

**MINUTES OF THE OPENING SESSION OF THE 15<sup>TH</sup> MEETING OF THE EXECUTIVE COMMITTEE HELD AT NORTH CAROLINA STATE UNIVERSITY, U.S.A., AT 1530 HOURS ON 18<sup>TH</sup> JUNE 2006.**

The following Executive Committee Member Institutions were represented at the meeting:-

<b><u>S. No.</u></b>	<b><u>Institution</u></b>	<b><u>Represented By</u></b>	<b><u>Designation</u></b>
(a)	LCF, UK	Ms. Elizabeth Rouse	Chairperson
(b)	Bunka Women's University, Japan	(i) Dr. Satoshi Onuma (ii) Mr. Katsuhiko Hamada	Deputy Chairperson Special Invitee
(c)	AMFI, The Netherlands	Mrs. Liesbeth In't Hout	Member
(d)	FIT, USA	Dr. Georgianna Appignani	Authorized Representative
(e)	HKPU, Hong Kong	Prof. Edward Newton	Member
(f)	IFM, France	Ms. Veronique Schilling	Authorized Representative
(g)	NCSU, USA	Prof. Trevor Little	Member
(h)	NIFT, India	Ms. Gauri Kumar	Member
(i)	RMIT, Australia	Ms. Tina Guglielmino	Authorized Representative
(j)	Ryerson University, Canada	(i) Prof. Linda Lewis (ii) Sandra Tullio-Pow	Member Special Invitee
(k)	IFFTI	Commodore Vijay (Retd.)	Secretary

**AGENDA ITEM NOS. 1 & 2**

**WELCOME REMARKS**

2. Prof. Edward Newton, Chair Professor of Fashion Design, Institute of Textiles and Clothing, The Hong Kong Polytechnic University and the retiring Chairperson – IFFTI, handed over the Chairpersonship to Ms. Elizabeth Rouse, Pro Rector Academic Development & Quality, University of the Arts London, after brief farewell remarks.
3. Ms. Elizabeth Rouse thanked Prof. Newton for his commitment and support to IFFTI. She welcomed the Executive Committee Members and requested them to help her in taking IFFTI to greater heights.

### **AGENDA ITEM NO. 3**

#### **INDUCTION OF PROFESSOR EDWARD NEWTON AS A SPECIAL INVITEE TO THE EXECUTIVE COMMITTEE AND THE GENERAL COUNCIL**

4. Keeping in view the invaluable contributions made by Prof. Edward Newton to the establishment and growth of IFFTI, the members decided to appoint him as 'Emeritus Chair' to the Executive Committee and the General Council of IFFTI. He will be invited to participate in all IFFTI meetings and Annual Conferences and will have voting rights.

### **AGENDA ITEM NO. 4**

#### **APPROVAL OF THE MINUTES OF MEETINGS**

5. Minutes of the opening session of 14<sup>th</sup> Meeting of the Executive Committee held on 31<sup>st</sup> October 2005 were adopted as circulated.
6. Minutes of the closing session of 14<sup>th</sup> Meeting of Executive Committee held on 3<sup>rd</sup> November 2005 were adopted after incorporating the amendments proposed by NIFT vide their Letter No. NIFT/HO/BD.Sectt./IFFTI/2006 dated 16<sup>th</sup> June 2006, which was tabled on 18<sup>th</sup> June 2006 at the "Opening Session" of the 15<sup>th</sup> Executive Committee Meeting.
7. Minutes of the 7<sup>th</sup> Annual General Council Meeting held on 1<sup>st</sup> November 2005 at Bunka Women's University, Japan were adopted as circulated.

### **AGENDA ITEM NO. 5**

#### **TRANSLATION OF BUNKA CORE DESIGN TEXTBOOKS INTO ENGLISH**

8. Professor Edward Newton informed that the Sub Committee had listed four Bunka Core Design Textbooks that could be translated into English to provide access to larger student community.

