

**MINUTES OF THE 17<sup>TH</sup> MEETING OF THE EXECUTIVE COMMITTEE HELD AT  
RYERSON UNIVERSITY, TORONTO, CANADA,  
AT 0900 HOURS ON 12<sup>TH</sup> APRIL 2007**

The following Executive Member Institutions were represented at the Meeting:-

<b><u>S. No.</u></b>	<b><u>Institution</u></b>	<b><u>Representative</u></b>	<b><u>Designation</u></b>
(a)	London College of Fashion, UK	Ms. Elizabeth Rouse	Chairperson
(b)	Bunka Women's University, Japan	Dr. Satoshi Onuma	Deputy Chairperson
(c)	Amsterdam Fashion Institute, The Netherlands	Ms. Liesbeth in't Hout	Member
(d)	Dong Hua University, P.R. China	(a) Prof. Li Keling (b) Ms. Gu Tong Yu	Member Interpreter
(e)	Fashion Institute of Technology, USA	Dr. Reginetta Haboucha	Member
(f)	Institut Francais de la Mode, France	Ms. Sylvie Ebel	Member
(g)	National Institute of Fashion Technology, India	Dr. D. K. Batra	Alternative Representative
(h)	North Carolina State University. USA	Prof. Trevor Little	Member
(i)	Royal Melbourne Institute of Technology, Australia	(a) Ms. Tina Guglielmino (b) Michael Peel	Alternative Representative Special Invitee
(j)	Ryerson University, Canada	(a) Prof. Linda Lewis (b) Ms. Sandra Tullio-Pow	Member Special Invitee
(k)	University of Huddersfield, UK	Ms. Diane Ayre	Member
(l)	IFFTI	Commodore Vijay (Retd.)	Secretary

2. The Executive Committee took on record the apology sent by the Hong Kong Polytechnic University for being unable to depute a suitable representative to the meeting.

## **WELCOME REMARKS**

3. Ms. Elizabeth Rouse welcomed the Executive Committee Members. She was happy to note that majority of member institutions were being represented at the meeting. She hoped that the Committee would be able to resolve all pending issues.

## **APPROVAL OF MINUTES OF MEETINGS**

4. Minutes of the 16<sup>th</sup> Meeting of the Executive Committee held on 11<sup>th</sup> and 12<sup>th</sup> October 2006 at Amsterdam Fashion Institute, Amsterdam, The Netherlands, were adopted as circulated.

**Action:** Secretary

## **PROGRESS REPORT FROM 'VISION REVIEW' SUB-COMMITTEE**

5. Dr. Reginetta Haboucha, Chairperson, 'Vision Review' Sub-Committee, explained that the Sub-Committee had examined the IFFTI Memorandum of Association (MOA) and interacted by email. The Sub-Committee was of the view that whilst IFFTI had made significant progress in achieving its objectives, it was timely to re-consider the identified means in terms of their continued relevance and their feasibility. The relevant extracts of the MOA are placed at Appendix A (page 13)
6. The key findings of the Sub-Committee are summarized below:-
  - a) The 'Mission Statement' does not refer to "leading institutions" although it is included in the membership criteria. It may be helpful to align mission with the criteria.
  - b) The five main objectives under Clause A remain relevant and appropriate.
  - c) There were a number of means which needed further consideration:-
    - (i) Clause A (i) c. This is actually a very large project and the feasibility of which has already been discussed by a previous committee. IFFTI could commission a project to map credit across national systems where they exist but to do this on an individual institution basis would be totally unrealistic.
    - (ii) Clause A (ii) a. We may wish to consider how we do this in addition to the conference.
    - (iii) Clause A (ii) b. To take this forward in its present form would need considerable finance and we may want to consider its feasibility at this stage. It may be better to reword this to say

“encourage or facilitate research collaborations involving member institutions”.

- (iv) Clauses A (ii) c and d. It would be helpful to get the advice of the Research Committee on the appropriateness of this.
  - (v) Clauses A (iii) a, c and d. These are ambitious proposals and need further and detailed discussion.
  - (vi) Clause A (iv). No progress has been made in terms of the means and once again this requires detailed discussion.
7. After detailed discussions on the findings, the Committee decided to recommend the following to the General Council:-
- (a) Consider the alignment of the Mission Statement and Membership Criteria.
  - (b) Confirm the five main Objectives.
  - (c) Commission database of existing academic exchanges between member institutions and the associated credits.
  - (d) Remove Clause A (i) c or amend to focus on bilateral institutional agreements.
  - (e) Seek guidance of the Research Sub-Committee on Clauses A (ii) b, c and d.
  - (f) Ask the Initiatives Sub-Committee to suggest how Clauses A (iii) and (iv) might be taken forward.

