

AGENDA

THE 18TH MEETING

OF

THE IFFTI EXECUTIVE COMMITTEE

11TH & 12TH OCTOBER 2007

AT

HONG KONG POLYTECHNIC UNIVERSITY
HONG KONG

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SCHEDULED TO BE HELD AT HONG KONG POLYTECHNIC
UNIVERSITY, HONG KONG ON 11TH & 12TH OCTOBER 2007**

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AGENDA NO. 1

WELCOME REMARKS BY CHAIRPERSON

Ms. Elizabeth Rouse, Pro Rector Academic Development & Quality, University of the Arts London and the Chairperson, IFFTI, will make her initial remarks.

AGENDA NO. 2

ATTENDANCE

- 2.1 Confirmation of attendance has been received from the following Executive Committee Member Institutions:-
- (a) Amsterdam Fashion Institute, The Netherlands
 - (b) Bunka Women's University, Japan
 - (c) Dong Hua University, PR China
 - (d) Fashion Institute of Technology, U.S.A
 - (e) Hong Kong Polytechnic University, Hong Kong
 - (f) Institut Francais de la Mode, France
 - (g) London College of Fashion, UK
 - (h) North Carolina State University, USA
 - (i) Royal Melbourne Institute of Technology, Australia
 - (j) Ryerson University, Canada
 - (k) University of Huddersfield, UK
- 2.2 NIFT, India has regretted its inability to depute a suitable representative to attend the Executive Committee Meeting.
- 2.3 The Executive Committee is requested to take note of attendance and accept the apology from NIFT.

AGENDA NO. 3

ADOPTION OF THE MINUTES OF THE 17TH MEETING OF THE EXECUTIVE COMMITTEE AND THE 9TH ANNUAL MEETING OF THE IFFTI GENERAL COUNCIL

- 3.1 The 17th Meeting of the Executive Committee and the 9th Annual Meeting of the General Council of IFFTI were held at Ryerson University, Toronto, Canada on 12th April 2007. The draft minutes of the meetings were circulated to members on 8th June 2007.
- 3.2 As no comments have been received on the draft minutes, the Committee is requested to adopt the minutes.

AGENDA NO. 4

TO RECEIVE A REPORT FROM THE SECRETARIAT ON THE STATUS OF NEW MEMBERSHIP

STATUS OF NEW MEMBERSHIP				
S No.	Institution	Name	Proposer	Status
1.	DMU, UK	Julie King Head of Dept of Fashion & Technology jking02@dmu.ac.uk		DMU has rejoined IFFTI as 'Regular Member'.
2.	Otago Polytechnic, New Zealand	D'Arcy Dalzell Executive Project Coordinator ddalzell@teotago.ac.nz		Application evaluated. Recommended for 'Regular Membership'.
3.	Duksung Women's University, Korea	Ms. Hye- Young KIM robin967@duksung.ac.kr		Application evaluated. Recommended for 'Associate Membership'.
4.	IVE, Hong Kong	Ms. Irene Chen irenechen@vtc.edu.hk	Prof. Edward Newton, HKPU	Application received. Will be evaluated at Executive Committee Meeting.
5.	Senai/Cetiqt Colour Institute, Brazil	Prof. Flavio Bruno	Prof. William Oxenham, NCSU	Application form forwarded. Reply awaited.
6.	St Petersburg State University of Technology & Design, Russia	(a) Prof. Anatoly Kulechenko Pro Vice Chancellor for Development akul@sutd.ru (b) Prof. Alexander V. Omeltchenko Pro-Rector for Research omel@sutd.ru	Ms. Janice Mee, DMU	Application form forwarded. Reply awaited.



7.	Univesrity of Stellenbosch, South Africa	Dr Ronel Du Preez Prof Elizabeth Visser	Ms. Angela Peers, MMU	Application form forwarded. Reply awaited
8.	LASALLE- SIA College of the Arts, Singapore	(a) Ms. Alison Harley alison.harley@lasallesia.edu.sg (b) Ms. Gladys Theng Director, Fashion Institute of Singapore, (FIOS) gladys.theng@lasallesia.edu.sg		Application form forwarded. Reply awaited.
9.	Shih Chien University Kaoshiung Campus, Taiwan	Shih Su Yun		Application form forwarded. Reply awaited.
10.	Beijing Institute of Clothing Technology, China	Ms. Xiao mei HAO wsbhxm@163.com	Dr. Satoshi Onuma, Bunka	Application form forwarded. Reply awaited.
11.	Nagoya Graduate School of Media and Fashion, Japan	Prof. Shunichi Takami takami.s@nuas.ac.jp	Dr. Satoshi Onuma, Bunka	Application form forwarded. They will forward documents soon.
12.	Kent University, USA	Dr. Elisabeth Rhodes Elisabeth.rhodes@kent.edu	Prof. Edward Newton, HKPU	Application form forwarded. They will forward documents soon.
13.	Buffalo State College, USA	Elaine Polvinen polvinen@buffalostate.edu	Prof. Linda Lewis, Ryerson University	Application form forwarded. They will forward documents soon.
14.	University of Leeds, U.K.	Huzefa NeeMuchwala h.neemuchwala@leeds.ac.uk		Application form forwarded. They will forward documents soon.
15.	Tomas Bata University, Stefanikova	Ms. Sarka Siskova siskova@fmk.utb.cz		Application received online. They will forward documents soon.
16	Georgian, Georgia	Eric Pogosyan er-becker@mail.ru		Georgian Institute had been approved for Regular Membership in 2005. However, the institute has not yet paid even the joining membership fee and is not responding to communications (written & telephonic). <u>Recommend termination of IFFTl membership.</u>

AGENDA NO. 5

TO RECEIVE AND DISCUSS PROPOSALS OF THE 'VISION REVIEW COMMITTEE'

- 5.1 At the last General Council Meeting, the following decisions were taken on the recommendations of the Vision Review Committee:-
- (a) Membership Criteria is to be aligned with the 'Mission Statement'.
 - (b) The five main objectives are to be retained.
 - (c) A database of the existing exchanges between Member Institutions together with the credit norms being followed is to be prepared.
 - (d) Clause A (i) c is to be deleted.
 - (e) Research Committee is to examine way ahead on Clauses A (ii) b, c, d.
 - (f) Initiative Committee is to examine how provisions of Clauses A (iii) and (iv) are to be implemented.
 - (g) Clause B is to be deleted.
 - (h) The Chairperson of the 'Research' and 'Initiative' Sub- Committees are to forward their recommendations to Dr. Reginetta Haboucha and the Secretariat by 31st July 2007.
 - (i) Dr. Reginetta Haboucha, Chairperson, 'Vision' Sub-Committee is to forward the revised Vision, Mission and Objectives to the Secretariat by 31st August 2007 to enable its inclusion in the Agenda for the next Executive Committee Meeting.
- 5.2 The revised 'Vision', 'Mission' and 'Objectives' recommended by Dr. Reginetta Haboucha are placed at **Annexure I (page 8)**.
- 5.3 The Committee may discuss and approve the same.
- 5.4 The Secretariat had asked members to provided details of collaborations and credit norms being followed by them. Responses received from NCSU, USA, Ryerson, Canada, NIFT, India and Donghua, PR China, are placed at **Annexure II (page 11)**. This is for the information of the Committee.

