

**MINUTES OF THE OPENING SESSION OF THE 14TH MEETING OF THE
EXECUTIVE COMMITTEE OF IFFTI HELD AT BUNKA WOMEN'S UNIVERSITY,
JAPAN, AT 1000 HOURS ON 31ST OCTOBER 2005**

The following EC Member Institutions were represented at the meeting:-

<u>S. No.</u>	<u>Institution</u>	<u>Represented By</u>	<u>Designation</u>
(a)	HKPU, Hong Kong	(i) Prof. Edward Newton (ii) Prof. Tao Xiaoming	Chairperson Special Invitee
(b)	AMFI, The Netherlands	Mr. J.W. Hofma	Member
(c)	Bunka Women's University, Japan	(i) Mr. Sunao Onuma (ii) Dr. Satoshi Onuma (iii) Mr. Katsuhiko Hamada	Special Invitee Member Member
(d)	Donghua University, PR China	(i) Prof. Li Keling (ii) Ms. Li Min	Member Interpreter
(e)	FIT, USA	(i) Dr. Reginetta Haboucha (ii) Dr. Georgianna Appignani	Member Special Invitee
(f)	IFM, France	Ms. Sylvie Ebel	Member
(g)	LCF, UK	Ms. Elizabeth Rouse	Member
(h)	NCSU, USA	Prof. Trevor Little	Member
(i)	NIFT, India	Ms. Gauri Kumar	Member
(j)	RMIT, Australia	Ms. Tina Guglielmino	Authorized Representative
(k)	Ryerson University, Canada	Prof. Linda Lewis	Member
(l)	University of Huddersfield, UK	Ms. Rosemary Varley	Authorized Representative
(m)	IFFTI	Commodore Vijay (Retd.)	Secretary

AGENDA ITEM NO. 1

WELCOME REMARKS

2. At the outset Mr. Sunao Onuma, President, Bunka Women's University, welcomed the IFFTI Executive Committee Members to Tokyo and Bunka. He hoped that the arrangements made by Bunka for the stay of members and conduct of the Conference would meet their expectations. He wished the Members a successful Conference.
3. Prof. Edward Newton, Chairperson IFFTI, welcomed the Executive Committee Members. He stated that it was encouraging that all the Executive Committee Member Institutions were represented at the meeting. This augured well for the

future of the Foundation and he hoped that the delegates would take full advantage of the elaborate activities of the Fashion Week planned by Bunka to coincide with the Conference besides participating in the IFFTI Meetings

AGENDA ITEM NO. 3

APPROVAL OF THE MINUTES OF THE 13TH MEETING OF THE EXECUTIVE COMMITTEE HELD AT LCF, U.K.

4. The Minutes of the 13th Meeting of the Executive Committee, held at LCF, U.K. on 11th and 12th July 2005, were unanimously approved by the Executive Committee.

AGENDA ITEM NO. 4

NEW MEMBERSHIP

5. The Committee ratified the decision of the Review Committee to offer IFFTI Membership to the following institutions :-

(a)	Nottingham Trent University, U.K.	Regular Membership
(b)	Keimyung University, South Korea	Regular Membership
(c)	LDT Nagold, Germany	Associate Membership
(d)	Kasetsart University, Thailand	Associate Membership
(e)	Industrial and Vocational Training Board, Mauritius	Associate Membership
(f)	Georgian Institute of Design and Management, Georgia	Associate Membership

AGENDA ITEM NO. 5

LAUNCH OF WEB BASED JOURNAL OF DESIGN TECHNOLOGY AND BUSINESS OF FASHION (JDTBF)

6. The proposal of NIFT, India regarding launch of "A web based journal of Design, Technology and Business of Fashion (JDTBF)" of IFFTI, was considered by the Executive Committee.
7. **Decision** : After due deliberations, the Committee was of the opinion that as there were other web based journals available, the Committee could see little advantage in collaborating with NIFT in this matter at the moment. However, in case NIFT considered it advantageous to host web based and other journals

they could do so. IFFTI members who had experience in hosting such journals, like North Carolina State University, would be pleased to offer necessary assistance.

AGENDA ITEM NO. 6

AGENDA FOR THE 7TH ANNUAL MEETING OF THE IFFTI GENERAL COUNCIL

8. The Committee deliberated upon the Agenda for the 7th Annual Meeting of the General Council and approved the same. The Secretary was asked to place the Agenda before the General Council on 1st November 2005.

