

AGENDA

THE 15TH MEETING

OF

THE IFFTI EXECUTIVE COMMITTEE

18th JUNE 2006

AT

NORTH CAROLINA STATE UNIVERSITY
U.S.A

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AT NORTH CAROLINA STATE UNIVERSITY, RALEIGH, USA
ON 18TH JUNE 2006

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FOREWORD

At the 14th Meeting of the Executive Committee held at Bunka Women's University, Tokyo, Japan, the new Executive Committee was convened. The Committee elected Ms. Elizabeth Rouse, Pro Rector Academic Development and Quality, University of the Arts London, London College of Fashion as the next Chairperson and Dr. Satoshi Onuma, President, Bunka Gakuen as the next Deputy Chairperson respectively. The new Chairperson and Deputy Chairperson shall assume office at this Conference.

AGENDA ITEM NO. 1.

INTRODUCTORY REMARKS BY RETIRING CHAIRPERSON – IFFTI

Professor Edward Newton, Chair Professor of Fashion Design, Institute of Textiles and Clothing, The Hong Kong Polytechnic University and the retiring Chairperson – IFFTI, will make his introductory remarks.

AGENDA ITEM NO. 2

WELCOME REMARKS BY NEW CHAIRPERSON – IFFTI

Ms. Elizabeth Rouse, Pro Rector Academic Development & Quality, University of the Arts London and the new Chairperson – IFFTI, will make her initial remarks.

AGENDA ITEM NO. 3

INDUCTION OF PROFESSOR EDWARD NEWTON AS A SPECIAL INVITEE TO THE EXECUTIVE COMMITTEE AND THE GENERAL COUNCIL

- 3.1 Professor Edward Newton is retiring as Chairperson of IFFTI at this Conference.
- 3.2 In accordance with Clause 10 (c) (vii) of the IFFTI Rules and Regulations, “The outgoing Chairperson may be additionally co-opted as the Member of the Executive Committee by the Executive Committee for such tenure as the Committee may deem proper but in any case for a period not exceeding two years provided that such an arrangement does not entail any financial implication for the Foundation”.
- 3.3 The Executive Committee may deliberate upon and, if deemed proper, induct Professor Edward Newton into the Executive Committee and General Council as an additional member for a period of two years.

AGENDA ITEM NO. 4

ADOPTION OF THE MINUTES OF THE 14TH MEETING OF THE EXECUTIVE COMMITTEE AND THE 7TH ANNUAL MEETING OF THE GENERAL COUNCIL

- 4.1 The 14th Meeting of the Executive Committee and the 7th Annual Meeting of the General Council were held at Bunka Women’s University, Tokyo, Japan as follows:-
 - (a) Executive Committee Meeting on 31st October and 3rd November 2005.
 - (b) General Council Meeting on 1st November 2005
- 4.2 The draft Minutes of these Meetings were circulated to the Members on 16th December 2005.
- 4.3 As no comments have been received from Members, the Committee is requested to formally adopt the Minutes of the aforementioned meetings.

AGENDA ITEM NO. 5

TRANSLATION OF BUNKA CORE DESIGN TEXTBOOKS INTO ENGLISH

- 5.1 At the last Annual Conference, Mr. Sunao Onuma, President, Bunka Women's University had proposed that suitable Core Design Textbooks of Bunka be translated into English to provide greater accessibility.
- 5.2 A Sub-Committee was convened to identify suitable books for translation into English.
- 5.3 Professor Edward Newton would brief the Committee regarding the findings of the Sub-Committee.

AGENDA ITEM NO. 6

CHANGE OF MEMBERSHIP STATUS OF PEARL ACADEMY OF FASHION TO 'REGULAR' MEMBER

- 6.1 At the 14th Executive Committee Meeting, Pearl Academy of Fashion had applied for a change in its membership status to 'Regular' Member.
- 6.2 The Executive Committee had convened a Sub-Committee comprising Ms. Elizabeth Rouse, LCF, UK and Ms. Sylvie Ebel, IFM, Paris to review the application of Pearl Academy.
- 6.3 The Review Committee has recommended that Pearl Academy of Fashion be offered '**Regular**' Membership of IFFTI.
- 6.4 The Executive Committee is requested to adopt the aforementioned recommendation of the Review Committee.
- 6.5 The decision of the Executive Committee would be placed before the General Council for ratification.