Annexure I

Date:	Fri, 07 Sep 2007 19:27:56 -0400
From:	"Reginetta Haboucha" <reginetta_haboucha@fitnyc.edu>  View Contact Details
To:	"Commodore Vijay" <ifftisec@yahoo.com>, "Elizabeth" <e.rouse@arts.ac.uk>, "Linda Lewis" <lrlewis@gwemail.ryerson.ca>, "Jane Berry" <j.berry@arts.ac.uk>
Subject:	 IFFTI Mission

Colleagues,

Sorry about the delay in moving this forward.

We had decided to:

- reaffirm the 5 main objectives
- refine the secondary objectives and eliminate others (some of which we considered lofty and unrealistic)
- remove B from the Mission.

We had also decided to revise membership criteria.

I hope I have included everything we had discussed.

Please see attached for your review and discussion in Hong Kong.

Looking forward to seeing you all soon.

Ginette

--

Reginetta Haboucha, Ph.D.
Vice President for Academic Affairs
Fashion Institute of Technology
Seventh Ave. at 27th St.
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(212) 217-4040 (Office)

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reginetta_haboucha@fitnyc.edu

IFFTI

The International Foundation of Fashion Technology Institutes (IFFTI) is an association of leading international higher education institutions dedicated to promoting excellence in teaching, learning, and research in fashion and fashion related programs.

MISSION

To develop a global network of leading institutions in the fields of design, technology, and business education for fashion and its related industries through international collaboration.

VISION

- To facilitate opportunities for educators, researchers, students and graduates to study and work globally.
- To strengthen and fosters relations with the global fashion industries.
- To develop greater understanding of the role and responsibility of fashion and its related industries in the global economy.

AIMS

1. To advance education and research in fashion design, technology, and business and related industries.
2. To serve as an international forum for the exchange of ideas and collaborative research and development in fashion design, technology, and business and related industries.
3. To promote the interest of students of member institutions by involving them in the activities of the Foundation.
4. To foster the development of fashion and related industries internationally.
5. To conduct all such business as may be necessary for the pursuit of its mission, including but not limited to, developing and undertaking programs and activities which effectively utilize the resources of member institutions.

OBJECTIVES

- A. To develop an international network, both real and virtual, to support the activities of the Foundation.
- B. To promote debate, interaction, and professional development for students, educators and researchers by hosting an Annual International Conference at the venues provided by the members of the Foundation on a rotational basis.
- C. To provide support and assistance to publicize member institutions' academic programs and activities through an enhanced and current website.
- D. To develop and implement strategies to stimulate awareness and support for international/intercultural understanding through educational exchanges and academic overseas programs.
- E. To establish an "International Student Award" as part of the international conference.
- F. To support international internships

TYPES of MEMBERSHIPS

IFFTI offers two types of Membership:

- Regular

To be eligible for consideration as a “Regular Member”, an institution must demonstrate that it is a fashion institute of national and international standing, dedicated to the pursuit of all three areas relating to fashion education, namely design, technology, and business.


The bullets should remain.

- Associate

To be eligible for consideration as an “Associate Member”, an institution must demonstrate that it is a fashion institute of national and international standing, dedicated to the pursuit of accredited programs in one or more areas relating to fashion education, namely design, technology, and business.

The bullets should remain.

Annexure II

Date:	Mon, 24 Sep 2007 10:28:56 -0400
From:	"Christy Cagle" <cmcagle@ncsu.edu>  View Contact Details
To:	ifftisec@yahoo.com
Subject:	Re: Fw: Detail of Collaboration

Hi Commodore Vijay,

Dr. Oxenham asked that I send this information to you. Please let me know if you need any additional information.

You can also see all of the linkages that colleges within North Carolina

State University have with international partners at:


<http://www.ncsu.edu/oia/sail.html>

To see the Textile specific links, just pick "College of Textiles" from

the "College/Program" drop down menu.

Best,
Christy

Christy Cagle, Ph.D.
Director of International Programs
NCSU, College of Textiles
2401 Research Drive
Raleigh, NC 27695-8301
Phone: 919-513-2410, Fax: 919-515-8578
Email: cmcagle@ncsu.edu

Date:	Mon, 24 Sep 2007 18:14:02 -0400
From:	"Linda Lewis" <lrlewis@gwemail.ryerson.ca>  View Contact Details
To:	ifftisec@yahoo.com
Subject:	Re: Detail of Collaboration

Dear Commodore V,



Ryerson University School of Fashion has exchanges with Auckland University of Technology, Hogeschul Van Amsterdam, Hong Kong Polytechnic University, RMIT, NIFT, University of Technology Sydney, University of Central England Birmingham, University of Westminster.

The University has an Exchange office which examines the curriculum of proposed partners and determines if there is a fit (i.e. if there can be a course for course substitution in the third year of the program) and if the degrees are considered to be equivalent.

I hope this helps. See you in a couple of weeks, All the best!

Linda

Linda R. Lewis
Chair, School of Fashion
Ryerson University
350 Victoria Street
Toronto, ON M5B 2K3
T: 416-979-5333
F: 416-979-5227

Date:	Wed, 26 Sep 2007 23:01:23 -0700
From:	"anupreet dugal" <anupreet.dugal@gmail.com>  View Contact Details Yahoo! DomainKeys has confirmed that this message was sent by gmail.com. Learn more
To:	"Commodore Vijay" <iffetisec@yahoo.com>
Subject:	 Details of NIFT Collaborations

Dear Commodore Vijay,

Please peruse the attachment that gives details of collaborative pursuits of NIFT.

Best Wishes,



Anupreet Bhalla Dugal,
Asst. Prof - Design,
Unit Incharge - International Linkages,
NIFT.

List of existing MOUs that NIFT has entered into with leading fashion schools:

1. Royal Melbourne Institute of Technology, Australia
2. Hogskolan Boras (University College of Boras, Sweden)
3. Birmingham Institute of Arts & Design, Birmingham, UK
4. University of Leeds, UK
5. De Mont Fort University, UK
6. University of Arts, London (London College of Fashion)
7. Domus Academy, Italy
8. NABA, Italy
9. The Fashion Institute of Technology (FIT), USA
10. istituto superiore di design, Italy
11. Amsterdam Fashion Institute, Amsterdam
12. Nottingham Trent University, UK (Twinning arrangement only)
13. University of Ulster, UK
14. University of Johannesburg, South Africa
15. Istituto Europeo di Design, Milan Italy
16. LDT Nagold (Twinning arrangement only)
17. University of Philadelphia, USA
18. Queensland University of Technology
19. ENSAIT, France
20. Ryerson University, Canada
21. Mod Art International, France
22. Northumbria University, UK
23. University of Manchester (UoM), UK
24. Pentland Group, UK

List of Universities / Institutes where the discussions / negotiations are in the advanced stage-

1. Ryerson University, Canada
2. ENSAIT, France
3. University of Colorado

From:	"ÀîzÂÁá" <likeling@dhu.edu.cn>  View Contact Details
To:	iffitsec@yahoo.com
Date:	Thu, 27 Sep 2007 14:37:53 +0800
Subject:	 Re:Detail of Collaboration

Dear Commodore Vijay,

Pls see attachment for the details of collaboration between Donghua University and Bunka Fashion College.