ADDITIONAL ITEMS

9. Workshop on IPR. Ms. Gauri Kumar, Director General, National Institute of Fashion Technology, India made a proposal to evolve a strategic partnership among all IFFTI Members for enhancement and protection of their Intellectual Capital. IFFTI and NIFT could also consider working together to establish a Collective Rights Administration Society to manage IP rights of various stakeholders. Towards this end the possibility of a workshop on IPRs to be organized by IFFTI and conducted by NIFT, with the involvement of WIPO, could be considered.
10. **Decision** : After due deliberations, the Committee opined that this involved many stakeholders that were responsible for their own intellectual property rights and hence there was no requirement for such a workshop to be organized by IFFTI. However, the Committee considered it to be an area worthy of further deliberations and therefore it was recommended that North Carolina State University may consider adding one session on IPR at the 2006 Annual Conference.
11. Translation of Bunka Core Design Textbooks into English. Mr. Sunao Onuma, President of Bunka Women's University, proposed that suitable Bunka's core design textbooks could be translated into English to make them available to a wider audience. He went on to explain that these textbooks have been the key to education at Bunka since its beginning 80 years ago. The textbooks are based on the premise that Western clothing can be produced relatively easily even by an inexperienced student, as it is based on the principles of the flat paper pattern, the technique employed in making kimono, the traditional Japanese garment. These textbooks have already been translated into Chinese and Korean, and are being used extensively at Bunka's affiliated schools in these two countries.
12. **Decision** : The Committee appreciated the gracious offer of President, Bunka Women's University and decided to convene a Sub-Committee to identify suitable books for translation into English.

13. Audit of IFFTI Accounts : Ms. Gauri Kumar, DG, NIFT, India proposed that consideration should be given for IFFTI Accounts to be audited by NIFT auditors.
14. **Decision** : The Committee did not consider it appropriate for an auditor of a Member Institution to audit the accounts of the Foundation. However, keeping in view the fact that the existing auditor had audited the account of IFFTI for 3 years, the Committee asked the Secretariat to conduct a suitable process for appointment of an auditor in which the existing auditor could also bid.
15. There being no further points the Meeting ended with a vote of thanks to the Chair.

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CONCLUDING SESSION OF THE 14TH MEETING OF THE EXECUTIVE COMMITTEE HELD AT 1730 HOURS ON 3RD NOVEMBER 2005

The following Executive Committee Member Institutions were represented at the meeting:-

<u>S. No.</u>	<u>Institution</u>	<u>Represented By</u>	<u>Designation</u>
(a)	HKPU, Hong Kong	Prof. Edward Newton	Chairperson
(b)	AMFI, The Netherlands	Mr. J.W. Hofma	Member
(c)	Bunka , Japan	(i) Dr. Satoshi Onuma (ii) Mr. Katsuhiko Hamada (iii) Mr. Brian Leishman	Member Special Invitee Special Invitee
(d)	Donghua University, PR China	Ms. Li Min	Authorized Representative
(e)	IFM, France	Ms. Sylvie Ebel	Member
(f)	LCF, UK	Ms. Elizabeth Rouse	Member
(g)	NCSU, USA	Prof. Trevor Little	Member
(h)	NIFT, India	Dr. D.K. Batra	Authorized Representative
(i)	RMIT, Australia	Ms. Tina Guglielmino	Authorized Representative
(j)	Ryerson, Canada	Prof. Linda Lewis	Member
(k)	Huddersfield, UK	Ms. Rosemary Varley	Authorized Representative
(l)	IFFTI	Commodore Vijay (Retd.)	Secretary

The New Executive Committee

Subsequent to the approval of the General Council, Professor Edward Newton, Chairperson, IFFTI convened the new Executive Committee. He wished the new Committee a successful tenure. The Chairperson congratulated Amsterdam Fashion Institute, Bunka Women's University and University of Huddersfield for being inducted into the Executive Committee. He hoped that the new Executive Committee would continue the good work done by the previous Committee with greater vigour to provide further momentum to the affairs of IFFTI, so that it could achieve the laid down goals.

2. The Secretary informed the Executive Committee that the tenure of the present Chairperson and the Deputy Chairperson extended upto the next Annual Conference scheduled to be held at North Carolina State University, USA in June 2006, where the new incumbents to these posts would be required to assume office.

3. In accordance with the existing rules, the New Executive Committee elected the next Chairperson and Deputy Chairperson.

Chairperson

4. Prof. Newton, Chairperson IFFTI, proposed the name of Ms. Elizabeth Rouse, Pro Rector Academic Development and Quality, University of the Arts London, London College of Fashion for the post of new Chairperson. The proposal was discussed and unanimously approved by the Executive Committee.

Deputy Chairperson

5. Ms. Sylvie Ebel proposed the name of Dr. Satoshi Onuma, President, Bunka Gakuen for the post of next Deputy Chairperson. After due deliberations, the Committee unanimously approved the proposal.
6. The new Chairperson and Deputy Chairperson would assume office at the next Annual Conference scheduled to be held at North Carolina State University in June 2006.
7. The Chairperson thereafter asked the Secretary to table the Agenda Points.