AGENDA ITEM NO. 7

NEW MEMBERSHIP

- 7.1 Application for the Membership of IFFTI was received from Institute for the Fashion Studies, IFI Business School, Tokyo, Japan.
- 7.2 A Sub-Committee comprising Ms. Elizabeth Rouse, LCF, UK and Ms. Sylvie Ebel, IFM, Paris was convened to review the application.
- 7.3 The Review Committee has recommended that IFI Business School be offered '**Associate**' Membership of IFFTI.
- 7.4 The Executive Committee is requested to adopt the aforementioned recommendation of the Review Committee.
- 7.5 The decision of the Executive Committee would be placed before the General Council for ratification.

AGENDA ITEM NO. 8

APPOINTMENT OF AUDITOR FOR IFFTI

- 8.1 At the 2005 Annual Conference, the Committee had asked the Secretariat to appoint a suitable consultant to audit IFFTI accounts.
- 8.2 Accordingly, a suitable auditor has been appointed after due process.
- 8.3 The appointment of the auditor has been approved by the Chairperson and IFFTI accounts as at 31st March 2006 have been audited by the Consultant.

AGENDA ITEM NO. 9

RENEWAL OF IFFTI SECRETARIAT ACCOMMODATION

- 9.1 The contract for IFFTI accommodation at National Institute of Fashion Technology, India was to expire on 31st March 2006.
- 9.2 At its 14th meeting, the Executive Committee had asked the Secretary to obtain offers for providing office accommodation from the following :-
- (a) National Institute of Fashion Technology
 - (b) Pearl Academy of Fashion
 - (c) Private Builders
- 9.3 The Secretary wrote to National Institute of Fashion Technology and Pearl Academy of Fashion to obtain their concurrence and terms and conditions to provide office accommodation to IFFTI Secretariat.
- 9.4 In response, NIFT had expressed their inability to renew the arrangement of providing accommodation to IFFTI Secretariat because of space constraint.
- 9.5 On the other hand, Pearl Academy of Fashion agreed to provide 310 square feet furnished accommodation to IFFTI Secretariat at an annual cost of **USD 2400**. IFFTI Secretariat had been hitherto paying to NIFT **USD 6000 per annum**.
- 9.6 The responses received were presented to the Chairperson for decision. After due deliberations, the Chairperson directed that the IFFTI accommodation be shifted to Pearl Academy of Fashion with effect from 01 April 2006.
- 9.7 Accordingly, the IFFTI Secretariat was shifted in precincts of Pearl Academy on 31st March 2006. The new address of IFFTI Secretariat is given below :-

C/o Pearl Academy of Fashion

A-3 & 4, Naraina Industrial Area, Phase II

New Delhi – 110 028, India

Tel : 00-91-9811800391 (Mobile), 00-91-11- 41418789 (Direct), 41418790

Board Nos. : 00-91-11-41417680, 41417681, 41417683

Fax : 00-91-11-41417684

Email : ifftisec@yahoo.com

AGENDA ITEM NO. 10

APPAREL KEY MEMBERSHIP

- 10.1 At its 14th meeting, the Executive Committee had decided to obtain the Corporate Membership of Apparel Key for an initial period of one year.
- 10.2 Accordingly, IFFTI has become a Corporate Member of Apparel Key. The details of membership were forwarded by Ms. Lydia Fung directly to all the IFFTI Members.
- 10.3 She would be making a presentation on Apparel Key to the General Council at the afternoon session on 19th June 2006.

AGENDA ITEM NO. 11

PUBLISHING OF CONFERENCE PAPERS

- 11.1 Bunka Women's University have asked for assistance in editing the papers presented at the 7th IFFTI Annual Conference held at Bunka, as majority of them require extensive revision and editing. Since they have only three native English speakers on their campus, all of whom are fully occupied; they are not in a position to complete the editing process. Furthermore, only 13 presenters have submitted the full papers. The remainders have failed to do so despite repeated reminders both by Bunka and the Secretariat.
- 11.2 According to the existing practice, the institution hosting the Annual Conference makes all the arrangements for paper presentations at the Annual Conference. This includes selection of topics, call for papers, selection of papers and publication of presented papers. This has been the practice in all previous Annual Conferences.
- 11.3 In response to proposals made by Ryerson and RMIT, the issue of IFFTI Secretariat providing financial assistance to the host institution for publishing the paper was deliberated upon at the 13th Executive Committee Meeting held at London College of Fashion. After due deliberations, the Committee had decided to maintain status quo. The papers could, however, be published electronically, if desired.
- 11.4 The Executive Committee may deliberate upon the agenda point.

AGENDA ITEM NO. 12

**AGENDA FOR THE 8TH ANNUAL MEETING OF THE
IFFTI GENERAL COUNCIL**

- 12.1 The Agenda for the 8th Annual Meeting of the IFFTI General Council scheduled to be held on 19th June 2006 is placed at Enclosure (Page 1).
- 12.2 The Executive Committee is requested to approve the same.