In addition, Donghua has signed cooperation agreement with FIT and London College of Fashion. The FIT project is waiting for the approval of Ministry of Education of China and is targeted at undergraduated students. The project with London College of Fashion is targeted at postgraduate students and is going to take place next year.

Hope these information helpful to you.

Best regards!

Li Keling

From the year 2003, Donghua University began collaboration with Japan Bunka Fashion Institute and started a sino-Japan program of fashion art design. The joint program aims to integrate the strengths of both the Chinese and Japanese resources and trains professionals with fashion design and techniques knowledge who will engage in the field of fashion design, production, and management.

Students in this program will study in Donghua University for two and half years. Students who pass all the courses and Japanese aptitude test can study in Japan Bunka Fashion Institute for one year when they obtain the study-abroad visa signed by Japan. The last half-year will be in Donghua University to complete their graduation project. The students will get diploma both from Donghua University and Bunka Fashion Institute if they are eligible for graduation, and the qualified students will be conferred bachelor degree by Donghua University.

So far, the program has gained good teaching result and extensive social influence.

Main courses

The curriculum is jointly decided by Chinese and Japanese side.

Courses at home: Japanese, Basics of Computer, Pattern, Fashion Illustration, Garment Material, Fashion Design, Basics of Fashion Technique, Fashion CAD, History of Fashion, History of Fine Arts, Introduction to Fashion Marketing, Introduction To Fashion Production, etc.

Courses abroad: Fashion Technique, Fashion Construction Design, Draping, Pattern Making, Fashion Quality, Fashion Merchandising, etc.


Practical stage

The practical stage includes draping practice, production technology practice, practice outside campus, graduation design, graduation show, etc.

AGENDA NO. 6

TO RECEIVE AND DISCUSS PROPOSALS OF THE 'INITIATIVES' COMMITTEE

- 6.1 At the last General Council Meeting, Ms. Ann Priest, NTU, was nominated as Chairperson of 'Initiatives' Committee.
- 6.2 The 'Initiatives' Committee was asked to undertake the following tasks:-
- (a) IFFTI Objectives. Recommend as to how the provisions of Clauses A (iii) & (iv) of the IFFTI objectives are to be implemented.
 - (b) New Initiatives. Recommend New Initiatives to be funded by IFFTI.
- 6.3 She has made following proposals:-
- (a) Offer two travel scholarships on competitive basis to current PhD students of IFFTI member institutions to participate in the 2008 Conference.
 - (b) Develop an agreement between IFFTI members to provide support to students of member institutions who are undertaking internships/ placements in each others countries.
- 6.4 Ms. Ann Priest proposal and responses received from Polimoda and FIT there to, are placed at ***Annexure III (page 18)***.
- 6.5 The Executive Committee is requested to discuss and decide.

Subject:	Initiatives
Date:	Sun, 12 Aug 2007 20:19:10 +0100
From:	"Priest, Ann" <ann.priest@ntu.ac.uk>  View Contact Details
To:	"Satoshi Onuma" <lonuma@attbi.com>, "Satoshi Onuma" <saonuma@bunka.ac.jp>, "Sylvie Ebel" <sebel@ifm-paris.com>, "liesbeth in t hout" <e.in.t.hout@hva.nl>, tnewton@inet.polyu.edu.hk, "Linda Lewis" <lrlewis@gwemail.ryerson.ca>, "Diane Ayre" <d.f.ayre@hud.ac.uk>, "Reginetta Haboucha" <reginetta_haboucha@fitnyc.edu>, taylorp@polimoda.com, schilling@ifm-paris.org, "nannet van der Kleijn" <n.van.der.kleijn@hva.nl>, "Tina Guglielmino" <tina.guglielmino@rmit.edu.au>, "Elizabeth" <e.rouse@arts.ac.uk>, "Jane Berry" <j.berry@arts.ac.uk>
CC:	"Commodore Vijay" <ifftisec@yahoo.com>, "Priest, Ann" <ann.priest@ntu.ac.uk>, "Mottram, Judith" <judith.mottram@ntu.ac.uk>

Dear Colleagues, I have been remiss in moving forward on Initiatives Committee business, so I hope you will take the time to consider the following in time for inclusion in the October Exec Cttee meeting.

At our (albeit brief) discussions in Toronto, I believe we agreed that it would be useful to offer two travel scholarships (to the next IFFTI Annual Conference – in this case Australia) to be offered on a competitive basis to current PhD students of IFFTI institutions. This we agreed would be appropriate and in line with current IFFTI aims and the priority given to developing and sharing research in and between our institutions. I would like you to agree that I now work up criteria for selection, which I will then forward for ratification at the next Executive Committee in October 2007.

A second proposal that I would like you to comment upon has not been discussed but is for your consideration. With reference to Clause A (iii) c., 'Supporting and monitoring International Internships / placements': I would propose that we develop an agreement between IFFTI members that in effect offers support to students of members organisations who are undertaking internships/ placements in each other's countries. I am sure that there will be issues to be overcome, including possible costs. However you may feel that it is useful to start the discussion, particularly now when students are more than ever seeking opportunities for study or work experience overseas. Please let me have your comments.

Very best wishes to all, Ann

Subject:	 RE: Initiatives
Date:	Fri, 31 Aug 2007 15:07:52 +0200
From:	"Philip Taylor" <TaylorP@polimoda.com>  View Contact Details
To:	"Priest, Ann" <ann.priest@ntu.ac.uk>, "Satoshi Onuma" <lonuma@attbi.com>, "Satoshi Onuma" <saonuma@bunka.ac.jp>, "Sylvie Ebel" <sebel@ifm-paris.com>, "liesbeth in t hout" <e.in.t.hout@hva.nl>, tnewton@inet.polyu.edu.hk, "Linda Lewis" <lrlewis@gwemail.ryerson.ca>, "Diane Ayre" <d.f.ayre@hud.ac.uk>, "Reginetta Haboucha" <reginetta_haboucha@fitnyc.edu>, schilling@ifm-paris.org, "nannet van der Kleijn" <n.van.der.kleijn@hva.nl>, "Tina Guglielmino" <tina.guglielmino@rmit.edu.au>, "Elizabeth" <e.rouse@arts.ac.uk>, "Jane Berry" <j.berry@arts.ac.uk>
CC:	"Commodore Vijay" <iffitsec@yahoo.com>, "Mottram, Judith" <judith.mottram@ntu.ac.uk>

Dear Ann

Many thanks for the "*initiative on the initiatives*"
For us it sounds fine.

One slight suggestion :

Polimoda as yet does not have a PhD level offer . (we will have in the next 2 years)
Perhaps we are not alone here as members either (?)