Agenda Points

8. Dr. D.K. Batra, the alternative representative of NIFT expressed reservations about inclusion of substantive Agenda Points without adequate notice such as inclusion of new members as Associate Members, upgradation of Pearl Academy to Regular Member, appointment of IFFTI Auditor and renewal of IFFTI Secretariat accommodation.
9. The Secretary clarified that the concluding session of the Executive Committee was primarily convened to address issues arising at the Conference and those which had remained unresolved at either the opening session or at the Annual Conference itself.
10. The Committee decided to proceed with tabled Agenda Points inspite of the observations raised by Dr. Batra.

AGENDA ITEM NO. 1

NEW MEMBERS

11. The Secretary informed the Committee that four new Institutions had expressed desire to join the Foundation. The following Sub-Committees were established to evaluate the Membership Applications from these Members:-

S.No.	Institution	Sub-Committee
1.	Institute for the Fashion Studies, Japan	(a) Ms. Sylvie Ebel, IFM, France (b) Mr. J.W. Hofma, AMFI, The Netherlands
2.	Shih Chien University, Taiwan	(a) Ms. Gauri Kumar, NIFT, India (b) Prof. Linda Lewis, Ryerson, Canada
3.	LASALLE-SIA College of the Arts, Singapore	(a) Ms. Elizabeth Rouse, LCF, UK (b) Prof. Li Keling, Dong Hua, PR China
4.	University College for the Creative Arts, U.K.	(a) Prof. Tim Moscovitch, University of Huddersfield, U.K. (b) Ms. Sylvie Ebel, IFM, France

AGENDA ITEM NO. 2

APPLICATION FROM PEARL ACADEMY OF FASHION FOR CHANGE OF MEMBERSHIP TO 'REGULAR' FROM 'ASSOCIATE'

12. The Secretary informed the Committee that Pearl Academy of Fashion had applied for change of their Membership to 'Regular Membership'.
13. **Decision** : After due deliberations, the Committee nominated a Sub-Committee comprising of Ms. Elizabeth Rouse, London College of Fashion, U.K. and Ms. Sylvie Ebel, Institut Francais de la Mode, France, to review the request of Pearl Academy.

AGENDA ITEM NO. 3

RENEWAL OF IFFTI SECRETARIAT ACCOMMODATION

14. In response to a query, the Secretary informed the Committee that the present contract with NIFT, Delhi for providing accommodation to the IFFTI Secretariat extended upto 31st March 2006.
15. Responding to a query from another member the Secretary explained the facilities being provided by NIFT.
16. **Decision** : With the growth of IFFTI, it was decided to provide the necessary equipment to the Secretariat for its smooth functioning including PC, Fax, Printer, Photocopy Machine, among other office equipment, and rent only furnished accommodation for the Secretary and his assistant. In line with the

decision to review and appoint auditors and to maintain consistency in procedures, the Secretary was asked to obtain offers for providing office accommodation to IFFTI Secretariat at New Delhi from the following :-

- (a) National Institute of Fashion Technology
- (b) Pearl Academy of Fashion
- (c) Private Builders

17. The findings are to be submitted to the Chairperson for consultation and decision.

AGENDA ITEM NO. 4

COMMENTS ON 2005 CONFERENCE

18. The Committee was unanimous that the Tokyo Annual Conference was one of the best IFFTI Conference held to date. It had the right mixture of professionalism, culture and entertainment. However, it was decided that in future Conferences, sufficient time should be allowed for mutual interaction between members. It was also decided that the Junior Faculty Presentations should be integrated with the main paper presentation instead of being held separately.

AGENDA ITEM NO. 5

APPAREL KEY

19. The Secretary informed the Committee that the Secretariat had received a proposal from The Hong Kong Polytechnic University in which they had offered a Corporate Membership of Apparel Key Portal to all IFFTI Members at very competitive rates.
20. **Decision** : The Committee decided to obtain the Corporate Membership of Apparel Key for an initial period of one year.

CONCLUSION

21. In conclusion, the Chairperson and the Executive Committee expressed their appreciation and gratitude towards Mr. Sunao Onuma and the staff of Bunka Women's University for hosting an excellent Conference. The professionalism and the attention to detail displayed in making elaborate arrangements for travel, comfort and exposure to the activities of Bunka Fashion Week was indeed commendable. The Committee Members agreed that the 7th IFFTI Annual Conference had been a great success and had provided an ideal platform for mutual interaction between IFFTI Members and delegates from various parts of the world. The Chairman expressed confidence that such

synergy would go a long way in greater bonding amongst IFFTI Member Institutions.

22. There being no further points, the meeting concluded with a vote of thanks to the Chair.

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