### **AGENDA ITEM NO. 6**

#### **CHANGE OF MEMBERSHIP STATUS OF PEARL ACADEMY OF FASHION**

9. Executive Committee ratified the decision of the Review Committee to grant 'Regular Membership' to Pearl Academy of Fashion.

### **AGENDA ITEM NO. 7**

#### **NEW MEMBERSHIP**

10. The Committee ratified the decision of the Review Committee to offer 'Associate Membership' to Institute for the Fashion Studies, IFI Business School, Tokyo, Japan.
11. The Executive Committee also convened a Sub Committee comprising Prof. Edward Newton, HKPU, Prof. Linda Lewis, Ryerson and Ms. Tina Guglielmino, RMIT to evaluate the application for membership submitted by University College for Creative Arts, U.K.

#### **AGENDA ITEM NO. 8**

##### **APPOINTMENT OF AUDITOR FOR IFFTI**

12. Prof. Edward Newton informed the Executive Committee that he had appointed M/s Dhanesh Gupta & Co. as auditors of IFFTI for further period of 3 years after due process.
13. The Executive Committee ratified the decision of Prof. Newton and thanked him for his efforts.

#### **AGENDA ITEM NO. 9**

##### **RENEWAL OF IFFTI SECRETARIAT ACCOMMODATION**

14. While taking note of the new location of IFFTI Secretariat at Pearl Academy of Fashion, the Executive Committee thanked National Institute of Fashion Technology for hosting IFFTI Secretariat till now.
15. The Executive Committee also thanked Pearl Academy of Fashion for graciously agreeing to accommodate IFFTI Secretariat in their premises.

#### **AGENDA ITEM NO. 10**

##### **APPAREL KEY MEMBERSHIP**

16. The Executive Committee took note of the IFFTI Corporate Membership of Apparel Key.

#### **AGENDA ITEM NO. 11**

##### **PUBLISHING OF CONFERENCE PAPERS**

17. The publication of Conference Papers was discussed at length by the Executive Committee. The following decisions were taken :-

- (a) The host institution will be responsible for publishing the papers presented at the Annual Conference.
  - (b) The faculty presenting papers should ensure that their papers have been edited / peer reviewed prior to submitting them to the Conference Coordinator.
  - (c) All faculty selected to present papers must submit full papers prior to the Conference.
  - (d) The host institutions will publish all the papers as received without editing them.
  - (e) The publication should bear an ISBN No. to provide due recognition to authors.
  - (f) Ms. Elizabeth Rouse conveyed that Ms. Felix Lam from London College of Fashion was willing to assist in publication of papers presented at IFFTI Conferences, including the Bunka Conference, at a mutually agreed cost.
18. The Executive Committee also decided to publish a journal comprising a selection of the best papers presented at the last three to four conferences. These papers would be duly edited before they are published. The arrangements for editing and publishing of the journal would be undertaken by IFFTI Secretariat.

## **AGENDA ITEM NO. 12**

### **AGENDA FOR THE 8<sup>TH</sup> ANNUAL MEETING OF THE IFFTI GENERAL COUNCIL**

19. The Committee deliberated upon the Agenda for the 8<sup>th</sup> Annual Meeting of the General Council and approved the same. The Secretary was asked to place the Agenda before the General Council on 19<sup>th</sup> June 2006.

### **ADDITIONAL ITEMS**

20. The Executive Committee decided to appoint following three Sub Committees to assist in reviewing important issues :-
- (a) Search Committee - to assist in enlarging the Membership by scouting for Members in unrepresented areas like Poland, Nigeria, Ghana, Eastern Europe, Turkey, Korea and New Zealand and look for additional members from China, India, Germany, Japan and the Americas.
  - (b) Initiatives Committee – with the mandate to identify new initiatives to take IFFTI vision forward.
  - (c) Research Committee – to coordinate research activities.

21. It was decided to convene these Committees at the General Council Meeting on 19<sup>th</sup> June 2006.
22. There being no further points the Meeting ended with a vote of thanks to the Chair.

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