To not be totally excluded as an institution *would it be possible for one of the 2 scholarships to be at degree level?*

Very Kindest regards

...and best wishes to all colleagues who read in copy

Dr Phil Taylor
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Date:	Tue, 04 Sep 2007 17:51:44 -0400
From:	"Reginetta Haboucha" <reginetta_haboucha@fitnyc.edu>  View Contact Details
To:	"Philip Taylor" <TaylorP@polimoda.com>
CC:	"Priest, Ann" <ann.priest@ntu.ac.uk>, "Satoshi Onuma" <lonuma@attbi.com>, "Satoshi Onuma" <saonuma@bunka.ac.jp>, "Sylvie Ebel" <sebel@ifm-paris.com>, "liesbeth in t hout" <e.in.t.hout@hva.nl>, tcnewton@inet.polyu.edu.hk, "Linda Lewis" <lrlewis@gwemail.ryerson.ca>, "Diane Ayre" <d.f.ayre@hud.ac.uk>, schilling@ifm-paris.org, "nannet van der Kleijn" <n.van.der.kleijn@hva.nl>, "Tina Guglielmino" <tina.guglielmino@rmit.edu.au>, "Elizabeth" <e.rouse@arts.ac.uk>, "Jane Berry" <j.berry@arts.ac.uk>, "Commodore Vijay" <ifftisec@yahoo.com>, "Mottram, Judith" <judith.mottram@ntu.ac.uk>
Subject:	Re: Initiatives

Ann,

Greetings to you and others on the e-mail list.

Proposal 1: I would support Phil's recommendation. FIT, for example, offers several Master's degrees but no Ph.D. programs. Before adopting such a policy, it would be good to know how many IFFTI members actually offer Ph.D. programs in the field of fashion and how many would be affected negatively if such a policy would be put in place.

Proposal 2: Internships for foreign nationals.

In the US, this may prove difficult. Having said that, it is not impossible to do but might require a written agreement between FIT and another entity—the other degree-granting institution, a foreign government, or an international organization of which the USA is a member by treaty or statute. FIT already serves Fulbright scholars under a similar agreement [we have three Fulbrights with us this semester]. Among the requirements of this new program/agreement (in addition to a charge for granting “visiting scholar” visa and a review by the US Department of State as well as, of course, the student's mastery of spoken and written English) are identification of—

- specific objectives/goals of the program and ways to measure them
- the FIT courses these students are expected to take
- each student's funding source, a substantial amount of which [over 50%] must come from other-than-student funds [the educational institution, the foreign government, the international organization].

Looking forward to seeing you soon.

Ginette

AGENDA NO. 7

TO RECEIVE AND DISCUSS PROPOSALS OF THE 'RESEARCH' COMMITTEE

7.1 At the last Annual Conference the 'Research' Committee was asked to undertake the following tasks:-

(a) **Conference Guidelines:-** Review the guidelines and Criteria for IFFTI Annual Conferences so that there is a clear understanding of expectations for all concerned. This task was to be undertaken in consultation with Dr. Satoshi Onuma and Ms. Tina Guglielmino. In this regard para 15 (page 20) of the minutes of the 9th IFFTI Annual Conference is relevant.

(b) **Conference Papers:-** The 'Research' Committee was asked to examine the process of reviewing conference papers comprehensively and recommended guidelines for review, publishing and copy rights of IFFTI conference papers. In this regard para 17 (page 21) of the 9th IFFTI Annual Conference is relevant.

(c) **Objectives:-** The Research Committee was asked to examine way ahead on Clauses A (ii) of IFFTI 'Objectives'. The same is reproduced below for ease of reference. In this regard para 18 (e) & 19 (page 22) of the 9th IFFTI Annual Conference is relevant.

Clause A (ii) To serve as an international forum for the exchange of ideas and collaborative research and development in fashion design, technology and business and related industries by the following means amongst others:-

- a. organising and conducting professional and intellectual development programs, seminars, workshops and symposia;
- b. undertaking and/or supporting research projects and studies relevant to the needs of the fashion and related industries;
- c. obtaining international acceptance of research values;
- d. seeking recognition and protection of intellectual property rights."

(d) **Research Blog:-** The Research Blog was to be made active by initiating discussions on the following few straplines. In this regard para 25 (page 23) of the 9th Annual Conference is relevant:-

- (i) Fashion and Health (including Body) (Prof. Helen Thomas)
- (ii) Fashion Research Values, Conventions and Methods (Prof. Judith Mottram)
- (iii) Consumer Insight (Dr. Sanjay Gupta)

- (iv) Sustainability, Environmental, and Creativity (Ms. Tina Guglielmino)
- (v) Relationship between Fashion Education and Industry (Dany Jacobs)
- (vi) Fashion and its Relationship with Poverty (Dr. Su-Lee Tsai)
- (vii) Fashion Ethics (Ms. Sylvie Ebel)
- (viii) Fashion and Pace of Innovation (Prof. Li Jun)
- (ix) Research in the Creative Community (Prof. Trevor Little)
- (x) Design Driven Thinking
- (xi) Fashion and the Web

7.2 The Secretariat has hosted the straplines on the 'Research Blog' and its control has been handed over to the coordinators. Members have also been requested to update the research data of their respective institutions on the 'Research Blog'.

7.3 Prof. Trevor Little will brief the Committee on the progress made in this initiative.

AGENDA NO. 8

TO RECEIVE AND DISCUSS PROPOSALS OF THE 'FINANCE' COMMITTEE

8.1 At the Ryerson Conference the 'Finance' Committee was asked to assume the strategic role of deploying funds at the disposal of the Secretariat and generating additional funds for benefit to IFFTI Members. The Secretary was asked to provide item wise details of the IFFTI initiatives' budgeted expenditure to help the Finance Sub-Committee in the task.

8.2 The financial aspects of IFFTI initiatives are given at ***Annexure IV (Page23)***.

8.3 Dr. Satoshi Onuma will brief the Committee in this regard.

**SUMMARY OF EXPENDITURE ON IFFTI INITIATIVES
DURING LAST FINANCIAL YEAR**

SNo	Expense	USD
1.	Travel Grant to four Junior Faculty	6661.11
2.	Travel Grant to one student- winners of Design Competition	1385.82
3.	Publication on Reflections on Learning and Teaching	
	(a) Honorarium to authors	6000.00
	(b) Cost of Publication	9438.91
		(1)+(2)= 15,438.91
4.	Membership of HKRITA	1515.00
	Total on IFFTI Initiatives A+B+C+D	25000.84

ANTICIPATED EXPENDITURE ON INITIATIVES DURING 2007

SNo	Expense	USD
1.	JUNIOR FACULTY	9000.00
2.	WINNERS OF STUDENT COMPETITION	4500.00
3.	PUBLICATION OF RYERSON CONFERENCE PAPERS	10168.00
4.	PUBLICATION OF SELECTED PAPERS PRESENTED AT PREVIOUS CONFERENCES	15000.00
	TOTAL	38668.00