### **'FINANCE' SUB- COMMITTEE RECOMMENDATIONS**

- 8. Dr. Satoshi Onuma, Chairperson, Sub- Committee, informed the Executive Committee that based on the current income and expenditure status provided by the Secretariat, we could invest US\$ 25,000 per annum for additional initiatives.
- 9. Ms. Elizabeth Rouse, Chairperson, asked the 'Finance' Committee to assume the strategic role of deploying funds at the disposal of the Secretariat and generating additional funds for benefit to IFFTI Members. The Chairperson also directed the Secretary to provide item wise details of the IFFTI initiatives budgeted expenditure to help the Finance Sub-Committee in the task. Secretary was also asked to carry out research of comparable organizations to determine the desirability of appointing a treasurer and his/ her role, if appointed.

**Action:** (i) Finance Committee  
(ii) Secretary

10. The Committee approved the following venues for the 18<sup>th</sup> and 20<sup>th</sup> Executive Committee Meetings:-

(a) **18<sup>th</sup> Executive Committee Meeting** will be held on 11<sup>th</sup> & 12<sup>th</sup> October 2007 at The Hong Kong Polytechnic University, Hong Kong.

(b) **20<sup>th</sup> Executive Committee Meeting** will be held in October 2008 at Dong Hua University Shanghai, PR China.

**Action:** (i) HKPU  
(ii) Dong Hua  
(iii) Secretary

### **IAF HEADQUARTERS**

11. Ms. Liesbeth in't Hout informed the Committee that she had visited the IAF Headquarters at Amsterdam and held discussions with them. She stated that IAF was keen to collaborate with IFFTI.

12. It was decided to ask IAF to depute suitable representative(s) to make a presentation about IAF at the next IFFTI Executive Committee Meeting at Hong Kong in October 2007. Similarly, IFFTI should offer to do the same at the IAF Conference. Thereafter, the two organizations could invite each others delegates as guest speakers at their respective Conferences.

13. Ms. Liesbeth in't Hout was asked to coordinate with IAF in this regard.

**Action:** Ms. Liesbeth in't Hout

### **PROPOSAL OF LDT NAGOLD**

14. The proposal of LDT Nagold was discussed in detail.

15. The Committee was of the view that because of diversity in the syllabus and accreditation norms of different institutions, it would be very difficult to lay down a system to accord recognition to programmes being conducted at different member institutions. It was, however, decided to commission a database of existing academic exchanges between member institutions and the associated credits to help members in bilateral collaborations.

**Action:** Secretary

### **9<sup>TH</sup> ANNUAL MEETING**

16. The Executive Committee perused the Agenda of the 9<sup>th</sup> Annual Meeting of the General Council and approved the same.

17. The Secretary was asked to table it before the General Council.

**Action:** Secretary

### **NEW MEMBERS**

18. The Secretary informed the Committee that applications for membership had been received from the following institutions:-

- (a) Otago Polytechnic, New Zealand- New Member
- (b) Duksung Women's University, Korea- New Member
- (c) DMU, U.K.- Request to rejoin as Associate Member

19. In the absence of Prof. Edward Newton, the Executive Committee requested Ms. Sylvie Ebel to assist Prof. Linda Lewis and Ms. Tina Guglielmino in evaluating the applications of the two new aspirants.

20. As regards the request from DMU to rejoin IFFTI as an Associate Member, the Committee was of the view that it would not be proper for DMU to change its Membership Status from 'Regular' to 'Associate' without any changes in either the academic programmes or the organization of the Institution.

21. It was decided to offer DMU 'Regular' membership, should they wish to rejoin IFFTI.

**Action:** Secretary

### **ADDITIONAL ITEMS**

22. There being no further points, the meeting concluded with a vote of thanks to the Chair.

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**INTERNATIONAL FOUNDATION  
OF  
FASHION TECHNOLOGY INSTITUTES**

**MEMORANDUM OF ASSOCIATION**

**I MISSION**

To network International Fashion Education Institutions for advancement of education, research and development in fashion design, technology and business and related industries through mutual collaboration with a view to:

- a. providing wider opportunities for educators, researchers, students and graduates to study and work anywhere in the world, and to strengthen and foster relations with the global fashion and related industries; and
- b. developing a greater understanding of the role and responsibility of the fashion and related industries in the global economy and international community.

**II NAME**

The name of the Society shall be **International Foundation of Fashion Technology Institutes** (hereinafter referred to as *the Foundation*).

**III REGISTERED OFFICE**

The registered office of the Foundation shall be situated in the National Capital Territory of Delhi and at presently it is situated at NIFT Campus, Hauz Khas, New Delhi – 110 016.

