>, "Kin-fan Au" <tcaukf@inet.polyu.edu.hk>, "Tao Xiao-ming" <ttaoxm@inet.polyu.edu.hk>, "Prof. Tim Moscovitch" <t.j.moscovitch@hud.ac.uk>, "Prof. Chris Carr" <chris.carr@manchester.ac.uk>, "Gu Tong-Yu" <gracegu@dhu.edu.cn>, "Jane Berry" <j.berry@arts.ac.uk>

**I F F T I**  
**INTERNATIONAL FOUNDATION OF FASHION TECHNOLOGY INSTITUTES**  
***IFFTI Secretariat, C/o Pearl Academy of Fashion,***  
**A-3 & 4, Naraina Industrial Area, Phase II, New Delhi – 110 028, India**  
**Tel: 00-91-9811800391 (Mobile), 00-91-11- 41418789 (Direct), 41418790**  
**Fax: 00-91-11-41417684, Email: [ifftisec@yahoo.com](mailto:ifftisec@yahoo.com)**

IFFTI/0105/2007

1<sup>st</sup> November 2007

Dear Member,

**NOMINATION FOR ELECTION TO THE NEW EXECUTIVE COMMITTEE**

The tenure of the present IFFTI Executive Committee will complete at the 2008 IFFTI Annual Conference scheduled to be held at RMIT, Melbourne from 8<sup>th</sup> March to 11<sup>th</sup> March 2008, where the new Executive Committee will be convened.

2. At the 18<sup>th</sup> Executive Committee Meeting, the following decisions were taken in this regard:-
- (a) Nominations to the new Executive Committee will be invited from member institutions through nomination forms to be forwarded by the Secretariat.
- (b) The new Executive Committee will comprise 8 members by nominating two members each from the geographical regions of Americas, Europe, Asia and Oceania.
3. The form for nomination of a suitable delegate to the new Executive Committee is placed at **Enclosure**.
4. 'Regular' Member Institutions of IFFTI desirous of nominating their representative to the new Executive Committee are requested to forward the completed ink signed nomination forms by post/FEDEX to reach the Secretariat at the following address by 31<sup>st</sup> January 2008. Intimation of dispatch of forms may also be conveyed by email to [ifftisec@yahoo.com](mailto:ifftisec@yahoo.com).

Commodore Vijay (Retd.)  
Secretary, IFFTI,  
C/o Pearl Academy of Fashion,  
A-3 & 4, Naraina Industrial Area,  
Phase II, New Delhi – 110 028, India

Best regards,

Commodore Vijay (Retd.)  
Secretary

**NOMINATION FORM**

***Form of nomination for election to the post of Member Executive Committee of International Foundation of Fashion Technology Institutes (IFFTI)***

1. \_\_\_\_\_ (*name of the 'Regular' member institution*) hereby nominates Mr./Ms./Prof./Dr. \_\_\_\_\_ as a nominee for election to the Executive Committee to be held in the year 2008.
2. Please attach a short CV of the nominee and a statement about his/her contribution to IFFTI activities including meetings attended/ contributions made (papers presented, participation in panel discussions, membership of committees etc.)
3. It is confirmed that \_\_\_\_\_ (name of the nominee) has the support of the Institution and that the Institution will fund and support:
  - (a) Travel of \_\_\_\_\_ (name of the nominee) to attend two IFFTI meetings every year at locations decided by the foundation.
  - (b) Allow \_\_\_\_\_ (name of the nominee) to participate in the activities of IFFTI including tasks assigned to Sub- Committees.
  - (c) Will be willing to host an Executive Committee Meeting.

Head of Institution / Signature of Authorised Signatory \_\_\_\_\_  
Name of the Institution \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

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I \_\_\_\_\_ (*name of the nominee*) of \_\_\_\_\_ (*name of the Institution*), agree to stand for the election to be held in the year 2008 for the post of Member Executive Committee of the Foundation.

I agree to abide by the provisions of the Rules & Regulations and Election Bye-laws of the Foundation.

Signature of the Nominee \_\_\_\_\_

Name in full \_\_\_\_\_

Designation \_\_\_\_\_

Dated \_\_\_\_\_

Name of Institution \_\_\_\_\_