JUNIOR FACULTY INITIATIVES

			<u>USD</u>	
<u>2007</u>	1.	Ceri Isaac, LCF, U.K DD No 044586 dtd 15/6/07	£ 495.00	1229.13
Ryerson, Canada	2.	Jonathan Hamilton, NTU, U.K.		DUE
	3.	Andrew Taylor, Huddersfield, U.K.		DUE
	4.	Cathy Chen, RMIT, Australia		DUE
	5.	Tong-yu Gu, Dong Hua, PR China Wire transfer dtd 11/7/07		1570.00
<u>2006</u>	1.	Penelope Watkins, LCF, U.K 4/9/06	£ 548.43	1043.11
	2.	Cathy Challender, NTU, U.K.		DUE
NCSU, USA	3.	Meena Kadri, NID, India 28/08/06		1850.56
	4.	Peter Allan, RMIT, Australia DD NO. 303393 dtd 16/3/07	AU\$ 2340.00	1856.32
<u>2005</u>	1.	Sass Brown, FIJ, USA DD NO. 045963 dtd 30/01/06		825.34
	2.	Mei Li Fu, Fujen, Taiwan DD NO. 045961 dtd 30/01/06		491.00
BUNKA, JAPAN	3.	Wessie Ling, LCF, U.K. DD NO. 045962 dtd 30/01/06		952.54
	4.	Osmud Rahman, Ryerson, Canada DD NO. 045965 dtd 30/01/06		1425.00
	5.	Denise Sprynkys, RMIT, Australia DD NO. 1802/5395 dtd 22/05/06	AU\$ 2474.95	1911.12
<u>2004</u>	1.	Li Min, Dong Hua, PR China 01/10/04		2,904.24
NIFT, INDIA	2.	Ms. Lisa Parrilo Chapman, NCSU, USA 01/10/04		2,011.60
		TOTAL PAID		18069.96
		(AVERAGE USD 1505.83)		- I
		BALANCE DUE		6023.32
		TOTAL EXPENSE		- A
				24093.28

STUDENT DESIGN COMPETITION

<u>2005</u>	1.	<u>Hand Drawing Design Illustration</u>	USD	
		• Yukiko Yamada Bunka Woman University DD NO. 00002501 dtd 30/7/07	1307.32	
BUNKA, JAPAN	2.	<u>Computer Graphics Assisted Design</u>		
		• Pia Interlandi RMIT DD NO. 00001840 dtd 06/11/06	1385.82	
		<u>TOTAL</u>	<hr/> 2693.14 <hr/>	
2006	1.		DUE	
NCSU, USA	2.		DUE	
<u>2007</u> RYERSON, CANADA	1.	Nadia Denobrega DMU, U.K.	DUE	
		TOTAL PAID (AVERAGE USD 1505.83)	<hr/> 2693.14 <hr/>	-II
		BALANCE DUE	<hr/> 4500.00 <hr/>	-B
		TOTAL EXPENSE	<hr/> 7193.14 <hr/>	

MEMBERSHIP FEE

			<u>USD</u>	
1.		HKRITA dtd 26/7/06	1515	-III - C

EXPENSES ON PUBLICATION

REFLECTIONS ON LEARNING AND TEACHING

2006

(A)	Honorarium to Authors			
1.	Betty Li Shu Wan DD No. 00001494 dtd 22/5/06	1000		
2.	Carol Garcia D No. 00001496 dtd 22/5/06	1000		
3.	Karine Piotraut D No. 00001495 dtd 22/5/06	1000		
4.	Kazuko Ikdea D No. 00001493 dtd 22/5/06	1000		
5.	Alison Shreeve D No. 00001497 dtd 22/5/06	1000		
6.	Tarun Panwar cheque630620 dtd 11/5/06	1000		
(B)	Cost of Printing	<u>9438.91</u>		
	Total (USD)	<u>15438.91</u>	-IV	

2007

1.	Publication on papers presented at Ryerson Conference			
(a)	Cost of Publication	£2025		
(b)	Honorarium to Editor	£3000		
	TOTAL	<u>£5025</u>	<u>10,168.00</u>	-D
	TOTAL ON PUBLICATIONS		<u>25,606.91</u>	

TOTAL EXPENDITURE ON INITIATIVES

(A)	INCURRED	37,717.01
(B)	DUE IN 2007	38668.00

X

AGENDA NO. 9

TO DISCUSS AND DECIDE THE PROCESS FOR NOMINATION/ ELECTION OF THE MEMBERS TO THE NEW EXECUTIVE COMMITTEE

9.1 The present Executive Committee comprises following members:

(a) **Permanent Category**

- (i) FIT, USA
- (ii) HKPU, Hong Kong
- (iii) IFM, France
- (iv) NIFT, India

(b) **Elective Category**

- (v) AMFI, The Netherlands
- (vi) Bunka Women's University, Japan
- (vii) Dong Hua University, P.R. China
- (viii) LCF, U.K.
- (ix) NCSU, USA
- (x) Ryerson University, Canada
- (xi) School of Fashion and Textiles, RMIT, Australia
- (xii) University of Huddersfield, U.K.

9.2 The geographical spread of the existing members is given below:-

Area	Number of Members in General Council	Representation in the Executive Committee	
America	<u>5</u>	<u>INSTITUTION</u>	<u>CATEGORY</u>
	(i) FIT (iv) RYERSON (ii) FIDM (v) UAM (iii) NCSU	(i) FIT (ii) RYERSON (iii) NCSU	<u>3</u> Permanent Elective Elective
Asia	<u>9</u> Regular + <u>4</u> Associate		<u>4</u>
	<u>REGULAR</u> (i) BUNKA (ii) DONGHUA (iii) FU JEN (iv) NIFT (v) HKPU (vi) TEMASEK (vii) NID (viii) PEARL (ix) KEIMYUNG	<u>ASSOCIATE</u> (i) DUKSUNG (ii) IVTB (iii) IFI (iv) GEORGIAN	(i) HKPU (ii) NIFT (iii) BUNKA (iv) DONGHUA

Europe	<u>11</u> Regular + <u>1</u> Associate	<u>4</u>																															
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><u>REGULAR</u></td> <td style="width: 50%; border: none;"><u>ASSOCIATE</u></td> </tr> <tr> <td style="border: none;">(i) AMFI</td> <td style="border: none;">(i) LDT Nagold</td> </tr> <tr> <td style="border: none;">(ii) DMU</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(iii) HUDDERSFIELD</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(iv) IFM</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(v) LCF</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(vi) MMU</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(vii) NTU</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(viii) SWEDISH SCHOOL</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(ix) POLIMODA</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(x) UNIVERSITY OF MANCHESTER</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">(xi) UCCAS</td> <td style="border: none;"></td> </tr> </table>	<u>REGULAR</u>	<u>ASSOCIATE</u>	(i) AMFI	(i) LDT Nagold	(ii) DMU		(iii) HUDDERSFIELD		(iv) IFM		(v) LCF		(vi) MMU		(vii) NTU		(viii) SWEDISH SCHOOL		(ix) POLIMODA		(x) UNIVERSITY OF MANCHESTER		(xi) UCCAS		<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">(i) IFM</td> <td style="width: 50%; border: none;">Permanent</td> </tr> <tr> <td style="border: none;">(ii) AMFI</td> <td style="border: none;">Elective</td> </tr> <tr> <td style="border: none;">(iii) HUDDERSFIELD</td> <td style="border: none;">Elective</td> </tr> <tr> <td style="border: none;">(iv) LCF</td> <td style="border: none;">Elective</td> </tr> </table>	(i) IFM	Permanent	(ii) AMFI	Elective	(iii) HUDDERSFIELD	Elective	(iv) LCF
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(v) OTAGO																																	
Total	30 Regular + 5 Associate	12																															

9.3 Keeping in view the geographical spread. The pro-rata vacancies are as follows:-

	<u>Total Members</u>	<u>Existing</u>	<u>Pro- rata Vacancy</u>
➤ Americas	5	3	2
➤ Asia	9+4	4	4
➤ Europe	11+1	4	4
➤ Oceania	5	1	2
	30+5	12	12

9.4 The tenure of the present Executive Committee will complete at the 2008 Annual Conference.

9.5 A copy of the Election Bye- Laws which lay down the rules for the conduct of the elections to the Executive Committee is placed at **Annexure V (Page 29)**.