**IV OBJECTIVES**

The aims and objectives for which the Foundation is established are:-

**A. Main Objectives**

- i. **To advance education and research in fashion design, technology and business and related industries by the following means amongst others:-**
  - a. developing an international network, both real and virtual, to support the activities of the Foundation;

- b. promoting debate and interaction through an Annual International Conference which will be hosted at the venues provided by the members of the Foundation on a rotational basis;
  - c. developing an international framework for the recognition of credit transfer between academic programs of member institutions;
  - d. assisting in professional development of educators and researchers through international programs, seminars and workshops;
  - e. providing support and assistance to publicise member institutions' academic programs and activities;
  - f. developing and implementing academic overseas programs for and through its member institutions on a mutually supportive and co-operative basis;
  - g. providing support and assistance to its members in developing, offering and publicising their International programs; and
  - h. developing and implementing strategies that will stimulate awareness of and support for international / inter-cultural understanding.
- ii. To serve as an international forum for the exchange of ideas and collaborative research and development in fashion design, technology and business and related industries by the following means amongst others:-**
- a. organising and conducting professional and intellectual development programs, seminars, workshops and symposia;
  - b. undertaking and/or supporting research projects and studies relevant to the needs of the fashion and related industries;
  - c. obtaining international acceptance of research values;
  - d. seeking recognition and protection of intellectual property rights.
- iii. To promote interests of the students of member institutions by involving them in the activities of the Foundation and more particularly by the following means :-**
- a. establishing multinational projects, scholarships and student exchange programs, fellowships, prizes and awards for recognising and rewarding talent, creativity and excellence;
  - b. establishing an "International Student Award" as part of the international conference;
  - c. supporting and monitoring International internships / placements;
  - d. assisting students in selecting suitable International programs, studies and projects.
- iv. To foster the development of fashion and related industries internationally by the following means amongst others:-**
- a. contributing to the development of global fashion and related industries in such manner as may be thought fit by the Foundation.

- b. developing a network of international competencies
  - c. encouraging international consultancy
  - d. developing and expanding HRD programs for the comprehensive development of the industry.
- v. **To do all such things as may be necessary for the pursuit of its mission including, but not limited to, developing and undertaking programs and activities which effectively utilise the resources of its member institutions.**

## **B. Ancillary Objectives**

With a view to promoting the foregoing objectives, the Foundation shall have the following ancillary and incidental objectives:-

- i. To acquire by way of lease, sub-lease, gift, purchase, exchange, hire or in any other manner any movable or immovable properties and any rights or privileges necessary or convenient for the purposes of the Foundation and to construct, erect, alter, improve, and maintain any building and to manage, develop, sell, let, dispose of, mortgage or otherwise deal with all or any part of the assets and rights of the Foundation with a view to achieving its objectives.
- ii. To accept grants of money, equipment, land, buildings, donations, gifts, subscriptions and other assistance from National Governments, International Multilateral Funding Agencies, Industry, Institutions, Trusts, Individuals or from any other source and to conform to the conditions on which such grants, other payments and assistance may be received, provided that no benefaction shall be accepted by the Foundation, which in its opinion involves conditions or obligations contrary to its objectives.
- iii. To undertake and accept the management of any endowment or trust or donations in furtherance of its objectives.
- iv. To establish, equip and maintain data bank, libraries, museums, workshops, institutes, organisations and such other facilities as are necessary for carrying out the objectives of the Foundation.
- v. To establish, maintain, control and manage the Headquarters and International Secretariat of the Foundation or any of its regional centres as and when necessary.
- vi. To levy fees or other charges for any services/facilities provided by the Foundation at such rates as may be specified by the Foundation.
- vii. To prepare, print, publish, issue, acquire and circulate books, papers, periodicals, bulletins, exhibits, films, slides, video tapes or any other presentation and engage in such other literary undertakings dealing with or having a bearing on the objectives of the Foundation.



- viii. To co-operate with, become a member of, act as, or appoint trustees or delegates or otherwise assist any association or institutions or body engaged in any of the fields of interests of the Foundation.
- ix. To negotiate contracts on behalf of the Foundation and vary and rescind such contracts.
- x. To borrow, raise or secure the payment of any money on such terms and conditions and on such security as may be deemed fit and proper provided they are not inconsistent with the objectives of the Foundation.
- xi. To depute or nominate its delegates, advisors etc. to represent the Foundation in any regional and international conferences, workshops and seminars or similar events.
- xii. To procure recognition for the Foundation and for that purpose to undertake such promotional activities including advertising and publicity through any media and in such manner as may be thought fit.
- xiii. Institute and award fellowships, scholarships, prizes and medals towards recognition of talent and excellence.
- xiv. To create such patronship, affiliation and other classes of membership, having such privileges and benefits, as the Foundation may deem fit.
- xv. To delegate any powers to the Executive Committee of the Foundation and to authorise the Executive Committee to further delegate these powers to any of the sub-committees constituted by the Executive Committee or the Chief Executive Officer.
- xvi. To enter into any arrangement with any Government, Governmental authority, Municipal or local authority or otherwise, that may be conducive to the attainment of the objectives of the Foundation and to obtain from any such authority rights, privileges and concessions which the Foundation may think desirable to obtain and to carry out, exercise and comply with such arrangements, rights, privileges and concessions.
- xvii. To obtain such prerogatives, rights, privileges, licenses including Intellectual Property Rights (IPRs) in relation to any new and useful invention respecting any art, process, method or manner of manufacture, machine, apparatus, other article or substance or any new or useful improvisation of any of them, as a result of the Foundation's direct or indirect support and efforts, as may be decided by the Foundation; and
- xviii. To do all such other lawful things as may be necessary, incidental or conducive to the attainment of the objectives of the Foundation.

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