9.6 According to these rules, notice for the election is to be issued at least 3 months before the date of expiry of the tenure of current Executive Committee. In the present case notice will be required to be issued by end November 2007.

9.7 The Executive Committee may discuss and decide the procedure for election/ nomination of members to the new Executive Committee.

IFFTI

International Foundation of Fashion Technology Institutes

ELECTION BYE-LAWS

ARTICLE I. TITLE

These Bye-Laws shall be called Election Bye-Laws of ‘International Foundation of Fashion Technology Institutes’ hereinafter called **IFFTI Election Bye-Laws**.

ARTICLE II. PURPOSE

Rules and Regulations of IFFTI establish that the Executive Committee comprising 6 to 12 Members shall coordinate and direct the work of the Foundation. The Executive Committee Meeting would be Chaired by a Chairperson and in his / her absence by a Deputy Chairperson. Members to the Executive Committee, other than permanent members, would be elected by the IFFTI General Council. Thereafter, the new Executive Committee shall elect the Chairperson and Deputy Chairperson from amongst the Members of the newly elected Executive Committee. The Bye-Laws set out hereinafter lay down the procedure for the conduct and management of elections of IFFTI Members to the posts of Chairperson, Deputy Chairperson and Members to the Executive Committee.

ARTICLE III. AUTHORITY

The Memorandum of Association and Rules and Regulations of International Foundation of Fashion Technology Institutes (IFFTI) established by law the right of IFFTI Executive Committee to make, alter, amend or repeal the Bye-Laws for the Regulation and Management of its affairs. The extracts of the relevant Rules and Regulations are set out at Annexure I to these Bye-Laws. The provisions of the Election Bye-Laws set out hereunder are hereby incorporated in the Bye-Laws of IFFTI.

ARTICLE IV. DURATION

The duration of the Election Bye-Laws of IFFTI shall be perpetual till altered, amended or repealed according to the provisions contained in Article XI herein under.

ARTICLE V. DEFINITION AND INTERPRETATION

The words and expressions not defined herein shall have the same meaning as in the Rules and Regulations and Memorandum of Association of the Foundation.

ARTICLE VI. COMPOSITION OF EXECUTIVE COMMITTEE

The Executive Committee shall be composed in the manner given below:

- (a) Four nominees from Founding Member Institutions of IFFTI, i.e. one nominee each from Fashion Institute of Technology, USA, Hong Kong Polytechnic University, Hong Kong, Institut Francais de la Mode, France and National Institute of Fashion Technology, India. These four Member Institutions shall be permanent members of IFFTI Executive Committee and shall not retire by rotation.
- (b) Two to eight nominees from Member Institutions representing the main geographical areas, to be elected by the General Council. The Executive Committee shall define the Geographical Regions for the ensuing elections and the number of Members to be elected to the next Executive Committee from each of these regions. Every effort will be made to provide equitable Geographical Representation while electing Executive Committee Members. All the elected Members of the Executive Committee shall hold office for a period of three years each time.
- (c) One Chairperson shall be elected from amongst the Members of the Executive Committee of the Foundation. The Chairperson shall hold office for a period of two years each time.
- (d) In addition, one Deputy Chairperson shall also be elected from amongst the Members of the Executive Committee. The Deputy Chairperson shall hold office for a period of two years each time.
- (e) Such Chairperson and Deputy Chairperson shall be elected in their individual capacity. They shall continue to hold the post for the full tenure of two years, even if they are transferred from one IFFTI member institution to another IFFTI member institution during their tenure as Chairperson and/or Deputy Chairperson, provided the new member institution nominates them as the authorized representative of that institution.

ARTICLE VII. CASUAL VACANCY

- (a) The seat of a Member Institution of the Executive Committee shall become vacant if the Member Institution resigns or ceases to be or is disqualified as member of the Foundation.
- (b) A casual vacancy arising in the office of Executive Committee (other than that of Chairperson and Deputy Chairperson), out of the death or resignation or cessation of holding of office by the authorised representative of an Executive Committee Member Institution, shall be eligible to be filled by a fresh nomination by the member institution, which is eligible to make the nomination. The authorised representative so appointed shall hold office for the remainder of the term of the nominated member in whose place he / she is appointed.

- (c) Any casual vacancy arising in the office of Chairperson shall be filled by the Deputy Chairperson.
- (d) Any vacancy arising in the office of the Deputy Chairperson shall be filled by fresh election at the next EC Meeting.
- (e) All other vacancies in the offices of elected members shall be filled by fresh elections.

ARTICLE VIII. NOMINATIONS TO ELECTIONS

(a) DATES

The Executive Committee shall decide and notify at least 3 months before the date of expiry of the tenure of the current Executive Committee, the dates for filing and withdrawal of nominations to the elections.

(b) INVITATION

The Secretary of the Foundation shall issue a notice to all members calling for nomination to elections. The notice shall be issued as soon as possible after the Executive Committee decides the dates for various stages of nominations to elections and will include the number of the Executive Committee Members to be elected from each Geographical Region.

(c) ELIGIBILITY CRITERIA

- (i) Executive Committee. All ‘Regular’ Member Institutions of the General Council shall be eligible for nomination to election to the Executive Committee.
- (ii) Authorised Representative. Member Institutions desirous of becoming a Member of the Executive Committee shall nominate one authorized representative to represent the Institution on the Executive Committee. Member Institutions that are elected to the Executive Committee are to, as far as possible, not change the nominated representatives for the next three years and encourage participation of such representative in all IFFTI activities including the Executive Committee and General Council Meetings.
- (iii) Chairperson and Deputy Chairperson. All authorized representatives of the IFFTI Executive Committee Member Institutions shall be eligible for nomination to election for the posts of Chairperson and Deputy Chairperson. Once elected the Chairperson and the Deputy Chairperson would be expected to, as far as possible, attend all IFFTI Executive Committee and General Council Meetings.
- (iv) Any Institution which is in arrears in respect of Membership dues or any other dues of the Foundation on the date of making the nomination shall not be eligible for nomination to elections.
- (v) A nominee shall continue in office at the pleasure of the nominating Institution.
- (vi) A retiring member shall be eligible for re-election.

(d) PROCEDURE

- (i) The nomination papers would be scrutinized by the Secretary.
- (ii) Secretary shall endorse on each nomination paper whether the nomination meets the laid down criteria or not.
- (iii) Secretary shall record a brief statement of reasons if the nomination does not meet the laid down criteria.
- (iv) The nomination forms, together with the observations of the Secretary, shall be placed before the Executive Committee for decision. The Committee shall refuse or reject a nomination if it is satisfied that:-
 - (aa) the nominee was ineligible to stand for election; or
 - (bb) the member institution was not qualified to subscribe to the nomination; or
 - (cc) there has been a failure to comply with the provisions of these Bye-Laws.
- (v) In case where the nomination of a Member Institution/nominee has been refused or rejected by the Executive Committee, the Secretary of the Foundation shall give notice of the decision of the Executive Committee, together with a brief statement of the reasons thereof, to the Member Institution and/or nominee, as the case may be, by post.
- (vi) On completion of the scrutiny of the nominations, the Secretary shall, forthwith prepare a list of valid nominations and send a copy of the list to each nominee who had filed his/her nomination and to each Member Institution nominating such nominee,
- (vii) The list shall contain full names in alphabetical order and the addresses of the validly nominated Member Institutions/nominee for each Region.

(e) NOTIFICATION TO VOTERS

- (i) The Secretary of the Foundation shall omit from the list of valid nominations, the names of Member Institutions/ nominees who have withdrawn their candidature and send the final list of nominations to all IFFTI Member Institutions and officials contesting elections for the Executive Committee.
- (ii) The list shall contain or be accompanied by the particulars concerning the Member Institutions/nominees, to the extent supplied by the nominating member institution in Nomination Form
- (iii) The particulars contained in or accompanying the list of nominations as aforesaid shall prominently indicate that they are compiled on the basis of the particulars furnished by the Member Institution in Nomination Form and that no responsibility is accepted as to the veracity of the said particulars.

(f) WITHDRAWAL OF CANDIDATURE

- (i) A Member Institution/ nominee may withdraw its/his/her candidature by notice in writing and delivered to the Secretary of the Foundation before 5.00 P.M. of the 15th day following the date of issue of the communications for elections.

- (ii) A nominee who has withdrawn his/her candidature shall be ineligible to cancel his/her withdrawal.

(g) CESSATION OF MEMBERSHIP

If a nominee ceases to be in the employment of the Member Institution or the Member Institution ceases to be a Member of IFFTI (before the date of election but after the date fixed for the withdrawal of candidature) and his/her/its nomination is or has been accepted as valid, the election shall be conducted among the remaining Member Institutions/nominees for that post and no fresh proceedings with reference to the election for the post for which such Member Institution/nominee was contesting, shall be commenced.

ARTICLE IX. MEMBERS ELIGIBLE TO VOTE

All Regular Member Institutions of the IFFTI General Council are eligible to vote provided they are not in arrears in respect of Membership dues or any other dues of the Foundation on the date of voting.

ARTICLE X. ADMISSIBLE NUMBER OF VOTES

A Regular Member Institution, which is entitled to vote, shall have one vote only for each category of nominations.

ARTICLE XI. ELECTIONS

(a) MODE

- (i) The election shall be by secret ballot at the Annual General Council Meeting for the Elections to the Executive Committee, and, at the Executive Committee Meeting for elections to the posts of Chairperson and Deputy Chairperson. The authorized representative of the Member Institution shall record his/her vote personally on the ballot paper provided for the purpose.
- (ii) The Member Institution which is unable to depute its representative to attend the Annual General Council Meeting/Executive Committee Meeting in which elections are held, may cast its vote(s) by sending its Ballot Paper(s), duly completed and signed by the authorized representative in a sealed envelop to the Secretary of the Foundation. Such postal ballot papers would be presented by the Secretary in the sealed state to the Chairperson at the time of elections. The Chairperson would open the sealed ballot papers along with the votes cast by the Members at the Annual General Council Meeting.

(b) RETURN OF BALLOT PAPER BY A VOTER

Where a voter after obtaining a ballot paper, chooses not to vote, he/she shall return the ballot paper to the Secretary and the ballot paper so returned, shall then be marked as “Cancelled – Returned” and kept in a separate envelope set apart for the purpose and a record shall be kept of all such ballot papers.

(c) COUNTING OF VOTES

A list shall be drawn up for each post/region listing the Member Institution(s) / nominee(s) in the descending order of votes received. The list shall be signed by the Chairperson.

(d) PROCEDURE IN CASE OF A TIE

Where after counting of votes, a tie is found to exist between any Member Institutions/nominees, lots shall be drawn and the successful Member Institution/ nominee shall be considered to have received an additional vote and shall be declared to be duly elected.

(e) SCRUTINY OF VOTES

The Chairperson shall be assisted by the Secretary in scrutiny of the voting papers and counting of votes.

(f) NOTIFICATION OF RESULTS.

The names of all the Member Institution(s) / nominee(s) declared elected, shall be notified by the Chairperson.

(g) ACCIDENTAL OMISSION ETC.

No election shall be deemed to be invalid merely by reason of any accidental irregularity or informality in the conduct of the election, including accidental omission to send or delay in sending or non-receipts of any notices or documents by a voter.

ARTICLE XII. AMENDMENTS

IFFTI Election Bye-Laws may be added to, amended, or repealed by 3/5th majority of the Members present and voting at an Annual General Council Meeting.

Chairperson

Deputy Chairperson

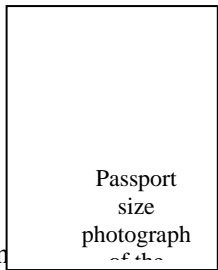
NOMINATION FORM

Form of nomination of a nominee for election to the post of Chairperson / Deputy Chairperson / Member Executive Committee* of International Foundation of Fashion Technology Institutes (IFFTI)

_____ (*name of the member institution*) being Member of the International Foundation of Fashion Technology Institutes, not being in arrears this day in respect of membership dues or any other dues of the Foundation and being qualified to vote in the election to the post of Chairperson / Deputy Chairperson / Member Executive Committee* of the Foundation hereby nominates Mr./Ms./Prof./Dr. _____ as a nominee for election to the post of Chairperson / Deputy Chairperson / Member Executive Committee* to be held in the year _____.

Please attach a CV giving following particulars of the nominee: -

- (a) Name : _____
- (b) Address : _____
- (c) Designation: _____
- (d) Participation in important national and international fashion events and important achievements.
- (e) Past and present membership of various Trade / Professional bodies and _____
- (f) Contributions in professional Seminars and Conferences during a period of five years before the date of nomination.
- (g) Authorship of books and articles on subjects of professional interest.
- (h) Grant of awards and distinctions.
- (j) Academic positions held in institutions/ universities.
- (k) Details of IFFTI meetings attended/tasks undertaken (Paper Presentations, Panel Discussions, Member of Sub-Committee etc.)



It is confirmed that _____ (name of the nominee) has the support of the Institution.

Head of Institution / Signature of Authorised Signatory _____
Name of the Institution _____
Designation _____
Address _____

Dated this _____ day of _____ 20__

I _____ (*name of the nominee*) of _____ (*name of the Institution*), agree to stand for the election to be held in the year _____ for the post of Chairperson / Deputy Chairperson / Member Executive Committee* of the Foundation.

I agree to abide by the provisions of the Rules & Regulations and Election Bye-laws of the Foundation.

Signature of the Nominee _____
Name in full _____

Designation _____
Name of Institution _____

Dated _____

*** tick the appropriate choice.**

EXTRACTS OF THE RULES & REGULATIONS RELEVANT TO ELECTION BYE-LAWS

10. EXECUTIVE COMMITTEE

(a) Minimum and Maximum Strength

The total number of members of the Executive Committee shall at any time be not less than six and not more than twelve unless otherwise determined by the General Council of the Foundation.

(b) The First Office-Bearers/Members

The first office Bearers/Members of the Executive Committee shall be as set out in the Memorandum of Association of the Foundation.

(c) Composition

The Executive Committee shall be composed in the manner given below:-

- (i) Four nominees from Founding Member Institutions of IFFTI, i.e. one nominee each from Fashion Institute of Technology, USA, Hong Kong Polytechnic University, Hong Kong, Institut Francais de la Mode, France and National Institute of Fashion Technology, India. These four Member Institutions shall be permanent members of IFFTI and shall not retire by rotation.
- (ii) Two to eight nominees, representing the main geographical areas, to be elected by the General Council in accordance with the By-laws framed by the General Council. The geographical areas shall be defined in accordance with the guidelines defined by the Executive Committee.
- (iii) The nominee of the member institution hosting the next Annual Conference shall be Ex-officio member of the Executive Committee, if that institution is not already represented in the Executive Committee.
- (iv) The Executive Committee may co-opt not more than two members as Executive Committee Members, on such terms and conditions and for such periods not exceeding in any case more than one year at a time, as may be thought fit by the Committee.
- (v) A Chairperson, elected by the Executive Committee from amongst the members of the Executive Committee.
- (vi) A Deputy Chairperson, elected by the Executive Committee from amongst the members of the Executive Committee.

- (vii) The outgoing Chairperson may be additionally co-opted as the Member of the Executive Committee by the Executive Committee for such tenure as the Committee may deem proper but in any case for a period not exceeding two years provided that such an arrangement does not entail any financial implications for the Foundation.
- (viii) Each nominee of a Member Institution, on the Executive Committee shall meet the qualifications and criteria for being the authorised representative of the Member Institution represented, as laid down in the Bye-Laws made by the General Council for representing in the General Council Meetings.
- (ix) A nominee shall continue in the office at the pleasure of the nominating institution. The nominating Member Institution shall be at liberty to revoke the nomination and nominate another person in his / her place at any time.
- (x) The Secretary of the Foundation shall be non-voting Ex-officio Member-Secretary on the Committee.

(d) Tenure of Office and Retirement

- (i) Nominees of 4 Founding Member Institutions, namely, FIT USA, HKPU Hong Kong, IFM France and NIFT, India, shall be permanent members of the Executive Committee and shall not retire by rotation.
- (ii) All the other elected Members of the Executive Committee shall hold office for a period of three years each time. The Executive Committee Members, except the Chairperson and the Deputy Chairperson, shall retire on the date of respective Annual General Meeting. At the second Annual General Meeting held after registration of the Foundation, these members to be appointed pursuant to this Rule shall be elected to the Executive Committee. The Chairperson and the Deputy Chairperson shall retire on the date of the next Executive Committee meeting to be held after the Annual General Meeting at which the Executive Committee is elected. Thereafter, the new Chairperson and the Deputy Chairperson shall be elected at the same meeting by the new Executive Committee.
- (iii) The Chairperson and the Deputy Chairperson shall hold office for a period of two years each time.

(e) Eligibility for Election

- (i) Such officers of a member institution, who fulfill the criteria for being an authorised representative of an institution for representation in the General Council under the By-laws of the Foundation, shall be eligible for nomination to election.
- (ii) An institution who is in arrears in respect of membership dues or any other dues of the Foundation shall not be eligible for nominating its authorised representative for election.
- (iii) A retiring member shall be eligible for re-election.

(f) Nomination for Elections

The General Council shall in the Bye-Laws to be framed by it, lay down the rules and the procedure to be followed for nomination for election and the time frame within which the nomination has to be made.

(g) Casual Vacancy

- (i) The seat of a Member Institution of the Executive Committee shall become vacant if the Member Institution resigns or ceases to be or is disqualified as member of the Foundation.

 - (ii) A casual vacancy arising in the office of Executive Committee (other than that of Chairperson and Deputy Chairperson), out of the death or resignation or cessation of holding of office by the authorised representative of an Executive Committee Member Institution, shall be eligible to be filled by a fresh nomination by the member institution, which is eligible to make the nomination. The authorised representative so appointed shall hold office for the remainder of the term of the nominated member in whose place he / she is appointed.

 - (iii) Any casual vacancy arising in the office of Chairperson shall be filled by the Deputy Chairperson.

 - (iv) Any vacancy arising in the office of the Deputy Chairperson shall be filled by fresh election at the next EC Meeting.

 - (v) All other vacancies in the offices of elected members shall be filled by fresh elections.
- (h) Powers And Duties of the Executive Committee
- (i) frame Regulations and By-laws for the conduct of the affairs of the Foundation in terms of delegation by the General Council and to add to, amend, or repeal them from time to time;

20. BY-LAWS

The General Council shall be empowered to frame, amend, repeal the By-laws in respect of any matters involved in the functioning of the Foundation.

AGENDA NO. 10

TO DISCUSS AND DECIDE THE PROCESS FOR NOMINATION / ELECTION OF THE NEXT CHAIRPERSON AND DEPUTY CHAIRPERSON

- 10.1 The tenure of the present Chairperson and the Deputy Chairperson will also complete at the 2008 Annual Conference, where, the new incumbents are required to be nominated/ elected.
- 10.2 The Committee to decide the procedure for election/nomination of the new Chairperson and the Deputy Chairperson.

AGENDA NO. 11

EXTENSION OF THE TENURE OF SECRETARY IFFTI

- 11.1 At the 7th Annual Conference the tenure of Commodore Vijay (Retd.) as Secretary IFFTI was extended for 3 years.
- 11.2 His present tenure completes on 31st July 2008.
- 11.3 The Executive Committee is to discuss, and if considered fit, extend the tenure of Commodore Vijay (Retd.) as Secretary IFFTI for a further period of 3 years or such other period as deemed appropriate.

AGENDA NO. 12

TO RECEIVE A REPORT FROM RMIT ON THE PREPARATIONS FOR THE 8TH ANNUAL CONFERENCE

- 12.1 Authorised representatives of RMIT will brief the Committee in this regard.

AGENDA NO. 13

TO RECEIVE A REPORT FROM AMFI ON COLLABORATION WITH IAF

- 13.1 The Chairperson had invited Secretary IAF to attend the 18th IFFTI Executive Committee Meeting in Hong Kong to discuss areas of collaboration between IAF and IFFTI. He has expressed inability to attend the meeting owing to prior commitments.
- 13.2 Ms. Nannet van der Kleijn, AMFI, will brief the Committee in this regard.

AGENDA NO. 14

ACCOUNTS, FINANCE AND BUDGET

- 14.1 Present Status of Membership Subscription is placed at ***Annexure VI (Page41)***.
- 14.2 Statement of Financial Affairs as at 31st March 2007 is placed at ***Annexure VII (Page 42)***.
- 14.3 The Financial impact of the 9th Annual Conference held at Ryerson University, Canada, in April 2007 is placed at ***Annexure VIII (Page 43)***.
- 14.4 The Balance Sheet as at 31st March 2007 is placed at ***Annexure IX (page 44)***
- 14.5 Budget for the year 2007 is placed at ***Annexure X (Page 45)***.
- 14.6 The Executive Committee may peruse and approve the Balance Sheet and the Budget.

AGENDA NO. 15

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR